

## What Is Academic Integrity?

**Academic integrity** means academic honesty. Some examples of behaviours that breach academic integrity include but are not limited to:

- Copying another person's work
- Using unauthorized materials during an evaluation
- Collaborating without permission
- Accessing or sharing academic work on websites (contract cheating)
- Submitting the same work in more than one course without authorization
- Plagiarizing, or failing to acknowledge where your information came from

**All students are responsible for understanding and following Durham College's Academic Integrity Policy and Procedure.**

## What Is an Academic Integrity Alert?

An Academic Integrity Alert is an official academic form.

Your professor will fill out the form if they suspect you have breached academic integrity.

The form contains a description of what happened and what type of breach was made.

Visit the Academic Integrity site on MyCampus and SALS ONLINE module on DC Connect for information about alerts and your options if you have received an alert.

## What Are the Possible Penalties for Breaches?

The Dean may apply one or more of the following penalties which can be more severe with each breach.

Penalty	Breach		
	1st	2nd	3rd
A referral to Student Academic Learning Services (SALS) to complete the Academic Integrity module, sign the Academic Integrity Pledge and/or write a self-reflection on academic integrity, and provide proof of such to the academic school as requested	X		
Repeat the original assessment or alternative assessment	X		
A deduction of the assessment by a portion of the grade	X		
A zero on the assessment	X	X	
An academic performance contract	X	X	
Removal from a course with a grade of "O" or "F"	X	X	X
Suspension from a program	X	X	X
Dismissal from the college for two academic years	X	X	X

## Frequently Asked Questions

**Q: Will academic integrity breaches show up on my transcript?**

Breaches of academic integrity **will not show up** on your student transcript.

**Q: Can I view information about the alleged breach?**

You can view information about the alleged breach investigation; however, this will **depend on the privacy requirements that protect all Durham College students.**

**Q: What can I do if I disagree with the decision regarding academic integrity?**

You can appeal any decisions made regarding academic integrity per **Durham College's Grade Appeals policy and procedure.**






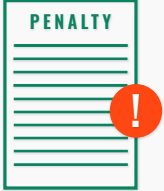


### Digital Resources

- Academic Integrity Policy and Procedure
- Other Academic Policies
- SALS ONLINE - APA Citation Workshop
- SALS ONLINE - MLA Citation Workshop
- Top Tips for Avoiding Plagiarism

### References

Durham College. (2021). *Durham College standard definitions*. <https://durhamcollege.ca/wp-content/uploads/Durham-College-Standard-Definitions.pdf>

## What Happens If I Receive an Academic Integrity Alert?

<p><b>1.</b></p>  <p>Your professor will notify you through DC Mail to discuss the alleged Academic Integrity breach.</p>	<p><b>2.</b></p>  <p>You will meet with your professor for a first offence allegation.</p>	<p><b>3.</b></p>  <p>You can respond by writing comments on the form and/or signing the form to confirm you have received it.</p>	<p><b>4.</b></p>  <p>If you do not meet with your professor, you will get an email that the form has been submitted to the school office.</p>
<p><b>5.</b></p>  <p>You will be required to meet with the Dean* if it is not your first offence.</p>	<p><b>6.</b></p>  <p>A penalty will be applied in your absence if you do not meet with the Dean when requested.</p>	<p><b>7.</b></p>  <p>You will receive a copy of the completed Academic Integrity Alert form.</p>	<p><b>8.</b></p>  <p>A permanent entry will be made on your Durham College student record if you receive an Academic Integrity penalty.</p>

### Notes

\* **Dean** refers to the Executive Dean, Dean, Associate Dean, or designate.

- Breaches of academic integrity **will not show up** on your student transcript.
- You can view information about the alleged breach investigation; however, this will **depend on the privacy requirements that protect all Durham College students.**
- You can appeal any decisions made regarding academic integrity per **Durham College's Grade Appeals policy and procedure.**
- If several students are involved in an academic integrity breach, a separate alert is completed for each student.

- Penalties are determined by the Executive Dean, Dean, or Associate Dean for your academic school.

You are responsible for being aware of the resources available to support you on your academic journey, including:

- Your professors
- Your student advisor
- The Academic Integrity and citation resources in SALS ONLINE
- Research support from the library

**If you have additional questions about academic integrity, be sure to reach out to SALS. They are always happy to offer support.**