**PLEASE COMPLETE ALL FIELDS.** Minor changes must be approved by June 15th or 15 months prior to the academic term effective date. Exceptions require approval by the VPA. For example, changes submitted by June 2020 will be implemented for Fall 2021 and subsequent Winter/Summer semesters. See [CAFE website](https://durhamcollege.ca/cafe/academic-quality/program-review-and-renewal/program-change/) for further details.

|  |  |
| --- | --- |
| Program Title/OCAS Code: |  |
| Credential: |  |
| School: |  |
| Program Intakes: | [e.g.: F,W,S] |
| Number of Semesters: |  |
| Proposed Effective cohort date: | [i.e. 202143] |

[*Provide program change description with rationale. Please attach marked up POS as needed for clarity*.]

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Change Add or Drop | Nature of Change  (e.g. current course title, course sequence, add pre-requisite ) | Course Number | Course Name | Course Credits  ( # previous and # new) | Total Course Hours | | | | Grading  Mode | Pre-requisite Course Number | Co-requisite  Course Number | Semester Offered | First Term  Offered |
| Lec | Lab | Plac | Alt |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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Executive Dean/Associate Dean

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Office of the Vice-President, Academic   
(Manager, Academic Quality and Program Development)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Director, Reporting & Student Information Systems