



# DURHAM COLLEGE OF APPLIED ARTS AND TECHNOLOGY BOARD OF GOVERNORS REGULAR MEETING PUBLIC SESSION MINUTES

Date: Wednesday, May 11, 2022

Location: Oshawa Campus, Gordon Willey Building, DC Boardroom, A144

Members Present: Kristi Honey, Chair of the Board  
Lisa Allen (joined virtually)  
Suzanne Beale  
Elizabeth Cowie (entered at 6:16 p.m.)  
Kelly Doyle  
Gail Johnson Morris  
Don Lovisa, President  
Kenneth Michalko (entered at 6:05 p.m.)  
Jerry Ouellette  
Jennifer Powell  
Gary Rose, Vice-Chair of the Board (joined virtually)  
Dwight Townsend  
Nathan Wilson

Members Absent: Ian Ball  
Ian Murray  
Kunal Nagpal

Staff Present: Peter Garrett, Mgr., Strategic Reporting and Government Relations  
Tara Koski, Dean, Students  
Barbara MacCheyne, Chief Financial Officer & VP, Administration  
Elaine Popp, Executive Vice-President, Academic  
Melissa Pringle, Corporate and Board Secretary  
Janse Tolmie, AVP, IT Services

## 1. CALL TO ORDER

With quorum present, the Chair called the meeting to order at 6:00 p.m.

## **2. INTRODUCTION OF GUESTS**

The Chief Financial Officer & VP, Administration, introduced the following guests:

- Stephanie Ball, Executive Dean, School of Justice & Emergency Services
- Rashmi Gupta, Director, Institutional Research and Planning
- Debbie Johnston, Dean, Centre for Professional and Part-Time Learning
- Japnishvinder Kaur, student, School of Justice & Emergency Services
- Tracey Marshall, part-time faculty, School of Justice & Emergency Services
- Joanne Spicer, Interim Associate Dean, School of Justice & Emergency Services

## **3. ADDITIONS/DELETIONS TO THE AGENDA**

None.

## **4. CONFLICT OF INTEREST DECLARATIONS**

None.

## **5. PRESENTATIONS**

### **5.1 Tracey Marshall and Japnishvinder Kaur to Highlight the DC Youth Justice and Interventions Symposium on Human Trafficking Prevention**

Joanne Spicer, Tracey Marshall, and Japnishvinder Kaur provided an overview of the recent Youth Justice and Interventions Symposium on Human Trafficking Prevention and spoke about the partnership with Victim Services of Durham Region and the far-reaching impact the conference had on the approximately 9,000 students that attended.

Governor Michalko entered the meeting.

The Board questioned the presenters.

Governor Cowie entered the meeting.

## 6. CHAIR'S REPORT

The Board received a report from the Chair on the following items:

- The Chair announced that Gary Rose was acclaimed as Chair of the Board, and Gail Johnson Morris was acclaimed as Vice-Chair of the Board for the 2022-2023 Board year.
- The Chair spoke about the success of the recent CIGan conference in Halifax and gave Governors who attended the conference an opportunity to provide comments.
- The Chair advised that the Indigenous Histories & Reconciliation Modules are posted on the Board portal as a result of the conversation at the last board meeting.
- The Chair reported that after approving an extension to the strategic plan at the last Board meeting, it was relaunched at the Employee Town Hall on May 3, 2022.
- The Chair stated that the Executive Committee reviewed the President's expense for gift cards purchased from the Foundry restaurant, a restaurant owned by the President's relative. The Committee expressed support for the purchase, given it is a low dollar value and a recognized local restaurant.

## 7. CO-POPULOUS GOVERNORS' REPORT

None.

## 8. CONSENT AGENDA

Moved By Governor Townsend

Seconded By Governor Beale

"That all items listed under the heading of consent agenda be adopted as recommended." CARRIED

### 8.1 Approval of the Public Minutes from the April 13, 2022, Board Meeting

That the public minutes of the Board of Governors meeting of April 13, 2022, be approved as presented.

### 8.2 President's Report - April to May 2022

That Report BOG-2022-41, outlining the President's activities from April to May 2022, be received for information.

### **8.3 Ratification of the Results of the Election for Chair and Vice-Chair of the Board**

That the results of the election of Chair and Vice-Chair of the Board of Governors be ratified, and Gary Rose be declared as Chair and Gail Johnson Morris be declared as Vice-Chair for the 2022-2023 Board year.

## **9. DECISION ITEMS**

### **9.1 New Program of Instruction: Human Rights Management for Professionals**

The Executive Vice-President, Academic and Dean, Centre for Professional and Part-Time Learning, introduced a new program of instruction for approval, Human Rights Management for Professionals. Additionally, the Executive Vice-President, Academic, confirmed the College complied with all Minister's Binding Policy Directives for programs of instruction.

Further, the Dean, Centre for Professional and Part-Time Learning advised the Board that the proposed certificate consists of two new stackable micro-credentials in the area of human rights management and that the Centre for Professional and Part-Time Learning will pick up all courses in the program through OntarioLearn to avoid costs related to the development of the program and delivery. Also, the Dean, Centre for Professional and Part-Time Learning, provided an overview of how the new program would align with the current programming mix.

The Board questioned the Executive Vice-President, Academic, and the Dean, Centre for Professional and Part-Time Learning.

Moved By Governor Cowie

Seconded By Governor Doyle

"That in accordance with Report BOG-2022-42, the proposed Durham College Certificate program of instruction listed below be approved:

- Human Rights Management for Professionals." CARRIED

### **9.2 Strategies and Assistive Technologies for Learning Disabilities, Local College Certificate**

The Executive Vice-President, Academic, and Dean, Centre for Professional and Part-Time Learning, introduced a new program of instruction for approval, Strategies and Assistive Technologies for Learning Disabilities. Additionally, the Executive Vice-President, Academic, confirmed the College complied with all Minister's Binding Policy Directives for programs of instruction.

Further, the Dean, Centre for Professional and Part-Time Learning, advised that the proposed new program comprises two Recognition of Achievement programs that stack to a Durham College Certificate and that all courses will be picked up from Ontario Learn to avoid any teaching costs for the program.

Moved By Governor Johnson Morris

Seconded By Governor Michalko

"That in accordance with Report BOG-2022-43, the proposed Durham College Certificate program of instruction listed below be approved:

- Strategies and Assistive Technologies for Learning Disabilities." CARRIED

### **9.3 2022-2023 Business Plan**

The Manager, Strategic Reporting and Government Relations introduced the 2022-2023 Business Plan for approval and highlighted several key actions in the plan. Further, the Manager, Strategic Reporting and Government Relations, advised there were approximately 144 actions in the plan and that the plan places a strong emphasis on the College's social responsibility commitments.

The Board questioned the Manager, Strategic Reporting and Government Relations.

Moved By Governor Allen

Seconded By Governor Ouellette

"That based on Report BOG-2022-108, the 2022-2023 Business Plan, be approved." CARRIED

## **10. DISCUSSION ITEMS**

### **10.1 Strategic Mandate Agreement 3: Year Two Evaluation (Final Report)**

The Director, Institutional Research and Planning, presented the final year two evaluation for the Strategic Mandate Agreement and advised that the Ministry of Colleges and Universities provided institutions the opportunity to review and adjust the weightings as part of the year two evaluation process. Further, the Ministry provided Durham's targets for the 2022-2023 year, each weighing between 5% and 25%. Additionally, the Director, Institutional Research and Planning, advised the Ministry has indicated that the activation of performance-based funding will be delayed for an additional year and will assess the College sector's readiness for active in year four of the agreement.

The Board questioned the Director, Institutional Research and Planning.

## 10.2 Durham College & Ontario Tech University Academic Pathways Report for 2021-2022

The Director, Institutional Research and Planning, presented the Durham College and Ontario Tech University (OTU) Academic Pathways report for 2021-2022.

For the reporting year 2021-22:

- 1,782 students in their first year of studies at DC declared prior postsecondary experience at an Ontario institution other than DC.
- Of these 1,782 students, 384 students in their first year of studies at DC had prior OTU experience.
- Of these 384 students, 40.9 percent (157 students) declared their prior verified OTU experience on their admission application, while the remaining 227 did not declare their prior OTU experience.
- Of the 157 students who declared prior verified OTU postsecondary experience, 14.0 percent (22 students) were enrolled in one-year certificate programs, 49.0 percent (77 students) in diploma or advanced diploma programs, 34.4 percent (54 students) in graduate certificate programs, and 2.5 percent (4 students) in degree programs.

For the reporting year 2021-22:

- 654 students in their first year of studies at OTU declared prior postsecondary experience at an Ontario college.
- Of these 654 students, 403 students who started their studies at OTU had prior DC experience.
- Of these 403 students, 74.4 percent (300 students) declared their prior verified DC experience on their admission application, while the remaining 103 students did not declare their prior DC experience.
- Of the 300 students who declared prior DC experience, 77.0 percent (231 students) had graduated from DC, and 16.7 percent (50 students) were enrolled in an embedded program, while 6.3 percent (19 students) had partial experience. Of the 231 students who had graduated from DC, 76.7 percent (177 students) had graduated from diploma programs, 18.6 percent (43 students) had graduated from advanced diploma programs, 3.0 percent (7 students) had graduated from certificate programs, and 1.7 percent (4 students) had graduated from graduate certificate programs.

The Board questioned the Director, Institutional Research and Planning.

### **10.3 Update on the Work of the Innovation, Disruption & Catalyst Group**

President Lovisa provided an update on the work of the Innovation, Disruption & Catalyst Group (IDCG) and spoke about the recent Hofstede cultural survey, the success of the *Share Your Story* campaign, the IDCG panel discussion at the Employee Town Hall, the procurement of an idea management platform, and the upcoming Think Tank events.

The Board questioned President Lovisa.

## **11. UPCOMING EVENTS**

The Chair highlighted the following events:

- Governor Appreciation Event - June 10, 2022, from 5:30 p.m. to 8:00 p.m.
- Spring Convocation - June 13 to 17, 2022

## **12. MOVE TO IN-CAMERA SESSION**

Durham College By-law No. 1. provides for the Board of Governors to address in-camera items that the Board deems confidential to the College.

Moved By Governor Johnson Morris

Seconded By Governor Powell

"That the Durham College Board of Governors move in-camera after a 10-minute recess." CARRIED

The Board recessed at 7:50 p.m. and reconvened in-camera at 8:00 p.m.

During the in-camera session, the Board discussed recommendations from its Standing Committees, received an update on the Board's Governance Review project, and discussed a draft response to Ontario Tech University regarding co-populous appointments.

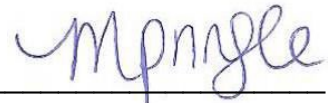
**12. ADJOURNMENT**

With no further business, the meeting ended at 8:46 p.m.



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Kristi Honey  
Board Chair



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Melissa Pringle  
Corporate and Board Secretary