



# **DURHAM COLLEGE OF APPLIED ARTS AND TECHNOLOGY BOARD OF GOVERNORS REGULAR MEETING PUBLIC SESSION MINUTES**

Date: Wednesday, May 13, 2020

Location: Via Video Call (GoToMeeting)

Members Present: Ivan DeJong, Chair of the Board  
Suzanne Beale  
Elizabeth Cowie  
Kevin Griffin  
Kristi Honey  
Michele James, Vice-Chair of the Board  
Gail Johnson Morris  
Robert Lanc  
Don Lovisa  
Bart Lucyk  
Debbie McKee Demczyk  
Kenneth Michalko  
Heather Quantrill  
Gary Rose  
Jim Wilson

Members Absent: Steve Stewart  
Vasu Sukhija

Staff Present: Scott Blakey, Chief Administrative Officer  
Barbara MacCheyne, Chief Financial Officer  
Meri Kim Oliver, Vice-President, Student Affairs  
Elaine Popp, Vice-President, Academic  
Melissa Pringle, Corporate and Board Secretary  
Linda Flynn, Associate Vice-President, Office of Development and Alumni Affairs  
Janse Tolmie, Associate Vice-President, IT Services  
Peter Garrett, Manager, Strategic Reporting and Government Relations

## **1. CALL TO ORDER**

With quorum present, the meeting was called to order at 6:02 p.m.

## **2. INTRODUCTION OF GUESTS**

The Chief Administrative Officer introduced the following guests:

- Cameron Ackerblade, President, Durham College Alumni Association
- Carol Beam, Associate Vice-President, Communications and Marketing
- Kelly Doyle, Manager, Employee Engagement and Development
- Rashmi Gupta, Director, Institutional Research and Planning
- Charles Wilson, Durham College Students Inc.

## **3. ADDITIONS/DELETIONS TO THE AGENDA**

None.

## **4. CONFLICT OF INTEREST DECLARATIONS**

None.

## **5. PRESENTATIONS**

### **5.1 Update on the Alumni Association**

The Associate Vice-President, Office of Development and Alumni Affairs and the President, Durham College Alumni Association, presented an update on the activities of the Durham College Alumni Association Board of Directors and the alumni association.

The Board questioned the Associate Vice-President, Office of Development and Alumni Affairs.

### **5.2 Update on the Launch of the Strategic Plan & Branding Refresh**

The Associate Vice-President, Communications and Marketing presented plans for the launch of the 2020-2023 strategic plan and an overview of a branding refresh that will be launched with the strategic plan.

The Board questioned the Associate Vice-President, Communications and Marketing.

Governor DeJong left the meeting, and Governor James assumed the Chair.

## **6. CHAIR'S REPORT**

Governor James expressed appreciation for being acclaimed Chair of the Board for 2020-2021 and congratulated Governor Honey for being elected Vice-Chair. Governor Rose was also acknowledged for letting his name stand for election.

Governor DeJong rejoined the meeting and assumed the Chair.

The Chair reported on the following items:

- Kelly Doyle, Manager, Employee Engagement and Development was introduced as the incoming administrative staff governor effective September 1, 2020.
- Recognize Meri Kim Oliver was recognized for her service to Durham College, and Tara Koski was announced as the Interim Vice-President, Student Affairs effective June 1.

## **7. CO-POPULOUS GOVERNORS' REPORT**

Governor Wilson provided the co-populous report, highlighting the following:

- On April 14, 2020, President Murphy published an article in the National Post titled "Battling Covid-19: University partners with industry, government to combat the pandemic." and the article is on the university website
- At the April 23, 2020, Board meeting, the Board received a construction update on the new A5 building
- Mitch Frazier was recently named the university chancellor
- Ontario Tech University will be hosting a virtual open house on May 23, 2020, from 11 a.m. to 2 p.m.

## **8. CONSENT AGENDA**

That Chair advised that Kelly Doyle's name would be inserted in the motion for Item 8.4, 'Ratification of Results of the Administrative Staff Governor Election.'

Moved By Governor Beale

Seconded By Governor Cowie

"That all items listed under the heading of consent agenda be adopted as recommended." CARRIED

**8.1 Approval of the Public Minutes of the Board of Governors Meeting of April 8, 2020**

That the public minutes of the Board of Governors meeting of April 8, 2020, be approved as read.

**8.2 President's Report - April to May 2020**

That BOG-2020-37, highlighting the President's activities for the months of April and May 2020, be received for information.

**8.3 Ratification of the Results of the Election for Chair and Vice-Chair of the Board**

That the results of the election of Chair and Vice-Chair of the Board of Governors be ratified, and Michele James be declared as Chair and Kristi Honey be declared as Vice-Chair for the 2020-2021 Board year.

**8.4 Ratification of Results of the Administrative Staff Governor Election**

That the results of the administrative staff governor election be ratified, and Kelly Doyle be declared the administrative staff governor for a three-year term starting September 1, 2020, and ending, August 31, 2023.

**9. DISCUSSION ITEMS**

**9.1 DC and Ontario Tech University Academic Pathways for 2019-2020**

The Director, Institutional Research and Planning presented the academic pathways report for 2019-2020.

For the reporting year 2019-20:

- 1,522 students in the first year of studies at Durham College (DC) declared prior postsecondary experience at an institution other than DC.
- Of these 1,522 students, 524 students in the first year of studies at DC had prior Ontario Tech experience.
- Of these 524 students, 32.4 percent (170 students) declared their prior verified Ontario Tech experience on their admission application while the remaining 350 did not declare their prior Ontario Tech experience.
- Of the 170 students who declared prior verified Ontario Tech postsecondary experience, 9.4 percent (16 students) were enrolled in one-year certificate programs, 53.5 percent (91 students) in a diploma or advanced diploma programs, and 37.1 percent (63 students) in graduate certificate programs.

For the reporting year 2019-20:

- 613 students in the first year of studies at Ontario Tech declared prior postsecondary experience at an Ontario college.
- Of these 613 students, 383 students who started their studies at Ontario Tech had prior DC experience.
- Of these 383 students, 78.9 percent (302 students) declared their prior verified DC experience on their admission application while the remaining 81 students did not declare their prior DC experience.
- Of the 302 students who declared prior DC experience, 94.7 percent (286 students) had graduated from DC, while 5.3 percent had partial experience. Of the 286 students who had graduated from DC, 69.9 percent (200 students) had graduated from diploma programs, 16.1 percent (46 students) had graduated from advanced diploma programs, 11.9 percent (34 students) had graduated from certificate programs, and 2.1 percent (6 students) had graduated from graduate certificate programs.

The Board questioned the Director, Institutional Research and Planning.

Moved By Governor Griffin

Seconded By Governor Honey

It is recommend to the Durham College Board of Governors:

“That Report BOG-2020-31 concerning the Durham College and Ontario Tech University academic pathways for 2019-2020, be received for information.”

CARRIED

## **9.2 Business Plan for 2020-2021**

President Lovisa presented the business plan for 2020-2021, noting the plan is the first business plan to align with the new strategic plan. It was further noted that as the plan was developed during the COVID-19 pandemic, priorities may be changed, altered, or eliminated based on what actions are required to return to normal operations within a post-pandemic environment. Also, for ease of reference, the “we will” statements from the strategic plan are now embedded in the business plan with associated actions.

The Board questioned President Lovisa.

Moved By Governor James  
Seconded By Governor Johnson Morris  
It is recommended to the Durham College Board of Governors:

“That based on Report BOG-2020-36, the 2020-2021 business plan, be approved.” CARRIED

**10. UPCOMING EVENTS**

None.

**11. MOVE TO IN-CAMERA SESSION**

Durham College By-law No. 1. provides for the Board of Governors to address, in-camera, items of corporate business respecting human resources or litigation matters, confidential items covered under the Freedom of Information and Protection of Privacy Act and, items that the Board deems to be confidential to the College.

Moved By Governor Lanc  
Seconded By Governor Lucyk  
“That the Durham College Board of Governors move in-camera after a 5-minute recess.” CARRIED

The meeting recessed at 7:23 p.m. and reconvened in-camera at 7:28 p.m.

The Board rose from the in-camera session at 8:59 p.m.

During the in-camera session, the Board discussed recommendations from its Standing Committees and received an update on the College’s response to COVID-19.

**12. ADJOURNMENT**

With no further business, the meeting ended at 9:00 p.m.



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Ivan DeJong  
Board Chair



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Melissa Pringle  
Corporate and Board Secretary