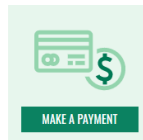

How to Make a Credit Card Payment

Important Information before Payment:

1. Please ensure you check the [Program Fee Calculator](#) to know how much you are paying for the upcoming semester.
2. Tuition fees assess on your account once you register into a timetable.

It is normal for your balance owing to be \$0. Fees must be determined by the student (using the [Program Fee Calculator](#)) and entered manually for online payment.

3. Online credit card payments, once made, are posted to the student account instantaneously.
1. Begin by going to your [MyDC](#) homepage.
2. Select the **MAKE A PAYMENT** box on the right-side under Helpful Links.



3. Log-in to the Portal using your 9-digit student ID (beginning with 100) and password.

Please visit [IT Services](#) for password information.

If you have issues, please contact IT Services at 905-721-3333 option #1

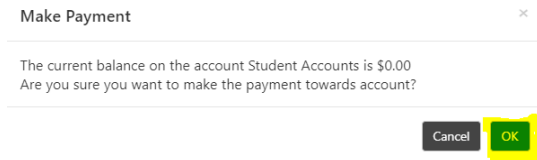
4. Click **Continue** to be directed to an external payment site hosted by TouchNet.

Please note: Multi-factor authentication (MFA) will need to be enabled for online payments. You will be required to identify yourself with a one-time password received via email, SMS, or a mobile app each time you log in. If you do not have a security profile, you will be prompted to create a profile and enroll in MFA.

5. Click **Make a Payment**
6. **If your balance is \$0, please manually enter in the amount you are paying** (please do not use commas or dollar signs [, \$] and press tab or click your mouse on any part of the screen. This will allow you to click **Continue**

Please note: We do not post the deposit/tuition amount to your student account. Please view the [Program Fee Calculator](#) to determine how much you owe. Fees are charged to your account when you register for your courses.

7. Click “OK” to the pop-up



8. Select payment method, continue, enter your card number, continue.