

How to View your Verification of Graduation Status

- 1. Begin by going to your MyDC homepage.
- 2. Select the **VERIFICATION LETTERS** box on the right-side under Helpful Links.



3. Click Verification of Graduation under Verification Letters.



VERIFICATION OF GRADUATION

4. Log-in to the Portal using your 9-digit student ID (beginning with 100) and password.

Please visit <u>IT Services</u> for password information. If you have issues, please contact IT Services at 905-721-3333 option #1

- 5. Click Verification of Graduation Letter
- 6. Click Submit
- 7. Click Verification of Graduation Status

Verification of Graduation Status

- 8. Your Verification letter will automatically download to your web browser
- 9. If you have any issues please email convocation@durhamcollege.ca