
How to Update Your Contact Information

1. Begin by going to your [My DC](#) homepage.
2. Select the “**Self Service Log In**” at the top right



SELF SERVICE LOG IN

3. Log-in to the Portal using your 9-digit student ID (beginning with 100) and password. Your password should be your date of birth in MMDDYY format (i.e. 111690 for birth date Nov 16, 1990). If this does not work please try using your postal code, all capitals and no spaces (i.e. L1G0C5).
If you have trouble logging-in you will need your password reset. Please contact IT Services at 905-721-3333 option #1 or through [LiveChat](#).
4. Click **Personal Information**
5. You will then see a list of various contact types you may update by clicking the “Update” option