



DURHAM COLLEGE OF APPLIED ARTS AND TECHNOLOGY BOARD OF GOVERNORS REGULAR MEETING PUBLIC SESSION MINUTES

Date: Wednesday, February 9, 2022

Location: Virtual Meeting, MS Teams

Members Present: Kristi Honey, Chair of the Board
Lisa Allen
Ian Ball
Suzanne Beale
Elizabeth Cowie
Kelly Doyle
Gail Johnson Morris
Don Lovisa, President
Kenneth Michalko (joined at 6:02 p.m.)
Ian Murray
Kunal Nagpal
Jerry Ouellette
Jennifer Powell
Gary Rose, Vice-Chair of the Board
Dwight Townsend

Members Absent: Nathan Wilson

Staff Present: Scott Blakey, Chief Administrative Officer
Linda Flynn, AVP, Office of Development & Alumni Affairs
Peter Garrett, Mgr., Strategic Reporting & Government Relations
Tara Koski, Dean, Students
Barbara MacCheyne, Chief Financial Officer and Vice-President,
Administration
Elaine Popp, Executive Vice-President, Academic
Melissa Pringle, Corporate and Board Secretary

1. CALL TO ORDER

With quorum present, the Chair called the meeting to order at 6:00 p.m.

2. INTRODUCTION OF GUESTS

The Chief Administrative Officer introduced the following guests:

- Kevin Baker, Executive Dean, School of Business, IT & Management
- Karen Creditor, Chief Executive Officer, Ontario College Application Service
- Rashmi Gupta, Director, Institutional Research & Planning
- Ralph Hofmann, Executive Dean, School of Health & Community Services
- Michelle Hutt, Associate Vice-President, Academic (Enrolment & International Education)
- Thom MacDonald, Associate Dean, School of Business, IT & Management
- Rebecca Milburn, Executive Dean, School of START/CFF

3. ADDITIONS/DELETIONS TO THE AGENDA

None.

4. CONFLICT OF INTEREST DECLARATIONS

None.

Governor Michalko joined the meeting at 6:02 p.m.

5. PRESENTATIONS

- 5.1 Karen Creditor to Present an Overview of the Ontario College Application Service and its Current Initiatives

The Board received a presentation from Karen Creditor, Chief Executive Officer, about the Ontario College Application Service and its current initiatives.

The Board questioned Karen Creditor.

6. CHAIR'S REPORT

The Board received a report from the Chair on the following items:

- Governor Powell, Governor Nagpal, and Governor Wilson were recognized for receiving their good governance certificates from the College Centre of Board Excellence

- Governor Rose was recognized for completing the Institute of Corporate Directors Education Program
- The College was recognized as a Greater Toronto Area Top Employer for the eleventh consecutive year

7. CO-POPULOUS GOVERNORS' REPORT

None.

8. CONSENT AGENDA

Moved By Governor Allen

Seconded By Governor Ball

"That all items listed under the heading of consent agenda be adopted as recommended." CARRIED

8.1 Program Advisory Committee Semi-Annual Report - February 2022

That Report BOG-2022-04, providing an update on the College's Program Advisory Committees, be received for information.

8.2 Approval of Public Minutes from December 8, 2021, Board Meeting

That the public minutes of the Board of Governors meeting on December 8, 2021, be approved as read.

8.3 President's Report - December 2021 to February 2022

That Report BOG-2022-07, outlining the president's activities from December 2021 to February 2022, be received for information.

8.4 Durham College Student Association Fee Increases for 2022-2023

That Item BOG-2022-16, presenting the Durham College Student Association's fee increases for 2022-2023, be received for information." CARRIED

9. DECISION ITEMS

9.1 Strategic Mandate Agreement 3.0 - Preliminary Report for Year Two Evaluation

The Board received a report from the Director, Institutional Research and Planning, outlining the preliminary report for the year two Strategic Mandate Agreement 3.0 evaluation. Further, the Director, Institutional Research and Planning, reported that for 2021-2022 the College met seven of the eight metrics.

Although the College did not meet the metric for graduate employment rate in a related field, there is no impact on the College's grant.

The Board questioned the Director, Institutional Research and Planning.

Moved By Governor Beale

Seconded By Governor Cowie

"That Report BOG-2022-06, providing a preliminary update on the year two evaluation of the 2020-2025 Strategic Mandate Agreement, be received for information." CARRIED

9.2 Domestic and International Enrolment Update: Winter 2022

The Board received a report from the Associate Vice-President, Academic (Enrolment & International Education), informing that winter 2022 enrolment on day 10 was 10,584 students (8,155 domestic and 2,429 international students). Further, the Associate Vice-President provided the Board with a comparative analysis of enrolment trends for both domestic and international students.

The Board questioned the Associate Vice-President, Academic (Enrolment & International Education).

Moved By Governor Doyle

Seconded By Governor Johnson Morris

"That Report BOG-2022-17, providing an enrolment update for winter 2022 at day 10 of classes, be received for information." CARRIED

9.3 2022-2023 Ancillary Fees - Durham Region Transit UPASS

The Board received a report from the Associate Vice-President, Academic (Enrolment & International Education), recommending a 1.9% increase to the ancillary fee for the Durham Region Transit UPASS for the academic year 2022-2023. Further, the Associate Vice-President, Academic (Enrolment & International Education) confirmed that the fee increase complied with the Ministry's Binding Policy Directive on Tuition and Ancillary Fees and the Compulsory Fee Protocol negotiated between the College and the student association.

The Board questioned the Associate Vice-President, Academic (Enrolment & International Education).

Moved By Governor Michalko

Seconded By Governor Murray

“That based on Report BOG-2022-21, the Durham Region Transit UPASS ancillary fee for the 2022-2023 academic year, be approved.” CARRIED

9.4 New Program of Instruction: Cloud Computing Graduate Certificate

The Board received a report from the Executive Vice-President, Academic and Associate Dean, School of Business, IT & Management presenting a new program of instruction for approval, Cloud Computing Graduate Certificate. Further, the Executive Vice-President, Academic, advised the Board that the program had undergone the full internal approval process, conformed with the credentials framework, was consistent with program standards, and complied with the Ministry Binding Policy Directives.

The Associate Dean, School of Business, IT & Management, presented the Board with details about the program and reported that the graduate certificate would provide students with the knowledge, skills, and expertise to secure and manage an organization’s cloud infrastructure. Further, the Associate Dean, School of Business, IT & Management, reported that graduates would be prepared to write industry-standard cloud technology certifications from three of the largest public cloud service providers (Amazon, Microsoft, Google). Lastly, the Board was advised by staff that the program would be a solid addition to the College’s program offering because of demonstrated international student interest; emerging IT area and potential for long-term growth; strong labour market outcomes; and the optional experiential learning opportunities through the College’s applied research hubs.

The Board questioned the Executive Vice-President, Academic and Associate Dean, School of Business, IT & Management.

Moved By Governor Nagpal

Seconded By Governor Ouellette

“That in accordance with Report BOG-2022-01, the proposed Ontario College Graduate Certificate program of instruction listed below be approved:

- Cloud Computing.” CARRIED

9.5 New Program of Instruction: Recreation Therapy

The Board received a report from the Executive Vice-President, Academic and Executive Dean, School of Health & Community Services, presenting a new program of instruction for approval, Recreation Therapy. Further, the Executive Vice-President, Academic, advised the Board that the program had undergone the full internal approval process, conformed with the credentials framework, was consistent with program standards, and complied with the Ministry Binding Policy Directives.

The Executive Dean, School of Health & Community Services, presented the Board with details about the program and reported the program prepares students to examine, discuss, and apply the theoretical foundations of recreation therapy and the five domains of health: physical, emotional, cognitive, social, and spiritual to support the development and delivery of person-centred recreation programs. A feature of the program is its 490 hours of field placement and the ability for the College to provide input into the standards of the profession. Lastly, the presenters advised the Board that the program would be a strong addition to the College's program offerings because of growing international interest, high employment rates for graduates, and an aging population likely to create more recreational therapeutic opportunities.

The Board questioned the Executive Vice-President, Academic and the Executive Dean, School of Health & Community Services.

Moved By Governor Powell

Seconded By Governor Rose

"That in accordance with Report BOG-2022-02, the proposed Ontario College Diploma program of instruction listed below be approved:

- Recreation Therapy." CARRIED

9.6 Approval to Formalize Programs of Instruction: Ontario College Certificates - Apprenticeships

The Board received a report from the Executive Vice-President, Academic and Executive Dean, School of START/CFF, requesting to formalize two programs of instruction as Ontario College Certificates – Hoisting Techniques, Mobile Crane and Tower Crane.

The Executive Dean, School of START/CFF, advised the Board that recognizing apprenticeship programs as Ontario College certificates will modernize the skilled trades and apprenticeship system.

Moved By Governor Townsend

Seconded By Governor Cowie

“That in accordance with Report BOG-2022-20:

1. The following program be formally recognized as an Ontario College Certificate, effective fall 2022: Hoisting Techniques and Mobile Crane Operation – Apprenticeship, Ontario College Certificate, MTCU Code 48202, Trade# 339A, C (School of Skilled Trades, Apprenticeship and Renewable Technology); and,
2. The following program be formally recognized as an Ontario College Certificate, pending validation from the Credential Validation Service, effective fall 2022: Hoisting Techniques and Tower Crane Operation – Apprenticeship, Ontario College Certificate, MTCU Code 48202, Trade# 339B (School of Skilled Trades, Apprenticeship and Renewable Technology).” CARRIED

9.7 Second Business Plan Update for 2021-2022

The Board received a report from President Lovisa providing a status update on the 2021-2022 business plan and a summary of recent achievements.

The Board questioned President Lovisa.

Moved By Governor Ball

Seconded By Governor Allen

“That Report BOG-2022-18, providing the second update on the 2021-2022 business plan, be received for information.” CARRIED

9.8 2023-2026 Strategic Planning Process

The Board received a report from President Lovisa outlining two options for the strategic plan: refresh the current strategic plan for another 1 to 3 years or engage in a stakeholder consultation process. Further, President Lovisa reported that the Board would consider the options presented at the Board retreat after hearing the feedback from the community leader interviews.

The Board questioned President Lovisa.

Moved By Governor Murray

Seconded By Governor Doyle

“That Report BOG-2022-19, outlining options for reviewing the College’s strategic plan, be received for information.” CARRIED

10. DISCUSSION ITEMS

10.1 Value-for-Money Audit Scorecard for Durham College

The Board received a report from President Lovisa providing a summary of the value-for-money audit against the College's activities. Further, President Lovisa addressed the ongoing concerns with public-private partnerships and the upcoming consultation with the Ministry of Colleges and Universities on the issue.

The Board questioned President Lovisa.

11. UPCOMING EVENTS

The Chair highlighted the following events:

- Learn More Series: Campus Master Plan & Land Use Protocol - February 24, 2022, at 6:00 p.m. (MS Teams)
- Board Retreat - March 5 & 6, 2022 - Global Classroom, CFCE 145
- Learn More Series: Understanding Apprenticeship - March 28, 2022, at 6:00 p.m. (MS Teams)
- Student Governor Election - March 2022
- Board Evaluation Survey Open - March 28 to April 8, 2022

12. MOVE TO IN-CAMERA SESSION

Durham College By-law No. 1. provides for the Board of Governors to address in-camera items that the Board deems confidential to the College.

Moved By Governor Johnson Morris

Seconded By Governor Michalko

"That the Board move in-camera after a 10-minute recess." CARRIED

The Board recessed at 8:00 p.m. and reconvened in-camera at 8:11 p.m.

During the in-camera session, the Board discussed the potential labour dispute, recommendations from its Standing Committees, the continued collaborative work with Ontario Tech University, and the upcoming Board retreat.

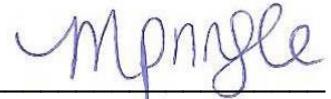
The Board rose from the in-camera session at 9:08 p.m.

13. ADJOURNMENT

With no further business, the meeting adjourned at 9:09 p.m.



Kristi Honey
Board Chair



Melissa Pringle
Corporate and Board Secretary