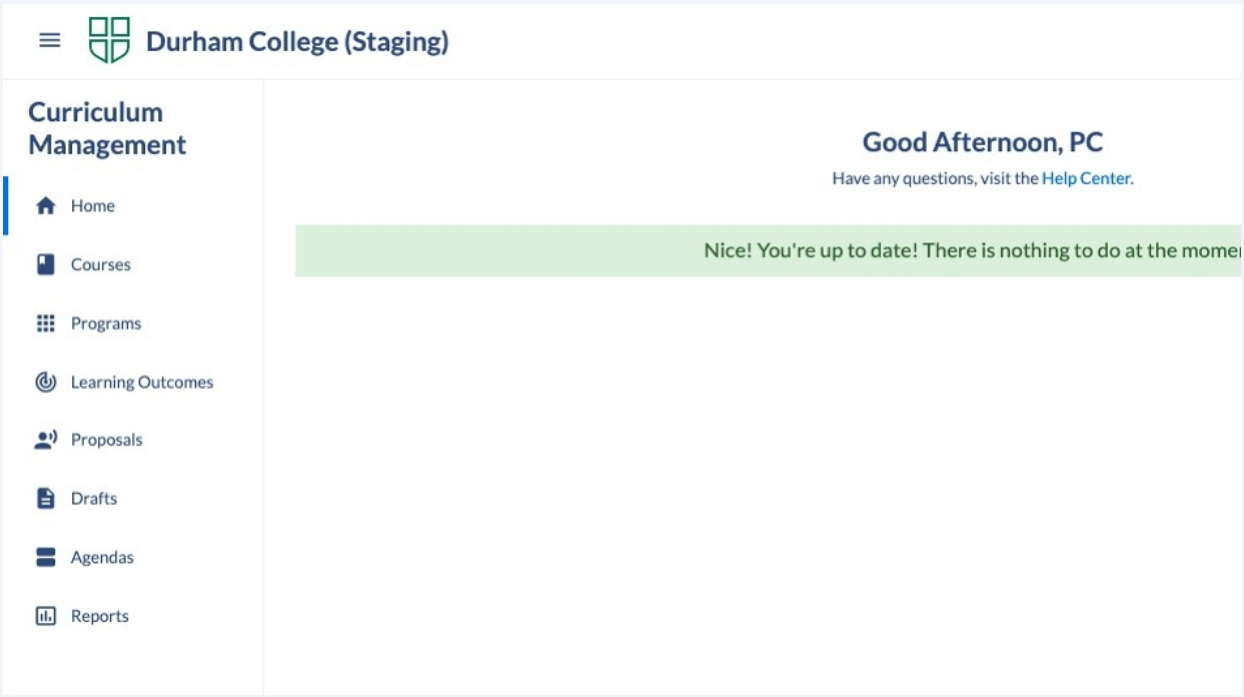
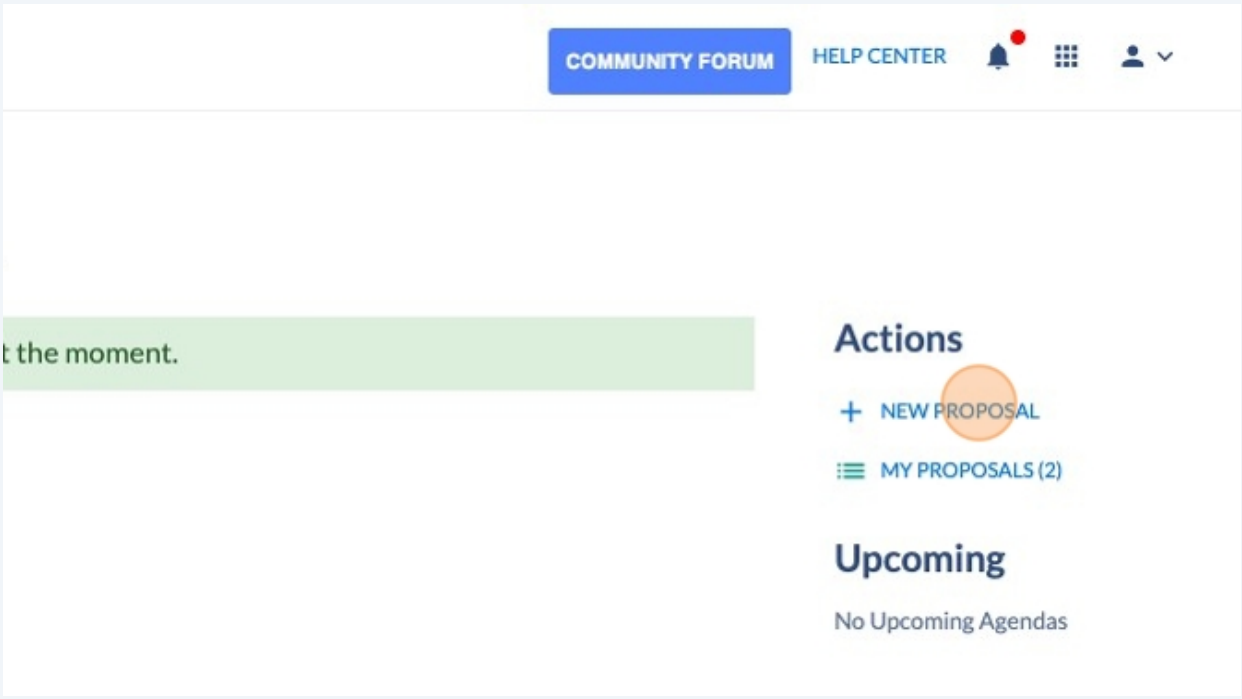
Proposing pathway changes

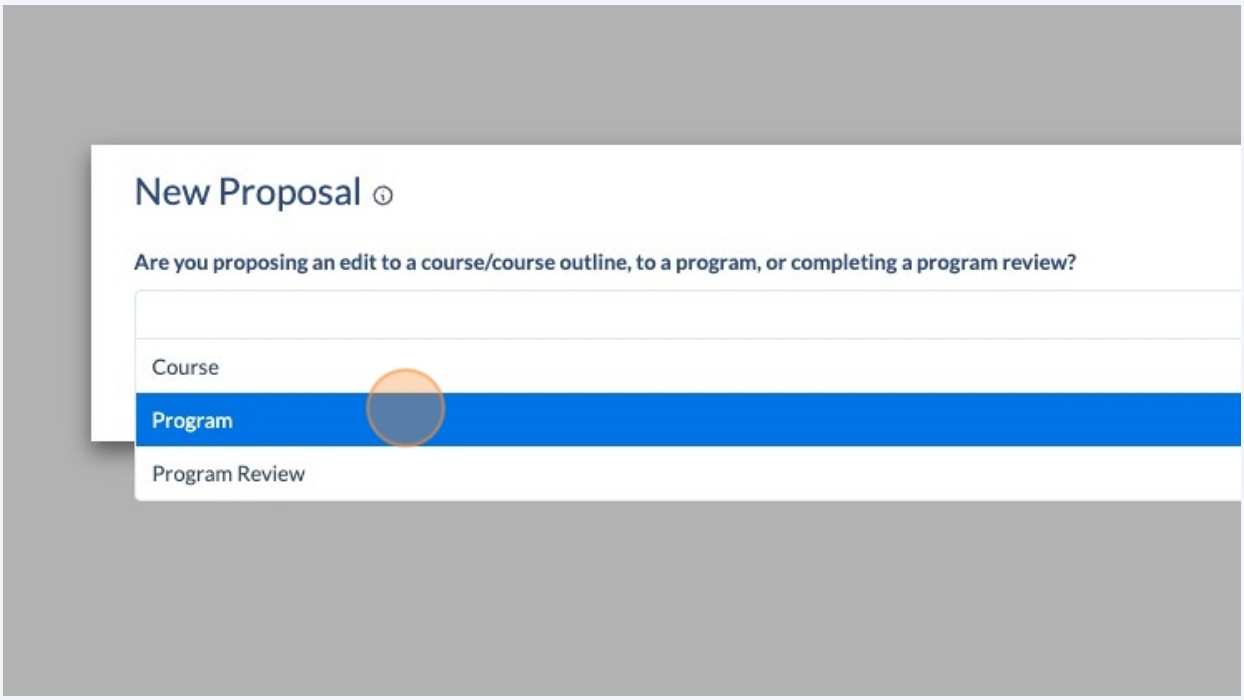
1 Navigate to the website.



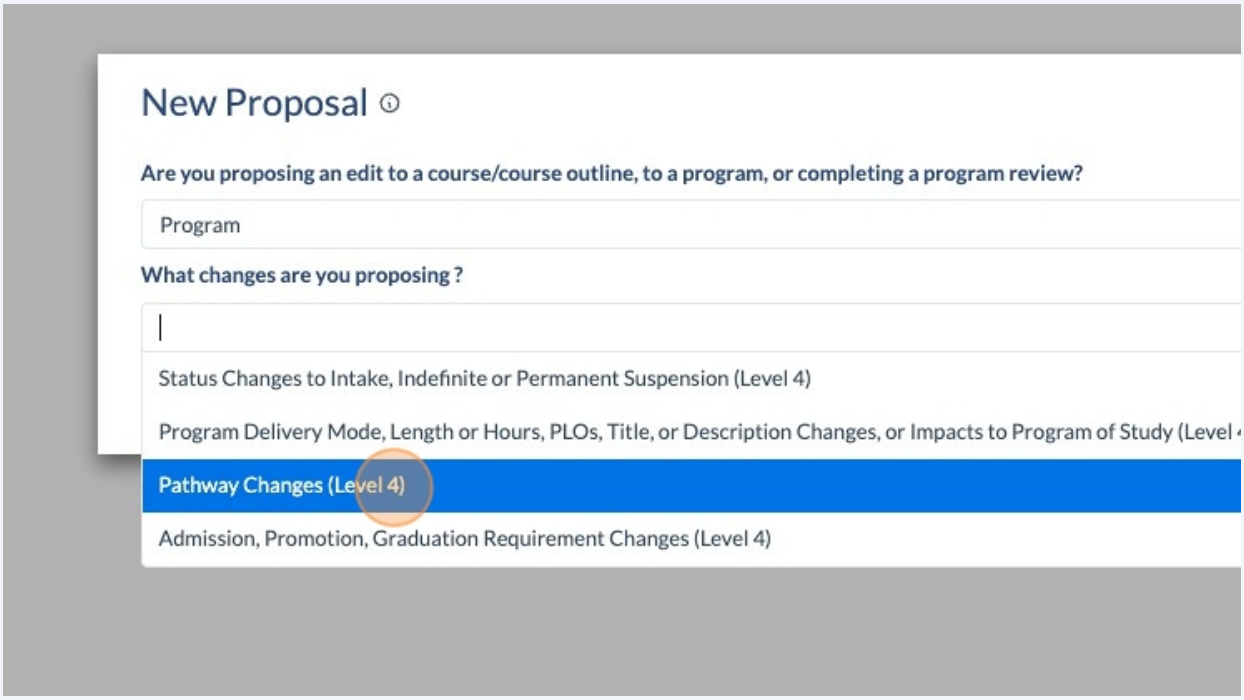
2 Select "New Proposal"



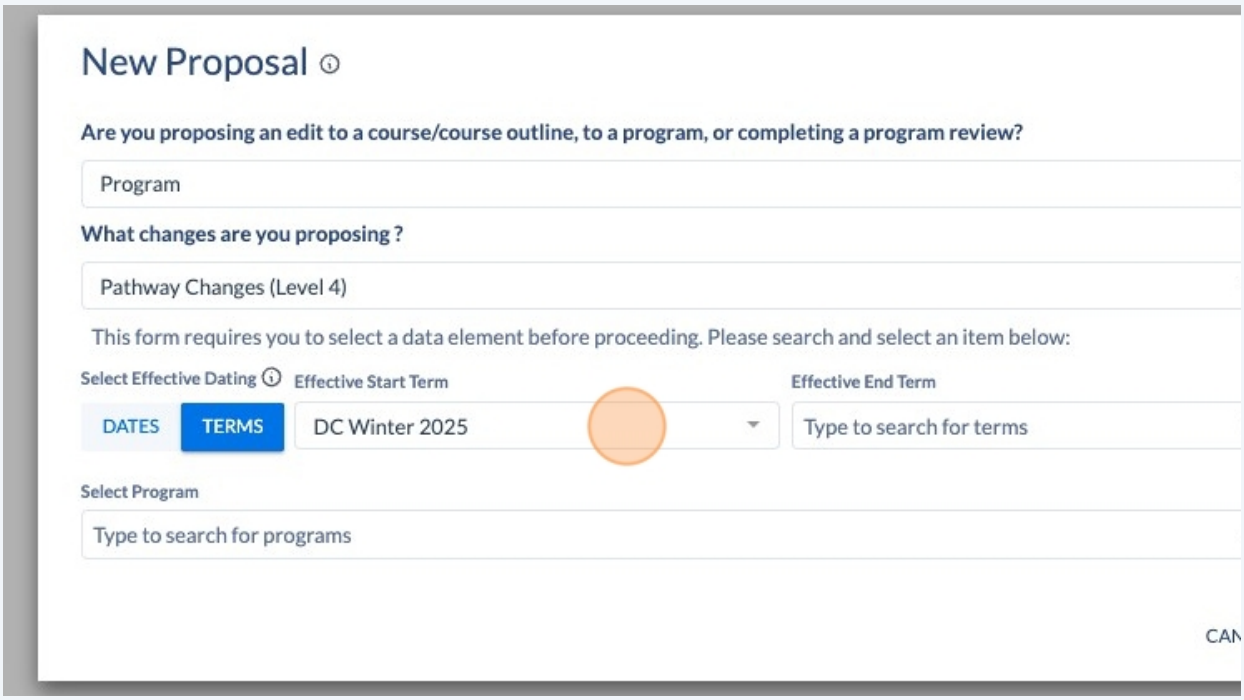
3 Select "Program"



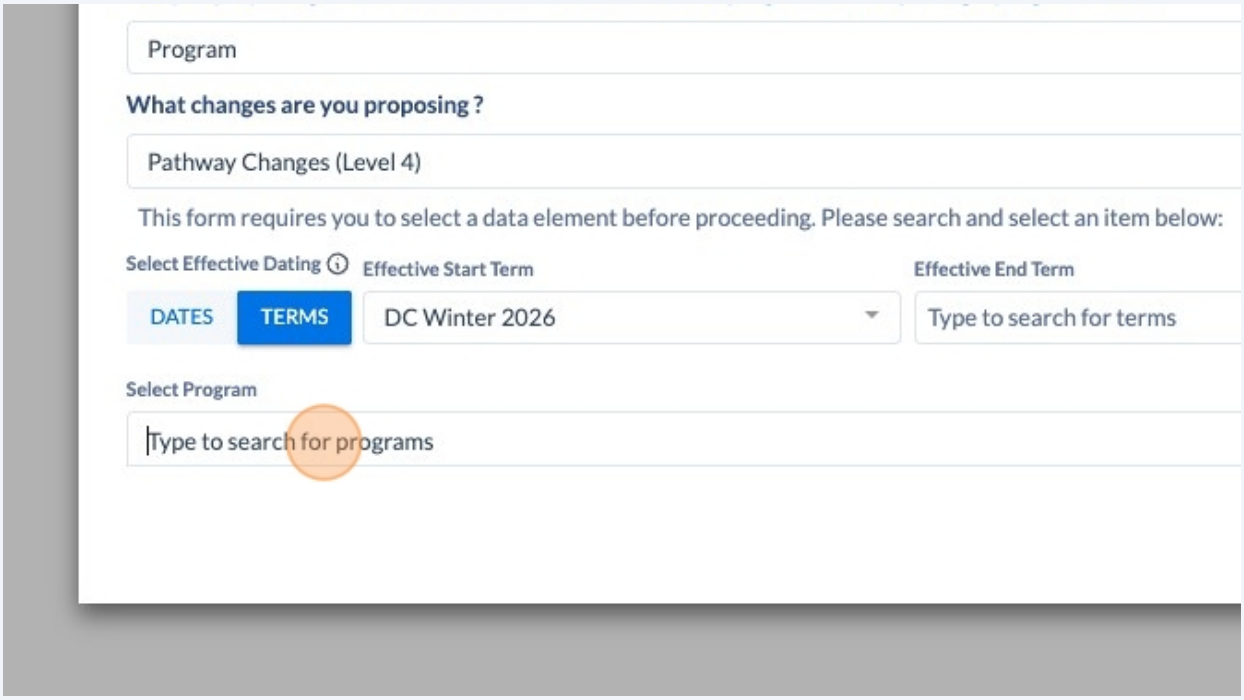
4 Select "Pathway Changes (Level 4)"



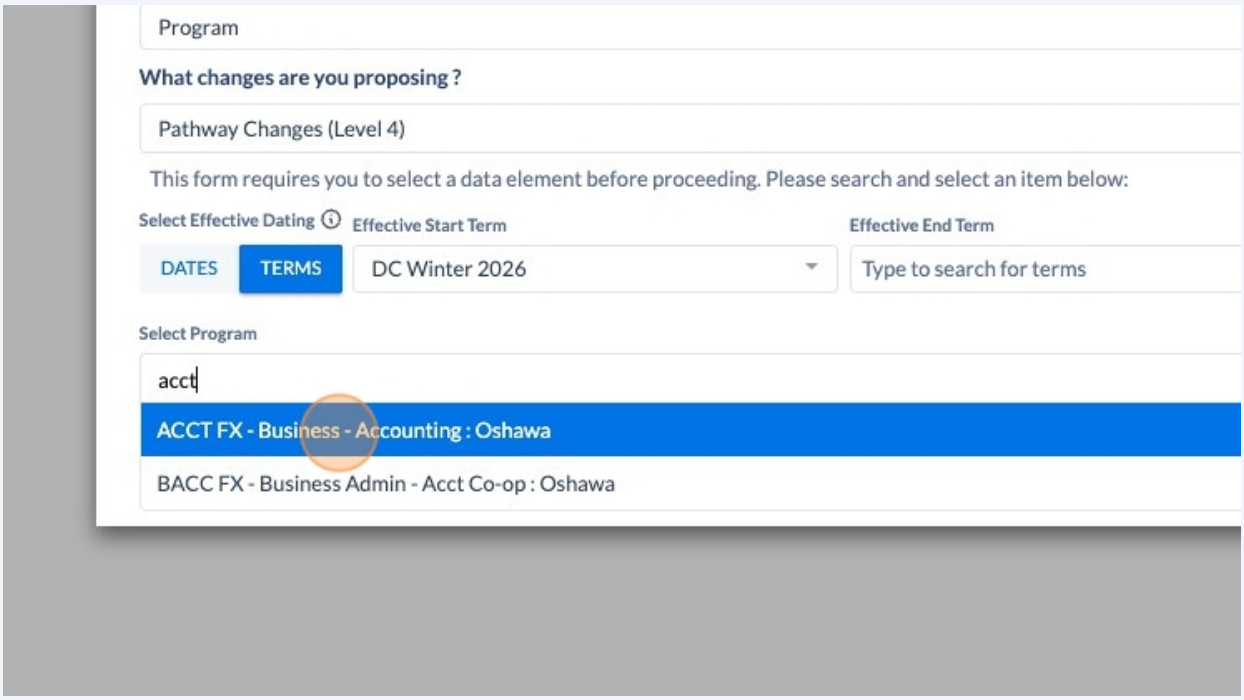
5 **When selecting the effective academic term, ensure it aligns with the first intake of students who will be impacted by the change.**



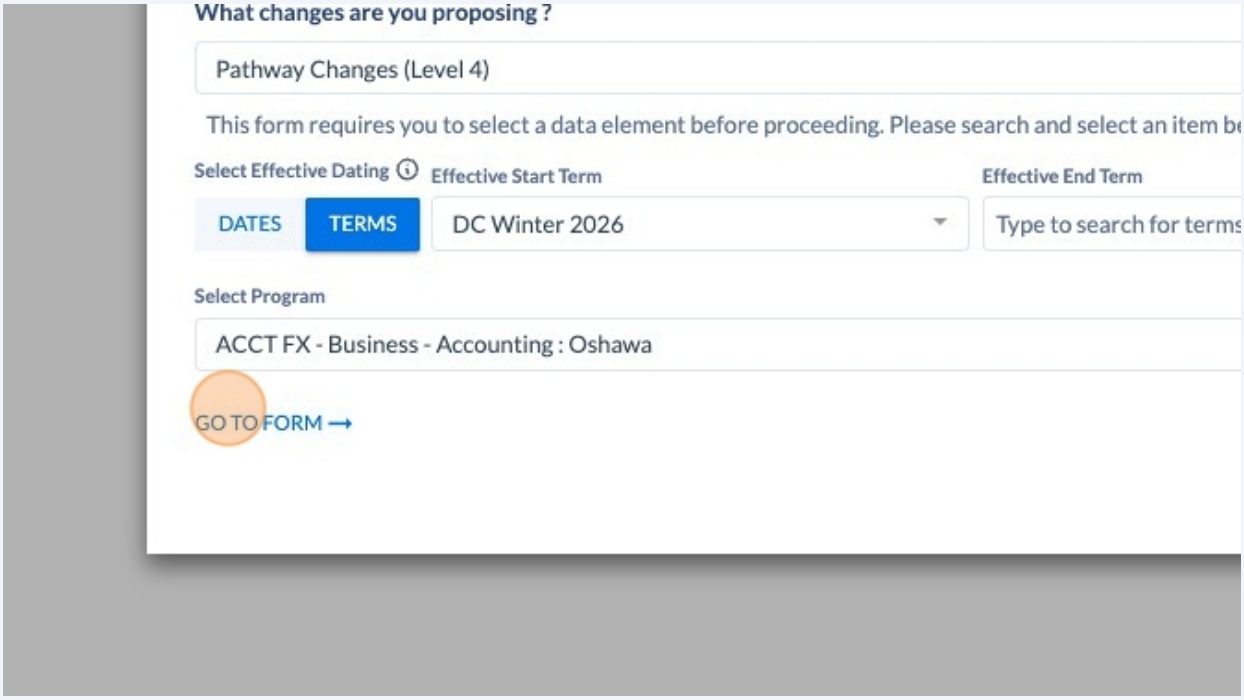
6 Select "Type to search for programs" and begin typing the program code or name.



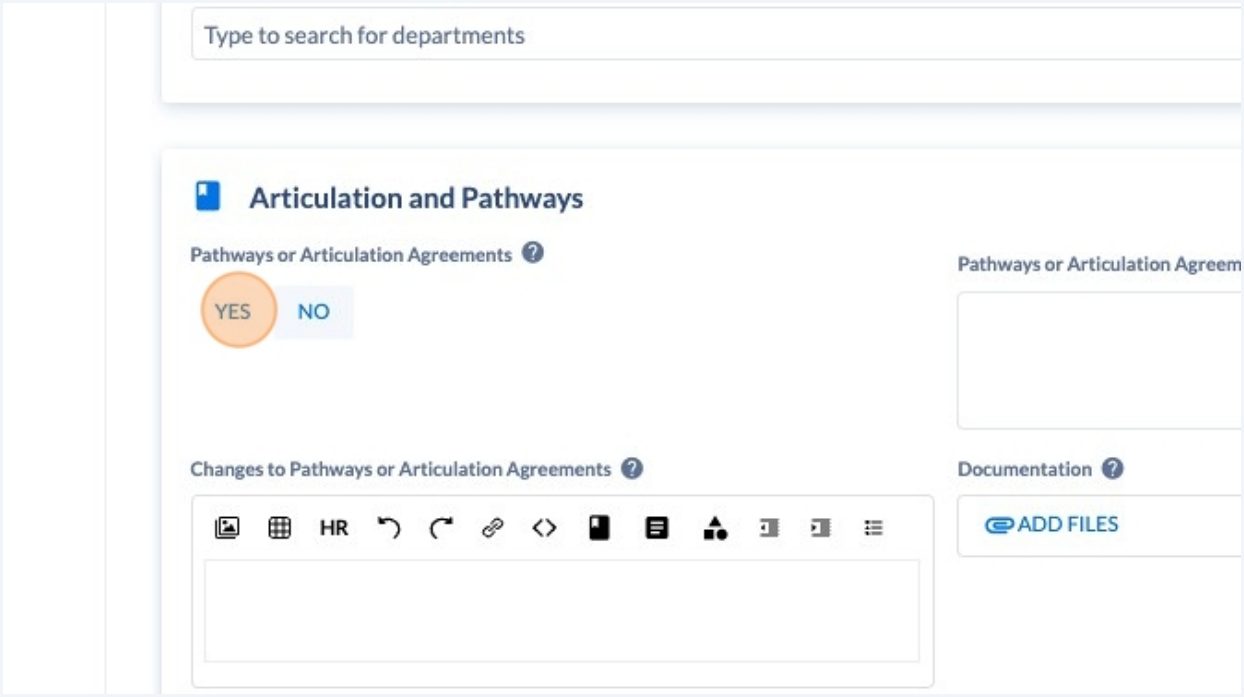
7 Select the program name.



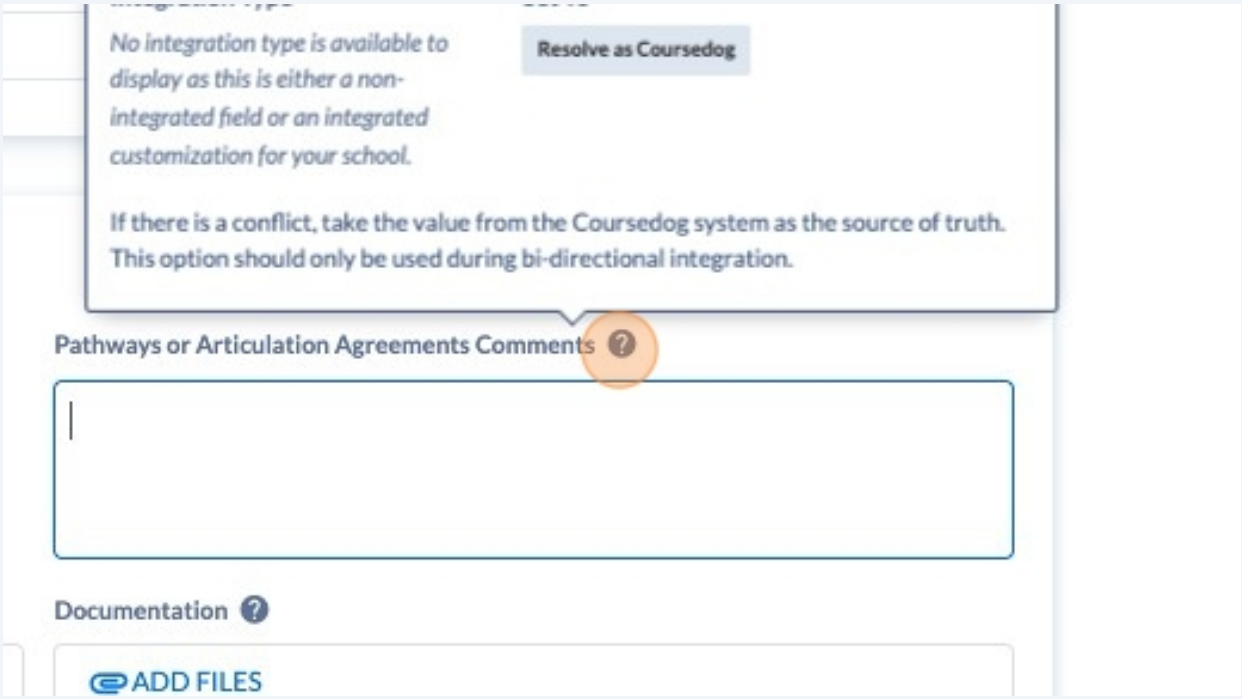
8 Click "Go To Form"



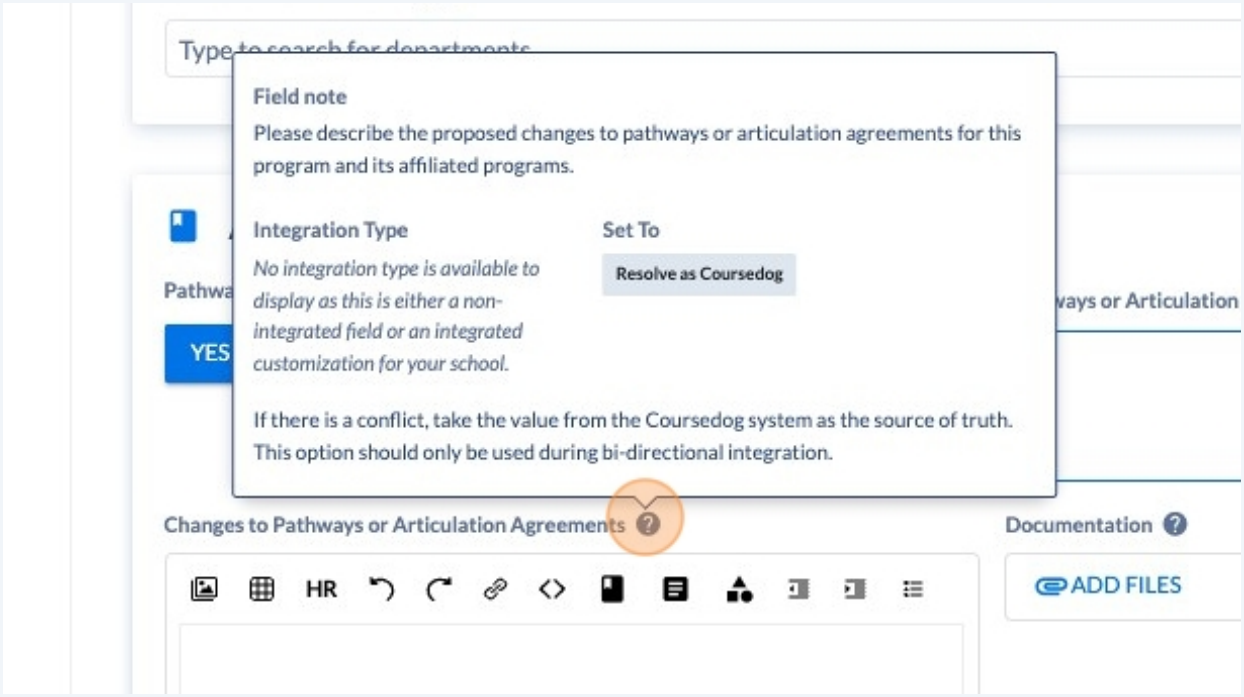
9 Propose the changes to articulation or pathways.



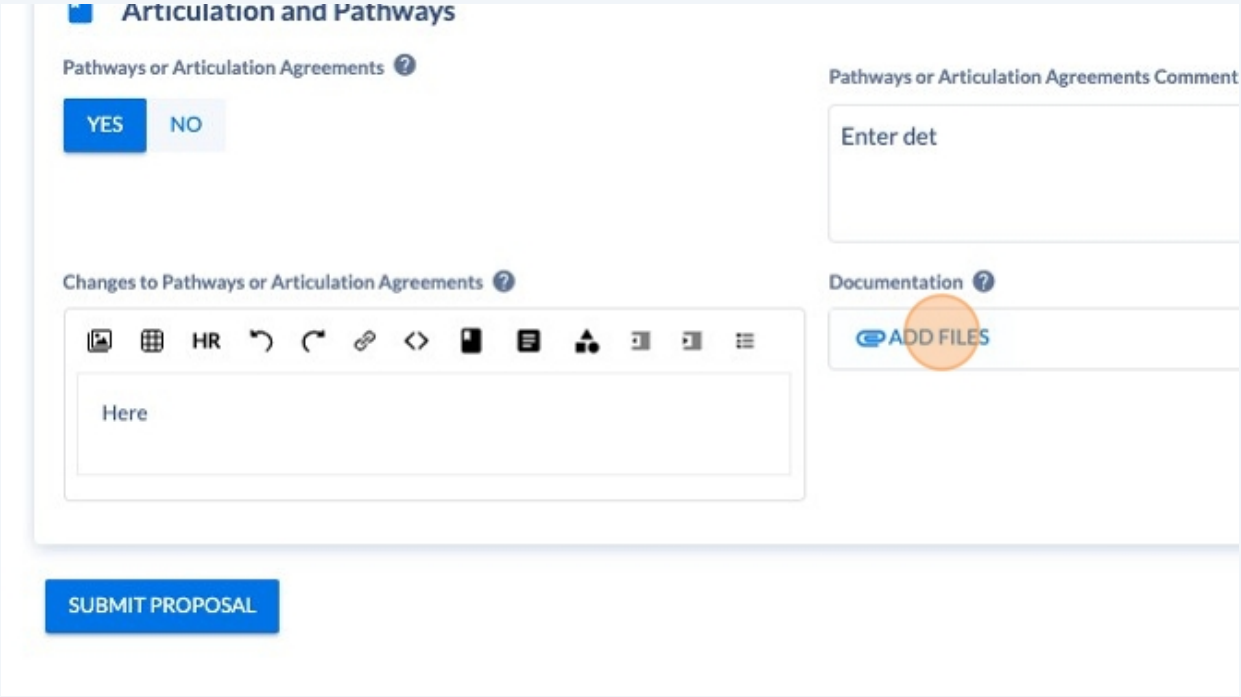
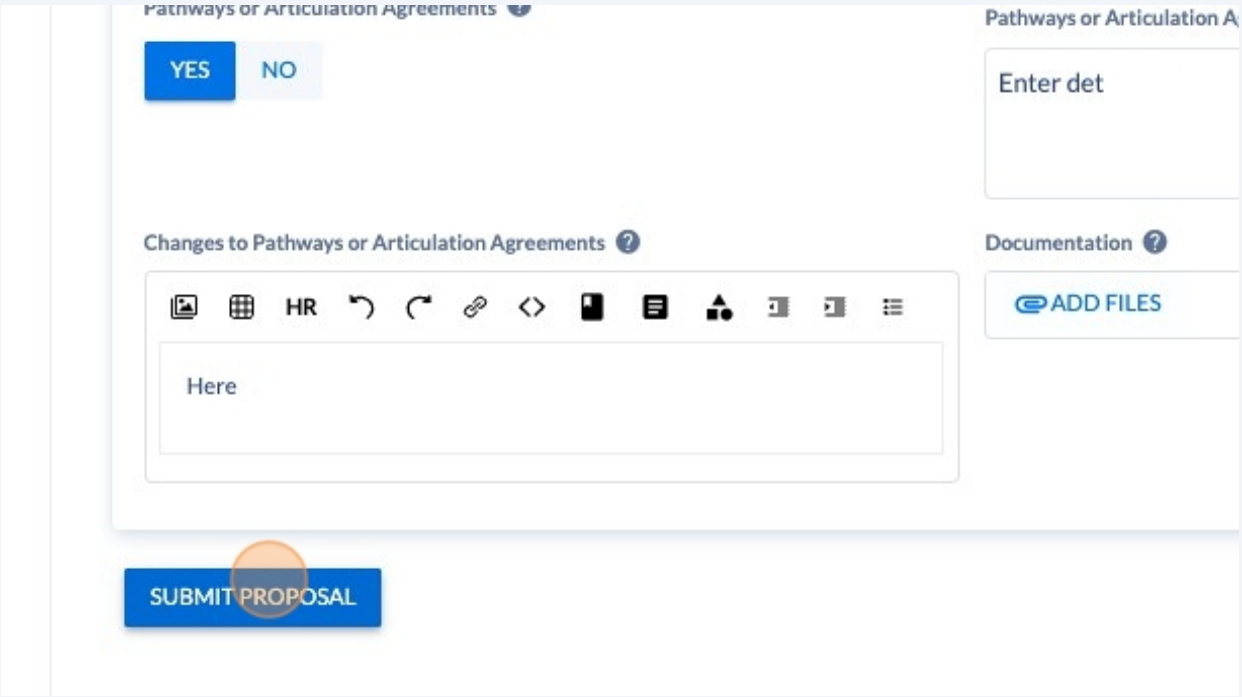
10 For support, press the "help" (?) button. The help button will provide you with additional clarity on what to enter in these fields.



11 Describe the proposed changes to pathways or articulation agreements for the program and its affiliated programs.



12 Add any documentation required by selecting "Add Files".



13 Select "Submit Proposal"