

For more information or to request alternate formats of this form for accessibility, please contact asc@durhamcollege.ca via email or 905-721-3123.

This information will help to guide your first meeting with our team. It also helps us determine the most appropriate way to assist you. After you have sent your documents, you will receive a confirmation email, and we will contact you afterward to book your intake appointment.

STUDENT INFORMATION

First Name:

Last Name:

Student Banner Number:

Telephone Number:

DC Email Address:

Program:

Start Date:

ACCESS AND SUPPORT CENTRE

What is the main reason for your visit to the ASC?

Disability/Exceptionality: Physical, learning, or health-related condition

Mental Health: Anxiety depression, etc.

Family Status: Responsibilities or relationships involving family caregiving or dependents

Creed: Religious, spiritual, or sincerely held belief system

I was referred by a Varsity Athletic Therapist because I have experienced a concussion

I think I have a Disability/Exceptionality and would like to investigate

I am currently investigating if I have a Disability/Exceptionality on my own

Other:

CONSENT DECLARATION

Access and Support Centre Privacy of Information

Students' personal information is held in confidence in the ASC. Personal information is collected in order to determine reasonable accommodation in accordance with the Ontario Human Rights Code. Personal Information is maintained and disposed of in a secure manner, in compliance with relevant privacy legislation.

Information provided to the ASC remains within the ASC and does not become part of the student's general academic record. All ASC staff members with access to student files maintain strict levels of confidentiality. A student (or former student) may provide written consent to the ASC to disclose information in the student's ASC file to a third party. The ASC shall take reasonable steps to ensure that the consent is informed and voluntary.

Instances in which information may be disclosed without the student's consent include cases when there is reason to believe that there is a significant risk of bodily harm to the student or others, or the student is involved in legal proceedings and the court orders or summons records.

The Access and Support Centre stores aggregate student data in our electronic database for the purposes of providing statistical reports to the Ministry of Training Colleges and Universities and for internal reporting purposes. We use such group data (not personal information) to provide statistical information to college/university administration and/or to develop reports about our services.

Students seeking access to their ASC file may make a request to the Director of the Access and Support Centre, who will respond to the student's request as governed by the Freedom of Information and Privacy Act.

By completing and submitting this form, I affirm:

I have read the above statement and fully understand the terms and conditions stated.

The information provided in this form is accurate, complete, and true to the best of my knowledge.

I understand and agree that by typing my name below, I am providing my electronic signature, which I intend to have the same legal effect as my handwritten signature, and I agree that this electronic submission and my electronic signature will be retained as part of the official record and may be used for all legal and administrative purposes.

Type your full legal name:

Date:

NOTICE OF COLLECTION

In accordance with Section 39(2) of the Freedom of Information and Protection of Privacy Act, 1990, the personal information collected on this form is collected under the legal authority of the Ontario Colleges of Applied Arts and Technology Act, 2002 and may be used and/or disclosed to provide access and support services to students. Your personal information may also be used for various administrative, statistical, and/or research purposes of the College and/or ministries and agencies of the Government of Ontario and the Government of Canada. If you have any questions about the collection, use, and disclosure of your personal information by the College, please contact the Freedom of Information and Protection of Privacy Coordinator, 2000 Simcoe Street North, Oshawa, ON, L1G 0C5, 905.721.2000 ext. 3292.