



DURHAM COLLEGE OF APPLIED ARTS AND TECHNOLOGY BOARD OF GOVERNORS REGULAR MEETING PUBLIC SESSION MINUTES

Date: Wednesday, June 19, 2019

Location: Whitby Campus, Room 1-4

Members Present: Paul Macklin, Chair of the Board
Suzanne Beale
Elizabeth Cowie
Ivan DeJong, Vice-Chair of the Board
Kevin Griffin
Michele James
Gail Johnson Morris
Don Lovisa
Bart Lucyk
Debbie McKee Demczyk
Gary Rose
Steve Stewart
Jim Wilson

Members Absent: Navleen Kaur
Robert Lanc
Kenneth Michalko
Heather Quantrill

Staff Present: Scott Blakey, Chief Administrative Officer
Peter Garrett, Manager, Strategic Reporting and Government Relations
Elaine Popp, Vice-President, Academic
Melissa Pringle, Corporate and Board Secretary
Rebecca Milburn, Executive Dean, School of Skilled Trades, Apprenticeship
and Renewable Technology
J. Tolmie, AVP, IT Services

1. CALL TO ORDER

With quorum present, the meeting was called to order at 6:00 p.m.

2. INTRODUCTION OF GUESTS

The Chief Administrative Officer introduced the following guests:

- David Paisley, DC Student
- Kevin Baker, Executive Dean, School of Business, IT & Management
- Michelle Hutt, Executive Dean, School of Science, Engineering & Technology

3. ADDITIONS/DELETIONS TO THE AGENDA

None.

4. CONFLICT OF INTEREST DECLARATIONS

None.

5. PRESENTATIONS

5.1 Skills Ontario Students - David Paisley, gold medal, HVAC

The Executive Dean, School of Skilled Trades, Apprenticeship and Renewable Technology provided an overview of Skills Ontario and introduced DC student, David Paisley.

David Paisley shared his experiences as a Durham College student at Skills Ontario where he won a gold medal in HVAC.

The Board questioned David Paisley.

6. CHAIR'S REPORT

The Chair reflected on the board's success in achieving its goals for the 2018-2019 board year.

Governors also provided their reflections from the past year highlighting the following successes:

- The College's fiscal management in light of recent government announcements;
- The excellent leadership team;
- The level of transparency and creativity of senior staff;
- The convocation ceremonies and interactions with DC's students; and
- The community leader interviews conducted for the Board retreat.

7. CO-POPULOUS GOVERNORS' REPORT

Governor Wilson provided the co-populous governors' report, noting he attended a board retreat in late May, which focused on strategic priorities and he attended convocation on June 7, 2019, which featured an address by Chief Justice Beverley McLachlin.

8. CONSENT AGENDA

Moved By Governor Johnson Morris

Seconded By Governor Stewart

"That all items listed under the heading of consent agenda be adopted as recommended." CARRIED

8.1 Report of the Governance Review Committee Meeting of May 22, 2019

That all actions taken at the May 22, 2019 meeting of the Governance Review Committee be adopted as recommended and the minutes be approved as read.

8.2 Approval of Public Minutes of Board of Governors Meeting of May 15, 2019

That the public minutes of the Board of Governors meeting of May 15, 2019 be approved as read.

8.3 Ontario College Sector Financial Results Summary

That BOG-2019-49, providing the Ontario College sector financial results summary for 2018-2019 be received for information.

8.4 President's Report - April to June 2019

That BOG-2019-58, providing an update on the President's activities and significant college initiatives from April to June 2019, be received for information.

8.5 Colleges Ontario Update - Spring 2019

That BOG-2019-50, providing an update from Colleges Ontario for Spring 2019 be received for information.

8.6 Summary of Committee of Presidents Meeting - May 21 and 22, 2019

That BOG-2019-51, providing a summary of the Committee of Presidents meeting held in May 2019 be received for information.

8.7 Durham College Foundation Annual Report

That Report BOG-2019-52 presenting the Durham College Foundation annual report, be received for information.

9. DISCUSSION ITEMS

9.1 2018-2019 Durham College Annual Report

President Lovisa presented the 2018-2019 annual report which celebrated the College's successes and activities from the past year. President Lovisa reported the document would be created in a digital format with interactive content and would be submitted to the Ministry of Training, Colleges and Universities by the July 31 deadline.

The Board questioned President Lovisa.

Moved By Governor DeJong

Seconded By Governor Cowie

It is recommended to the Durham College Board of Governors:

"That based on Report BOG-2019-59, the 2018-2019 Durham College annual report, be approved." CARRIED

9.2 Quality Assurance and Comprehensive Program Review

The Vice-President, Academic presented the annual quality assurance and comprehensive program review report and provided an overview of the College's quality assurance programs, including the annual program review and the comprehensive program review processes. Approximately 20 programs undergo a comprehensive review every year.

The Board questioned the Vice-President, Academic.

Moved By Governor Griffin

Seconded By Governor James

It is recommended to the Durham College Board of Governors:

"That Report BOG-2019-43, reporting on programs that completed a comprehensive program review this academic year and programs that are currently in process of completing a comprehensive program review in the upcoming academic year, be received for information." CARRIED

9.3 2019-2024 New Program Development Plan

The Vice-President, Academic presented the 2019-2024 new program development plan, noting the plan is fluid and may change based on labour market demand, trends and strategic fit. The Vice-President, Academic also provided an overview of the internal approval process for developing a new program.

The Board questioned the Vice-President, Academic concerning the marketing of degree programs offered by a college, internationalization, and the recruitment of qualified faculty.

Moved By Governor Cowie

Seconded By Governor McKee Demczyk

It is recommended to the Durham College Board of Governors:

“That Report BOG-2019-44, presenting the 2019-2024 new program development plan, be received for information.” CARRIED

9.4 New Program of Instruction: Honours Bachelor of Construction Management

The Vice-President, Academic and Executive Dean, School of Skilled Trades, Apprenticeship and Renewable Technology presented a new program of instruction, Honours Bachelor of Construction Management and reviewed the labour market demands, curriculum, capital requirements and strategic alignment.

The Vice-President, Academic confirmed the program had undergone the full internal approval process and it conformed to the Ministry binding policy directive and the credentials framework.

The Board questioned the Vice-President, Academic and Executive Dean, School of Skilled Trades, Apprenticeship and Renewable Technology concerning work integrated learning opportunities and curriculum related to safety and regulatory requirements.

Moved By Governor Rose

Seconded By Governor Beale

It is recommended to the Durham College Board of Governors:

“That in accordance with Report BOG-2019-47, the proposed Honours Bachelor Degree program of instruction listed below be approved:

- Honours Bachelor of Construction Management.” CARRIED

9.5 New Program of Instruction: Esport Business Management

The Vice-President, Academic and the Executive Dean, School of Business, IT & Management presented a new program of instruction, Esport Business Management and reviewed the labour market demands, curriculum, capital requirements and strategic alignment. It was reported this would be the first graduate certificate for Esport business management in the college sector.

The Vice-President, Academic confirmed the program had undergone the full internal approval process and it conformed to the Ministry binding policy directive and the credentials framework.

The Board questioned the Vice-President, Academic and the Executive Dean, School of Business, IT & Management concerning international demand for the program, global competitiveness and the possibility of charging unregulated tuition given the demand for the program.

Moved By Governor Lucyk

Seconded By Governor James

It is recommended to the Durham College Board of Governors:

“That in accordance with Report BOG-2019-46, the proposed Ontario College Graduate Certificate program of instruction listed below be approved:

- Esport Business Management.” CARRIED

9.6 New Program of Instruction: Environment Health and Safety Management

The Vice-President, Academic and the Executive Dean, School of Science, Engineering & Technology presented a new program of instruction, Environment Health and Safety Management and reviewed the labour market demands, curriculum, capital requirements and strategic alignment.

The Vice-President, Academic confirmed the program had undergone the full internal approval process and it conformed to the Ministry binding policy directive and the credentials framework.

Moved By Governor Griffin

Seconded By Governor Wilson

It is recommended to the Durham College Board of Governors:

“That in accordance with Report BOG-2019-45, the proposed Ontario College Graduate Certificate program of instruction listed below be approved:

- Environment Health and Safety Management.” CARRIED

10. UPCOMING EVENTS

No events were highlighted.

Governor DeJong thanked Governor Macklin for his 6 years of service and dedication to the Durham College Board of Governors and for providing his leadership as Chair the past year. President Lovisa also thanked Governor Macklin for his support and tireless commitment to the Durham College Board of Governors.

11. MOVE TO IN-CAMERA SESSION

Durham College By-law No. 1 (s. 22.2) allows the Board of Governors to address, in-camera, items of corporate business deemed confidential.

Moved By Governor Johnson Morris

Seconded By Governor Beale

“That the Durham College Board of Governors move in-camera after a short recess.”
CARRIED

The Durham College Board of Governors recessed at 7:49 p.m. and reconvened in-camera at 7:57 p.m.

The Board rose from the in-camera session at 8:35 p.m.

During the in-camera session, the Board discussed recommendations from its Standing Committees, succession planning and the conflict of interest provisions in By-law No. 1.

12. ADJOURNMENT

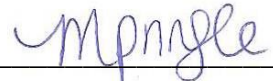
Moved By Governor DeJong

"That the June 19, 2019 meeting of the Durham College Board of Governors be adjourned." CARRIED

The meeting adjourned at 8:35 p.m.

A handwritten signature in black ink, appearing to read "Paul Macklin", written over a horizontal line.

Paul Macklin
Board Chair

A handwritten signature in blue ink, appearing to read "M Pringle", written over a horizontal line.

Melissa Pringle
Corporate and Board Secretary