



DURHAM COLLEGE OF APPLIED ARTS AND TECHNOLOGY BOARD OF GOVERNORS REGULAR MEETING PUBLIC SESSION MINUTES

Date: Wednesday, October 13, 2021

Location: SSB 116AB Student Services Building

Members Present: Kristi Honey, Chair of the Board
Lisa Allen
Ian Ball
Suzanne Beale
Elizabeth Cowie
Kelly Doyle
Gail Johnson Morris
Don Lovisa, President
Kenneth Michalko (attended virtually)
Ian Murray
Kunal Nagpal (attended virtually)
Jerry Ouellette (attended virtually)
Jennifer Powell
Gary Rose, Vice-Chair of the Board
Dwight Townsend (left at 8:05 p.m.)
Nathan Wilson

Members Absent: Nerissa Carino

Staff Present: Scott Blakey, Chief Administrative Officer
Tara Koski, Dean, Students
Barbara MacCheyne, Chief Financial Officer
Elaine Popp, Executive Vice-President, Academic
Melissa Pringle, Corporate and Board Secretary

1. CALL TO ORDER

With quorum present, the meeting was called to order at 6:00 p.m.

The Chair made introductory comments and welcomed new Governors.

2. INTRODUCTION OF GUESTS

The Chief Administrative Officer introduced the following guests:

- Jason Vassell, Faculty, School of Justice and Emergency Services
- Tom Lynch, Director, Campus Safety
- Thomas Bezruki, Manager, Emergency Management
- Jennifer Cosway, Associate Vice-President, Human Resources
- Michelle Hutt, Associate Vice-President, Academic (International & Enrolment)
- Debbie Johnston, Dean, School of Professional and Part-Time Learning
- Peter Garrett, Manager, Strategic Reporting and Government Relations

3. ADDITIONS/DELETIONS TO THE AGENDA

None.

4. CONFLICT OF INTEREST DECLARATIONS

None.

5. PRESENTATIONS

5.1 Jason Vassell, Faculty to present an overview of the Black Student Success Network

J. Vassell provided an overview of the purpose and work of the Black Student Success Network and highlighted some of the initiatives underway to support black students.

The Board questioned J. Vassell.

5.2 Tom Lynch, Director, Campus Safety, Thomas Bezruki, Manager, Emergency Management and Jennifer Cosway, Associate Vice-President, Human Resources to present a Status Update on the Fall Return to Campus and Implementation of the Vaccine Policy

The Director, Campus Safety, the Manager, Emergency Management, and the Associate Vice-President, Human Resources provided an update on the fall return to campus and provided information on rapid testing, the vaccination uptake at the Campus Ice Centre, requests for exemptions, and issues related to the implementation of the COVID-19 vaccination policy.

The Board questioned the Director, Campus Safety, the Manager, Emergency Management, and the Associate Vice-President, Human Resources.

6. CHAIR'S REPORT

The following items were discussed:

- The Chair shared a conversation she had with Lyn McDonnell of the Accountability Group Inc. regarding new sessions at the Higher Education Summit related to asking better questions and developing a strategic mindset. The Chair also reminded Governors about the College's values and the lens through which decisions should be made.
- The Chair asked for volunteers to form a Retreat Planning Committee. Governors' Cowie, Doyle, Johnson Morris, Powell, and Rose agreed to participate.
- The Chair highlighted the upcoming grad sign pick-up events on October 26 and 28.
- Governor Nagpal spoke to the recent student governor workshop he attended.
- Governor Doyle was recognized for receiving her Good Governance certificate.

Governor Ouellette temporarily left and re-joined the meeting.

7. CONSENT AGENDA

Moved By Governor Beale

Seconded By Governor Rose

"That all items listed under the heading of consent agenda be adopted as recommended except Item 7.4." CARRIED

7.1 Approval of Minutes from the June 9, 2021, Board Meeting

That the public minutes of the Board of Governors meeting of June 9, 2021, be approved as read.

7.2 Report of the Governance Review Committee - September 14, 2021

That the Governance Review Committee Report of September 14, 2021, be approved, and all actions be adopted as recommended.

7.3 President's Report - June to October 2021

That Report BOG-2021-68, outlining the president's activities from June to October 2021, be received for information.

The following item was pulled for discussion:

7.4 Program Advisory Committee Semi-Annual Report - October 2021

The Board questioned the Executive Vice-President, Academic, about the status of the Program Advisory Committee's that had a red rating. In response to questions, the Executive Vice-President, Academic, advised that active recruitment is underway to ensure that all Program Advisory Committees comply with By-law No. 2 and membership requirements.

Moved By Governor Beale

Seconded By Governor Rose

"That Report BOG-2021-58, providing the Program Advisory Committee semi-annual report be received for information." CARRIED

8. DISCUSSION ITEMS

8.1 Update on Plans for Fall Convocation

The Associate Vice-President, Academic (International & Enrolment) presented an update on plans to recognize graduates this fall, including a revised convocation microsite and enhanced grad sign pick-up events. Planned events are responsive to feedback that found graduates did not want to attend a virtual convocation and would prefer to wait for an in-person convocation ceremony.

8.2 Domestic and International Enrolment Update - Fall 2021 - Day 10 of Classes

The Associate Vice-President, Academic (International & Enrolment) presented the enrolment numbers for fall 2021 and reported that as of day 10, the College had 10,623 students, of which 8,627 are domestic, and 1,996 are international. Further, the Associate Vice-President, Academic (International & Enrolment) spoke to enrolment numbers and applicant behaviours trends.

The Board questioned the Executive Vice-President, Academic and Associate Vice-President, Academic (International & Enrolment).

Moved By Governor Ball

Seconded By Governor Powell

“That Report BOG-2021-63 providing an enrolment update for fall 2021 at day 10 of classes be received for information.” CARRIED

8.3 Approval of Permanent Program Suspension: Healthcare Administration

The Executive Vice-President, Academic, provided an overview of the program suspension process. Further, the Dean, School of Professional and Part-Time Learning, advised that St. Lawrence College was the host college (through Ontario Learn) for most of the courses (9 of the 12 courses) in the graduate certificate. Because of low registration numbers, they dropped the claims for these courses. As the course claims are not financially viable, the College recommends that the two courses offered as part of this graduate certificate be permanently suspended.

The Board questioned the Executive Vice-President, Academic, and Dean, School of Professional and Part-Time Learning.

Moved By Governor Ouellette

Seconded By Governor Nagpal

“That in accordance with Report BOG-2021-56 the following program be permanently suspended effective fall 2021:

Centre for Professional and Part-time Learning (PPL)

- Health Care Administration (HCAD), Ontario College Graduate Certificate, (APS 04003).” CARRIED

8.4 Government Relations Update - Fall 2021

The Manager, Strategic Reporting and Government Relations, presented a government relations update for fall 2021 and spoke to the recent results of the federal election. Further, the Manager, Strategic Reporting and Government Relations discussed advocacy work related to the Whitby campus and credential reform and shared the new government relations strategy.

Moved By Governor Murray

Seconded By Governor Michalko

“That Report BOG-2021-59 providing an update on government relations activities for fall 2021, be received for information.” CARRIED

8.5 First Business Plan Update for 2021-2022

President Lovisa presented the first business plan update for 2021-2022 and highlighted the key initiatives completed to date.

The Board questioned President Lovisa.

Moved By Governor Johnson Morris

Seconded By Governor Doyle

“That Report BOG-2021-69, providing the first update on the 2021-2022 Business Plan, be received for information.” CARRIED

8.6 Introduction of the Innovation & Disruption Catalyst Group

President Lovisa spoke to a new group at the College known as the Innovation & Disruption Catalyst Group (IDCG), whose mandate is to amplify and start conversations about innovation across all levels of the College. Further, President Lovisa advised the College had launched a Hofstede cultural measurement that will close on October 22, 2021. The results of the survey will inform the future work of the IDCG.

As part of this update, the Board watched a video introducing the Hofstede cultural measurement.

The Board questioned President Lovisa.

Governor Townsend left the meeting.

9. UPCOMING EVENTS

The following events were highlighted:

- Grad Sign Pick Up Events - October 26 (Whitby campus) & October 28 (Oshawa Campus) from 4:00 to 6:00 p.m.
- *Learn More Series*: Results of the Diversity Self-Identification Survey & Update on the Black North Initiative - November 4, 2021, at 6:00 p.m. (virtual)

10. MOVE TO IN-CAMERA SESSION

Durham College By-law No. 1. provides for the Board of Governors to address in-camera items that the Board deems to be confidential to the College.

Moved By Governor Cowie

Seconded By Governor Wilson

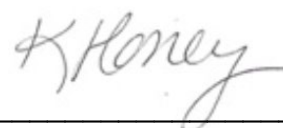
"That the Board move in-camera after at 10-minute recess". CARRIED

The meeting recessed at 8:10 p.m. and reconvened in-camera at 8:22 p.m.

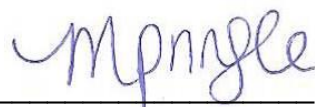
During the in-camera session, the Board discussed recommendations from its Standing Committees, the Board's goals for 2021-2022, and the new leadership agreement. Further, the Board reflected on recently held professional development sessions related to governance and risk.

11. ADJOURNMENT

With no further business, the meeting adjourned at 8:56 p.m.



Kristi Honey
Board Chair



Melissa Pringle
Corporate and Board Secretary