

PROGRAM GUIDE

Faculty of Health Sciences (HS) Emergency Services Fundamentals

2023-2024



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Please note the following important information:

Durham College strives to ensure the accuracy of the information in this publication. Please note that the academic curriculum is continually reviewed and revised to ensure program quality and relevancy. As such, the college reserves the right to modify or cancel any course, program, fee, procedure, and timetable or campus location at any time. Please consult the [Durham College website](#) for the most current information.

June 2023

A Message from the Executive Vice President, Academic

On behalf of Durham College (DC), I would like to extend a warm welcome to you for the upcoming academic year. It is an exciting time, whether you are a returning student, getting back into the swing of things, or this is your first year of college.

You have made a great choice with DC. We offer a comprehensive range of exceptional academic programs and student services. Our faculty members are experts in their respective fields, and they are dedicated to providing you with the knowledge and skills needed to excel in your future careers. Our students develop the professional, intercultural and durable skills required to realize meaningful careers and make a difference in the world.



We support students by delivering excellence in teaching and learning, and providing opportunities for experiential learning, applied research and technology-enabled education. Our goal is to inspire students to create success for themselves and their communities through the best in innovative and transformative education.

As we start the new semester, it's important to recognize the evolving nature of how we live, work and learn. By choosing to study at DC this year, you've demonstrated a willingness to adapt and grow, which will help you move forward with your studies and life. I encourage you to take advantage of all that we have to offer. Be sure to get to know your faculty members, program coordinator, student advisor, and all the other employees on campus who are committed to your success. These individuals can provide valuable information and resources to support your studies and career planning. Get involved in campus life, connect with your peers, and make the most of your time here.

We are honoured to be a part of your educational journey and can't wait to see the great things you will achieve during, and after, your time with us. Together, we're leading the way.

Best wishes for a successful academic year!

A handwritten signature in black ink that reads "Elaine Popp". The signature is written in a cursive, flowing style.

Dr. Elaine Popp
Executive Vice President, Academic

A Message from the Executive Dean, Faculty of Health Sciences

Dear Students,

On behalf of the Faculty of Health Sciences (FHS), I am delighted to extend a warm welcome to all our new and returning students. You are about to embark on a new academic year, one filled with possibilities and opportunities.



To our new students, I want to congratulate you on taking this important step towards your future. You have chosen a path that will provide you with knowledge and skills that will stay with you for a lifetime. We are excited to have you join our FHS, and we look forward to supporting you throughout your journey.

To our returning students, welcome back! We hope that your academic journey has been enriching thus far, and that you are excited to dive back into your studies. We are proud of all that you have achieved so far, and we are eager to see you continue to grow and succeed in the year ahead.

As we start a new academic year, I want to remind you of our mission to offer our learners the means to excel in their chosen field by providing industry relevant professional, technical, theoretical, and hands-on experience. We strive to develop work ready learners upon graduation through a collaborative partnership between students and the programs. Our state-of-the-art laboratories, facilities, learning spaces, and digital platforms provide student-centered learning environments and offer ample opportunities to integrate theoretical learning into real industry hands-on experience. Our goal is to empower students with the essential skills and confidence necessary to be successful in their field. It is our hope that upon graduation students will effectively and confidently transition to work force, related to their field of study. Our dedicated faculty and staff are committed to providing you with a supportive and enriching learning environment. We have a range of resources available to help you with your academic and personal goals, and we encourage you to take advantage of them. We are committed to supporting you throughout your academic journey.

Finally, I would like to wish you all the best for the upcoming academic year. Whether you are starting a new program or continuing with your studies, I am confident that you will find this year to be both rewarding and filled with a wealth of exciting opportunities for growth and discovery.

We look very much forward to having you with us!

A handwritten signature in black ink, appearing to read 'Mojgan Rezvani'.

Dr. Mojgan Rezvani
Executive Dean, Faculty of Health Sciences

A Message from the Associate Dean, Faculty of Health Sciences

As Associate Dean, it is my great pleasure to extend a warm welcome to all students in the Faculty of Health Sciences programs.

The Faculty of Health Sciences is at the forefront of advancing healthcare related education, research, and practice. Together, we have the opportunity to make a profound impact on the lives of individuals and our communities through our collaborative efforts and innovative approaches.

As we embark on this new academic year, I encourage you to embrace the spirit of collaboration, participation and excellence and wish you all the very best in your academic journey. Our dedicated staff members in the Faculty of Health Sciences are always here to lend a helping hand and provide guidance whenever needed.

The passion, expertise, and dedication of our faculty cultivate a nurturing and inclusive learning environment for our students, preparing them to become exceptional professionals and leaders in their respective fields.

Together, let us embark on a remarkable journey of discovery, innovation, and transformation.

With warm regards,

Sincerely,



Dr. Aimee Karagiorgakis
Associate Dean, Faculty of Health Sciences

Faculty of Health Sciences

Emergency Services Fundamentals

Executive Dean	Dr. Mojgan Rezvani	Ext. 2249	mojgan.rezvani@durhamcollege.ca
Associate Dean	Dr. Aimee Karagiorgakis	Ext. 2078	aimee.karagiorgakis@durhamcollege.ca
Administrative Coordinator	Shari Kinney	Ext. 2375	shari.kinney@durhamcollege.ca
Placement Officer/ Student Advisor	TBD		
Office Administrative Assistant	Nina Simons	TBD	nina.simons@durhamcollege.ca
Program Coordinator	Jennifer Walker	Email preferred:	jennifer.walker@durhamcollege.ca

The above individuals may be contacted by dialing direct 905.721.2000, followed by the appropriate extension.

Faculty of Health Sciences

Location: SW106 - Gordon Willey

Building Telephone: 905.721.3080

website: <https://durhamcollege.ca/academic-faculties/faculty-of-health-sciences>

Health & Wellness Centre

<https://durhamcollege.ca/student-life/health-and-wellness/campus-health-and-wellness-centre>

G127 (Main Campus) 905.721.3037

Access and Support Centre

<https://durhamcollege.ca/asc/>

SW116 (Main Campus) 905.721.3123

Coaching and Support Centre

<https://durhamcollege.ca/asc/>

SW116 (Main Campus) 905.721.3147

School and Program Information

College Policies

Durham College (DC) is guided by policies and procedures that are designed to protect the rights and responsibilities of its students and employees, and meet institutional requirements, consistent with the Board of Governors' policy framework, legislative requirements and the Ministry of Advanced Education and Skills Development. They are reflective of the college's mission, vision and values and are positioned to support accountability and equality in a respectful post-secondary environment. Students should be familiar with the college's academic policies. These are available here on the DC website.

Expectations for the Learning Environment

It is expected that all members of the college community, including students, will conduct themselves in a professional and respectful manner to ensure a positive learning environment for all involved.

Students are responsible for regularly checking DCmail, [MyDC](#) and DC Connect for messages from professors and College Administration.

Communication will come in the form of email, announcements and posted documents.

Attendance is closely linked to student success. Regular class attendance and participation will enhance opportunities for student academic success.

Timetables and Timetable Changes

Timetables are available online through [MyDC](#). If you require assistance, please contact the Help Desk: 905-721-2000 ext. 3333 or by email servicedesk@dc-uoit.ca. Students are responsible to ensure all required courses show in their registration/timetable.

[MyDC](#) provides students with the ability to modify timetables at specified times as listed in the [Important Dates](#) section of the college website. Assistance is available via your Student Advisor or designate. If you find a discrepancy on your timetable's, report it immediately to the school office.

Emergency Calls

Faculty of Health Sciences staff will accept messages for students only in the event of a family emergency. Please ensure that anyone who may need to locate you during class time for reasons other than an emergency has a copy of your timetable (eg. classmates, family, day care provider, employer). Staff are unable to release your schedule information to anyone due to the Freedom of Information Act.

Computer Use in Classrooms

Computer labs are reserved for coursework. Games are not permitted. Adult materials must not be displayed at any time. Laptops are to be used only to support student learning; laptop use not related to classroom activities is not permitted. Please refer to the Information Technology Acceptable Use policy posted on the Durham College website www.durhamcollege.ca/academicpolicies.

Course Outlines

Students can access course outlines for each of their current semester's courses through [MyDC](#). Students may also print course outlines for courses where they wish to apply for transfer credit. Course outlines include information regarding textbooks, prerequisites, corequisites, evaluation criteria, course-specific policies and requirements and more.

Disclaimer

Due to our commitment to continuous improvement of our curriculum, there may be some changes in courses offered or course content. If this occurs, we will notify those students affected.

Midterm and Final Grades

Midterm grades will be posted on [MyDC](#) around week eight of every semester. Final grades will be posted on [MyDC](#) at the end of each semester. The grades will be released at the days and times outlined in the Important Dates section of the college website.

For a fee, students can request an official transcript through Strategic Enrolment Services. Students with a cumulative GPA of less than 1.5 at the end of the academic year will not receive an invoice for the following year.

Academic Probation

Students on academic probation must meet with the associate dean or designate, and conditions for continuing in their program may be applied.

Graduation Requirements

To be eligible to graduate, a student must have successfully completed all required courses in their applicable Program of Study. For most programs, students must also have a minimum cumulative G.P.A. of 2.0 (60%) to be eligible for graduation.

A student who has a G.P.A. of less than 2.0 should contact the Faculty of Health Sciences office to arrange for academic counselling.

Students must complete an application for graduation on [MyDC](#) within the specified timeframe. All students must apply to graduate on [MyDC](#) while finishing their final courses in order to identify that they are in a position to graduate.

Program Learning and Program of Study

Program Learning Outcomes and Program of Study will be posted for each individual program on the applicable program communication page in DC Connect.

Program Specific Academic Policies and Field Placement Policies

Program Specific Academic Policies and Field Placement Policies will be posted for each individual program on the applicable program communication page in DC Connect. Please refer to the applicable field placement course outline(s) for a complete list of requirements regarding field placement eligibility.

Emergency Services Fundamental (EMSF)

Weekly
Breakdown

Course Name	Mod	Code	Prerequisites	Corequisites	Lec Hrs	Lab Hrs	FP/Alt Hrs
EMSF-SEM1							
ADDICTIONS & MENTAL HEALTH		ADMH 1301			3	0	
Communication Foundations		COMM 1100			2	0	1
PRACTICAL MATHEMATICS FOR EMERGENCY SERVICES		MATH 1314			3	0	
Diversity and Inclusion for First Responders		SENT 1301			3	0	
PRE-HEALTH BIOLOGY I	OPT1	BIOL 1700			0	2	2
PRE-HEALTH CHEMISTRY I	OPT2	CHEM 1701			0	1	3
FITNESS 1	OPT3	FITS 1301			0	2	
CANADIAN CRIMINAL JUSTICE SYSTEM	OPT4	PFP 101			3	0	
PSYCHOLOGY	OPT5	PFP 102			3	0	
					17	5	6
EMSF-SEM2							
INTERPERSONAL & GROUP DYNAMICS		COMM 2326			3	0	
EMSF ETHICS		ETHC 1307			3	0	
INTRODUCTION TO LAW/CIVICS		LAWC 1301			3	0	
LEADERSHIP		LEAD 1400			3	0	
PRE-HEALTH BIOLOGY II	OPT1	BIOL 2700	BIOL 1700		0	2	2
PRE-HEALTH CHEMISTRY II	OPT2	CHEM 2701	CHEM 1701		0	1	2
APCO Public Safe Telecommunicator	OPT3	EMCC 1100			3	0	
MATHEMATICS APPLICATIONS TO HEALTH	OPT4	MATH 1318			3	0	
FITNESS I-PFP	OPT5	PFP 110			0	2	
SECURITY GUARD	OPT6	SECG 1300			0	0	3
EMSF SKILLS CERTIFICATIONS	OPT7	SKIL 2300			0	0	2
					18	5	9

NOTES:

OPT1/OPT2/OPT3 - OPTIONS - Students choose subjects. OPT1 subjects are included in total hours per week.

GNEED - Courses with this Subject Code are "General Education" subjects, GNEED 0000 you are required to choose a 'General Education Elective' that term when you register.

SPEC 0000 - when displays as a pre-requisite you are required to have passed all previous courses and have a GPA of 2.0.

COOP - the co-op work term takes place in the following semester (spring/summer).

MOD1/MOD2 - course is delivered over a portion of the semester.



CAMPUS CONFLICT
RESOLUTION SERVICES

Campus Conflict Resolution Service

Mission

To provide a free, confidential conflict resolution service, assisting the campus community to collaborate in a safe and professional environment.

Vision

Resolving conflicts to promote educational success.

Confidentiality is our promise.

What is CCRS?

Campus Conflict Resolution Services (CCRS) is an on-campus conflict resolution service operated by Mediation-ADR Graduate Certificate students for Durham College and UOIT students. CCRS operational activities may include promotion, design and delivery of conflict resolution presentations, customized workshops, individualized conflict coaching, negotiation preparation, pre-mediation and mediation activities, as well as other dispute resolution-based activities as requested by the campus community (i.e. students or faculty). CCRS will, for example:

- Work with students to create group-work contracts for effective group projects & processes
- Facilitate student negotiations with a goal to prevent conflict & create win- win outcomes
- Visit faculty classrooms to discuss conflict resolution topics
- Provide tools & tips for preventing and/or handling conflict with a focus on improving or maintaining relationships
- Provide an impartial and structured setting to support confidential conflict resolution
- Mediate student conflict by guiding participants to establish their own mutually acceptable solution to the conflict

How is a CCRS mediation session structured?

Participation in CCRS mediation has many benefits. It is always a voluntary process, and never mandatory. When a mediation request is received by CCRS, a student mediator is assigned. The student mediator may be accompanied by an experienced faculty mediator; and with the highest level of professional conduct and confidentiality, the mediator(s) will:

- Meet privately with each mediation participant to fully explain the process, address any concerns, answer any queries, and establish the participant's informed consent to proceed
- Sit with mediation participants together to listen attentively to each participant's point of view and respectfully ensure mutual understanding
- Help to identify key issues and interests
- Encourage participants to discuss their options to resolve conflict
- Assist participants to negotiate their own mutually acceptable agreement
- Discuss how to implement the agreement and prevent conflict relapse

Note: The outcome of mediation cannot be guaranteed; successful outcomes are heavily dependent upon the willingness of participants to “do the work” to resolve the conflict.

How long does a CCRS mediation take?

- Participants can expect the initial private meeting* with the mediator to take up to 1 hour.
- A subsequent mediation session may be 1- 3 hours, depending on the scope & nature of the conflict and the level of participant readiness.
- More complex conflicts may require multiple mediation sessions over a period of time.

What types of conflicts can CCRS assist with?

- Overt or covert conflicts occurring within student relationships; including friends, roommates, partners, groups or teams, classmates.

How can students and faculty talk to a CCRS representative or book CCRS services?

- To book an appointment to discuss your conflict resolution needs please contact the CCRS Supervisor, Dale Burt at dale.burt@durhamcollege.ca or CCRS@durhamcollege.ca
- All incoming CCRS service requests will be processed in the order in which they are received
- While CCRS is committed to servicing all client requests as efficiently as possible, it should be noted that the scheduling of any CCRS service must be negotiated around Mediation students' class schedule

Additional Important Information

Durham College (DC) Mission, Vision and Values

Used to guide the overall direction of the college, the [Strategic Plan](#) outlines DC's mission, vision and values and is based on our four pillars – our students, our people, our work and our community. It is by working together, focusing on these guiding principles, that we are able to deliver quality teaching and learning opportunities that support the success of our students and academic employees. Together we're leading the way.

Academic Advising – Student Advisors

Student advisors are committed to student success and are available to help guide you through your college experience.

They can help you to:

1. Identify career goals and make sound academic decisions;
2. Develop academic plans to promote success in the event of failed courses or low-grade point average (GPA);
3. Make decisions regarding full-time/part-time studies;
4. Review graduation requirements;
5. Find equivalent credits.
6. Transfer to another program or identify pathways to further education; and
7. Access other college services to support student success.

To view contact information for your student advisor, visit the [Student Advisor website](#)

Academic Integrity

Academic integrity in teaching, learning and research is fundamental to our mission and an expectation of the DC community. Mechanisms to support academic integrity reinforce our core values, enrich educational inquiry and enhance the quality of our scholarship and reputation.

To ensure the highest academic standards, students are accountable for the work they produce, and student work must be the product of their own efforts. The [Academic Integrity Policy and Procedure](#) provides a comprehensive explanation of DC's expectations regarding academic integrity.

Student Supports

DC offers students a variety of services to help them achieve academic success. From accessibility accommodations, financial aid, health services and wellness coaching to student life, recreation and career development, our knowledgeable staff provide holistic supports to help students reach their greatest potential.

Please visit the page [Student Services](#) for more information on each of the student service areas.

Important Dates

DC strives to keep you informed of important dates throughout the academic year. Please review the 2023-2024 important dates that include fee payment deadlines, web registration, add/drop and grade release dates etc. You can find this information on the [college's website](#) and on [MyDC](#). Please review [MyDC](#) regularly for updates and reminders on important dates.

Academic Grading and Progression

Please refer to the [Academic Grading Framework Policy and Procedure](#) documents for a complete overview of grading practices which communicates student performance and [Academic Progression Policy and Procedure](#) to clearly understand the requirements necessary for a student to progress through an academic program.

Students must have a cumulative program G.P.A. between 1.8 and 1.99 to continue under academic probation.

Student Academic Learning Services (SALS)

SALS helps DC students to achieve their academic goals through free services and resources, including subject specific support (math, accounting, biology, chemistry, physics and statistics), academic reading and writing, learning strategies, and assistance with English language proficiency. Students also have access to peer tutoring, online resources located through the [MyDC](#) landing page (under "[Learning Resources](#)"), and SALS ONLINE academic resources, videos, and quizzes in DC Connect.

Please email SALS at sals@durhamcollege.ca, or visit the www.durhamcollege.ca/sals, for information on accessing resources and services, scheduling an appointment, registering for workshops, or sign-up to request or be a peer tutor.