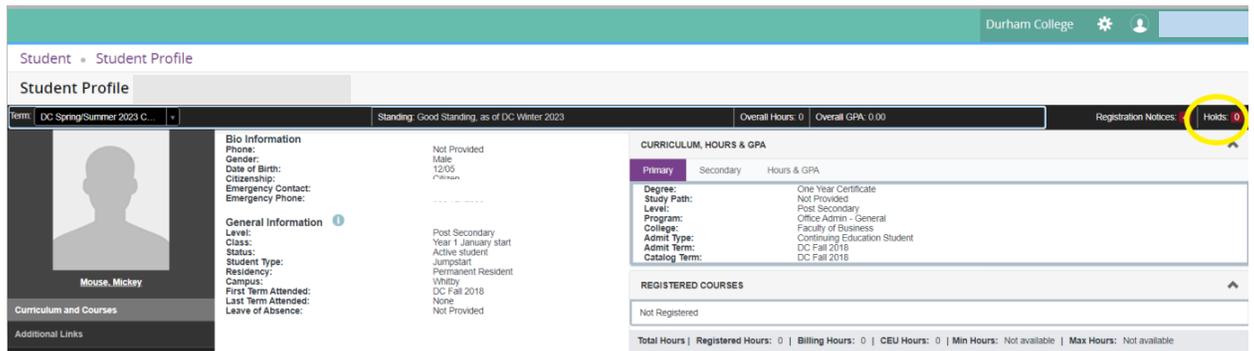


How to View Holds

1. Begin by [logging-in](#) to Self-Service
2. Log-in to the Portal using your 9-digit student ID (beginning with 100) and password.

Please visit [IT Services](#) for password information.
If you have issues, please contact IT Services at 905-721-3333 option #1

3. Click **Holds** located at the top-right corner of the page



The screenshot shows the 'Student Profile' page for a student named Mickey Mouse. The page layout includes a header with 'Durham College' and navigation icons. Below the header, there's a breadcrumb trail 'Student > Student Profile' and a 'Student Profile' tab. A navigation bar at the top of the main content area shows 'Term: DC Spring/Summer 2023 C...', 'Standing: Good Standing, as of DC Winter 2023', 'Overall Hours: 0', 'Overall GPA: 0.00', and 'Registration Notices: 0'. The 'Holds' button is circled in yellow. The main content area is divided into three columns: a profile picture and name, a 'Bio Information' section, a 'General Information' section, and a 'CURRICULUM, HOURS & GPA' section. The 'CURRICULUM, HOURS & GPA' section has tabs for 'Primary', 'Secondary', and 'Hours & GPA'. Under the 'Primary' tab, there's a table with student details like Degree, Study Path, Level, Program, College, Admit Type, Admit Term, and Catalog Term. Below that is a 'REGISTERED COURSES' section showing 'Not Registered' and a summary row with 'Total Hours | Registered Hours: 0 | Billing Hours: 0 | CEU Hours: 0 | Min Hours: Not available | Max Hours: Not available'.

4. Holds will be displayed here