



DURHAM COLLEGE OF APPLIED ARTS AND TECHNOLOGY BOARD OF GOVERNORS REGULAR MEETING PUBLIC SESSION MINUTES

Date: Wednesday, October 12, 2022

Location: Oshawa Campus, Durham College Boardroom, A144

Members Present: Lisa Allen
Ian Ball
Suzanne Beale
Melissa Bosomworth
Elizabeth Cowie
Kalyan Chakravarthy
Kelly Doyle
Gail Johnson Morris
Don Lovisa, President
Kenneth Michalko (entered at 5:31 p.m.)
Ian Murray
Peter Pryce
Dwight Townsend (entered at 5:32 p.m.)
Atif Usmani
Nathan Wilson

Members Absent: Gary Rose, Chair of the Board
Jerry Ouellette

Staff Present: Linda Flynn, AVP, Office of Development and Alumni Affairs
Peter Garrett, Mgr., Strategic Reporting and Government Relations
Debbie Johnston, AVP, Academic (Enrolment & International Education)
Tara Koski, Dean, Students
Barbara MacCheyne, Chief Financial Officer/VP, Administration
Elaine Popp, Executive Vice-President, Academic
Melissa Pringle, Corporate and Board Secretary

1. CALL TO ORDER & ANNOUNCEMENTS

With quorum present, the Chair called the meeting to order at 5:30 p.m.

In the absence of Governor Rose, Vice-Chair Governor Johnson Morris Chaired the meeting.

Governor Michalko entered the meeting.

Governor Townsend entered the meeting.

2. CONFLICT OF INTEREST DECLARATIONS

Governor Bosomworth declared a conflict of interest regarding Discussion Item 7.1, Post-Election Report: Support Staff Governor Election, and she did not take part in discussion or voting on the matter.

3. PRESENTATIONS

3.1 Governor Cowie to Provide a Governance Refresher

The Board received a presentation from Governor Cowie on governance best practices, the Board's role, and its fiduciary duties.

3.2 Linda Flynn, AVP, Office of Development & Alumni Affairs & Tom Worden, Chair, Durham College (DC) Foundation to Provide an Overview of the Durham College Foundation

The Board received a presentation from the Associate Vice-President, Office of Development & Alumni Affairs and the Chair of the DC Foundation about the DC Foundation and its operations and the renewal of a memorandum of agreement between the Foundation and the College.

The Board questioned the Associate Vice-President, Office of Development & Alumni Affairs.

3.3 Elaine Popp, Executive Vice-President, Academic to Introduce the 2022 Faculty Shout-Out Video

The Board watched the 2022 faculty shout-out video prepared for the academic kick-off.

4. CONSENT AGENDA

Moved By Governor Allen

Seconded By Governor Ball

"That all items listed under the heading of consent agenda be adopted as recommended." CARRIED

4.1 Approval of Board Meeting Agenda

That the public agenda for the October 12, 2022, Board of Governors meeting be approved as presented.

4.2 Public Minutes of the June 8, 2022, Board of Governors Meeting

That the public minutes of the Board of Governors meeting of June 8, 2022, be approved as presented.

4.3 Report of the Governance Review Committee - September 7, 2022

That the report of the Governance Review Committee meeting of September 7, 2022, be received for information and the following recommendation be approved:

1. That the renewal schedule for the Board's by-laws and policies be approved as presented.

5. CHAIR'S REPORT

As part of the Chair's report:

- President Lovisa was acknowledged for fifteen years of service and the Chief Administrative Officer was acknowledged for ten years of service at Durham College. Additionally, Governor Johnson Morris reported that she and Governor Rose had the opportunity to attend the employee service awards.
- The Board was informed that on October 6, 2022, the Barrett Family Foundation, Invest Durham, and Durham Region announced the establishment of The Barrett Centre for Urban Agriculture's new urban farm project in Ajax
- The Board was advised that on October 4, 2022, the College announced the 10-year station naming partnership with Metrolinx

- Governors were encouraged to participate in the upcoming professional development through the College Centre of Board Excellence
- The Board was informed that starting this fall, following each Board meeting, the Board Secretary will be sharing highlights of the meeting with College employees in a curated newsletter format
- Governors who participated in the *Meet a Governor* film series (Lisa Allen, Ian Ball, Kelly Doyle, Gail Johnson Morris, Gary Rose, Dwight Townsend, Nathan Wilson) were thanked for their participation. The videos will be posted on DC's social media channels and the employee portal throughout the year to raise the profile and awareness of the Board.

6. CO-POPULOUS GOVERNORS' REPORT

There is no co-populous governors' report.

7. DECISION ITEMS

7.1 Post-Election Report: Support Staff Governor Election

The Board received a report from President Lovisa regarding the outcome of the recent support staff governor election.

Moved By Governor Beale

Seconded By Governor Cowie

"That based on BOG-2022-73, the Board of Governors ratify the results of the support staff governor election, and Melissa Bosomworth be confirmed as the support staff governor effective immediately, with a term to end on August 31, 2025." CARRIED

8. DISCUSSION ITEMS

8.1 First Business Plan Update for 2022-2023

The Board received a report from the Manager, Strategic Reporting and Government Relations on the progress made against the 2022-2023 business plan, focusing on the *Our Students* pillar of the strategic plan. Further, the Manager, Strategic Reporting and Government Relations reported that a majority of the 144 actions are tracking well for completion, with sixteen (16) items completed to date, three (3) items marked as on hold, and four (4) items marked as delayed.

The Board questioned the Manager, Strategic Reporting and Government Relations if the recent award of excellence given to Dr. Khan and Dr. Sivapalan by the Ontario College of Family Physicians for the international wellness check initiative was promoted on social media.

8.2 2022-2023 Domestic and International Enrolment Update

The Board received a presentation from the Executive Vice-President, Academic and the Associate Vice-President, Academic (Enrolment and International Education) concerning fall enrolment for domestic and international students. Further, the Associate Vice-President, Academic (Enrolment and International Education) reported that on day 10, fall enrolment was 10,760 (comprised of 6,104 new and 4,656 returning students), which is 95% of the budget. Additionally, the Associate Vice-President, Academic (Enrolment and International Education) spoke to enrolment trends and the diversity of the College's international student population.

The Board questioned President Lovisa, the Chief Financial Officer/VP, Administration and the Associate Vice-President, Academic (Enrolment and International Education) regarding enrolment trends, the budget shortfall, the recent news coverage about the issues international students are facing, the support available to the College's international students, and student retention strategies.

8.3 Durham College's Plan for 3-Year Degrees

The Board received a presentation from the Executive Vice-President, Academic, regarding the College's plans to offer the following three-year degrees: Bachelor of Paralegal, Bachelor of Cybersecurity, Bachelor of Crime & Intelligence Analysis and Bachelor of Construction Management.

The Board questioned President Lovisa and the Executive Vice-President, Academic, about risks related to the labour market changing before a program hits the market and if there will be opportunities for students with current three-year diplomas to bridge to a degree program.

9. INFORMATION ITEMS

The Board flagged a minor formatting issue related to the report of the Chief Administrative Officer and questioned if the report was intended for the in-camera agenda. In response to questions, President Lovisa advised the content of the

report did not meet the criteria for discussion in-camera and that the in-camera header was a carryover from an old report template.

The Board received the following items for information:

9.1 President's Report - June to October 2022

9.2 Report of the Chief Administrative Officer - June to October 2022

9.3 Government Relations Update

9.4 Program Advisory Committee Semi-Annual Report – October 2022

9.5 Update on the College's Scholarship of Teaching and Learning (SOTL) Project

9.6 Innovation & Disruption Catalyst Group Annual Report for 2021-2022

10. UPCOMING EVENTS

The Chair highlighted the following upcoming events:

- Fall Convocation - October 27, 2022 - Tribute Communities Centre
- Learn More Series (The Importance of Land Acknowledgements) - November 7, 2022, at 6:00 p.m., MS Teams
- Higher Education Summit - November 26 to 28, 2022 - Sheraton Centre Hotel, Toronto

11. MOVE TO IN-CAMERA SESSION

Durham College By-law No. 1 (Section 16.2) provides for the Board of Governors to address in-camera, specific matters deemed confidential to the Board.

Moved by Governor Chakravarthy

Seconded by Governor Doyle

"That the Board of Governors move in-camera after a 10-minute recess."

CARRIED

The Board recessed at 7:27 p.m. and reconvened in-camera at 7:39 p.m.

The Board rose from the in-camera session at 8:19 p.m.

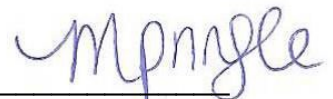
During the in-camera session, the Board discussed recommendations from its Standing Committee and the recent news coverage discussing issues related to international education and private career colleges.

12. ADJOURNMENT

With no further business, the meeting ended at 8:19 p.m.



Gary Rose
Board Chair



Melissa Pringle
Corporate and Board Secretary