Durham College Alumni Association

**Annual General Meeting**

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| **Date**: September 14, 2022  **Time**: 6:30 p.m. | **Place**: OPG Center for Skilled Trades and Technology |

**Board Members** Carrie-Anne Atkins, Cameron Ackerblade, Gabby De Sousa, Cassie-Jean Dillon, Lorraine Fuller, Jonathan Hurter, Brent Lessard

**Regrets:** Ann Marie Morrison, Amanda Morari, Peter Wiebe

**In Attendance:** 90 people registered for attendance-see list on file with ODAA; approximately 42 people in attendance

**Staff:** Elaine Popp, Sally Hillis, Mary Weller, Lindsay Cochrane,

Jennifer Clark, Abbi Longo

1. **Welcome and Land Acknowledgement**

At 6:35 p.m., DCAA Board President, Carrie-Anne Atkins, welcomed attendees and gave the Land Acknowledgement recognizing Durham College is situated on the traditional territory of the Mississaugas of Scugog Island First Nation which is now home to many Indigenous Peoples across Turtle Island (North America).

Carrie-Anne welcomed all in attendance and advised this is the first in-person AGM since 2019 due to the pandemic. She reviewed a few notes advising that in accordance with the DCAA Constitution, Notice of the AGM was sent 30 days in advance of the meeting and documents pertaining to this event were uploaded to the DC Alumni website including the 21-22 DCAA annual report, 2021-2024 DCAA Strategic Plan, agenda, minutes from last year’s meeting, proposed 2022-2023 slate of Board of Directors and their bio summaries. Copies of these documents were also made available at the registration table in the front lobby.

Concerning motions for approval, membership in the DC Alumni Association consists of both alumni and honorary alumni. Only alumni have voting privileges.

1. **Durham College Update – Elaine Popp, Executive vice-president**

Carrie-Anne introduced Elaine Popp, executive vice-president of Durham College who gave opening remarks. Highlights of her report included a video of graduating students who gave a shout-out at Spring Convocation to their favourite professor(s) thanking them for their support. College updates included:

* Change in nomenclature from School to Faculty to be more consistent with post-secondary terminology. This also included re-grouping of programs for similar disciplines.
* Expansion of degree possibilities due to recent college announcement from the Ministry of Education. More can be offered including three- and four-year degrees.
* Global Competency Framework was established for employees specifically Intercultural Awareness modules.
* Applied Research- $4.2 million received to help businesses recover from the pandemic.

Elaine thanked the alumni association for their ongoing support of Durham College, its alumni and students.

3.0 **Adoption of Previous Minutes dated September 15, 2021**

Carrie-Anne reviewed highlights of the minutes of last year’s annual general meeting including a review of alumni activities and events for 2020-2021; 20 graduating students were recognized with the DCAA Leaders of the Future Award; and various reports were received from the president, finance and nominating committee. There were no questions.

*Motion to accept the DCAA Minutes dated September 15, 2021.*

*Moved by C Vale/C Ackerblade*

*Motion Carried*

4.0 **President’s Report** **– Carrie-Anne Atkins**

Carrie-Anne gave her report using a power point presentation commenting on highlights from the past year in the 2021-2022 DCAA Annual Report:

* *Alumni Initiatives* - 2021-2024 DCAA Strategic Plan- the Board continued to work on the development of its new Strategic Plan this past year beginning with an Equity Diversity and Inclusion presentation by Nikki Samuel, EDI Executive director, to provide a foundation for the Board’s work plan. A workshop facilitated by Peter Garrett resulted in a detailed action work plan for the next three years. Special thanks were given to both Nikki and Peter for their support. Highlights of this plan include action items such as reviewing committee policies and procedures and current composition of the Board to ensure it reflects the alumni community; establishing Indigenous and International alumni communities; and exploring partnerships with alumni and businesses in the community to build a culture of alumni pride.
* *Sponsorship*- The Board sponsored 2 new events this past year. EDI in Journalism, organized by faculty from Media, Art and Design. Issues of anti-Black racism, uncovering of mass Indigenous graves and the increasing lack of mistrust in media were all topics of discussion for this alumni panel event.
* Oshawa Chamber of Commerce’s first “Oshawa Post-Secondary Student Orientation Launch in conjunction with Durham College, DC Student Association, Trent and Ontario Tech to welcome students to the community.
* The Board continues to support the EnactusDC Team and Carrie-Anne recognized Heather Brown, president, and Jay Fisher, faculty lead, who were both in attendance for the excellent work the students are doing and for the awards they received this past year.
* *Alumni Events-* DC Alumni Series had 2 events this past year held virtually and in the Global Classroom. Topics were “Making Lemonade When Life Hands You Lemons and “Forging Your Own Path in Celebration of International Women’s Day”. Our first Alumni Leader event was held at the W Galen Weston Centre for Food and over 100 people were in attendance at the August Summer Social on the Bistro ’67 patio.
* Congratulations to our 3 Alumni of Distinction award recipients- Dr. Nicole Blackman, Kristin Atwood, and Andrew McNamara and best of luck to our 4 Premier’s Award nominees- Nicole Blackman, Kristin Atwood, Brandon Bird and John Draper.

There were no questions.

*Motion to accept the President’s report. Moved by B Lessard/L Fuller Motion Carried*

5.0 **Finance Report – Sally Hillis**

Sally Hillis referred to the 2021-2022 DCAA Annual Report, pgs 36-38 and gave a high-level review of the Finance Report noting the fiscal year is September 1-August 31 and the finance report in the Annual Report is actual revenue/expenses as of July 31 with estimates to period ending August 31, 2021.

Highlights include:

* Budget of $135,000. Total revenue exceeded projected revenue by 14% and total expenses were under budget by 11% resulting in $32,560 surplus. This is primarily due additional revenue generated from Affinity Partner contracts and some events/program expenses delayed or cancelled due to the pandemic.
* $12,000 was disbursed in bursaries and scholarships for students.
* The first year of a five-year OPG CSTT campaign pledge was made for $50,000
* Services were contracted of Engagement Analysis Inc. to research, measure and identify tactics to increase alumni engagement.
* Bank balance as of August 18 was $225,542 which includes two GIC investments of $100,000 each.

**Endowment Fund**

Opening balance $373,781

Bursaries (10 x $1000) 10,000

Closing balance $386,125

Joint Endowment with $ 1,600 (2 @ $800 bursaries)

OACETT (2012)

(Ontario Association of Certified

Engineering Technicians and

Technologists)

There were no questions.

*Motion to accept the Finance report. Moved by CJ Dillon/C Ackerblade*

*Motion Carried*

6.0 **Nominating Committee Report – Gabby De Sousa**

Gabby reviewed the Nominating Committee report advising the process for Board recruitment and advised there were four, three-year term board openings and one two-year vacancy this year to be filled. A Call for Nominations was sent to the alumni membership on June 15 and posted on social media with a 30-day deadline for applications. Applications were reviewed and interviews conducted in July. In accordance with the DCAA Constitution and Terms of Reference for the Nominating Committee, the following applicants have been approved by the Board of Directors:

* Ikra Ijaz
* Jennifer McCool-Closs
* Ezinne Obayagbona
* Drew Samuels
* Kyle Douglas

Gabby shared the proposed Slate of Board of Directors for 2022-2023 and advised Bio Summaries for all were uploaded to the alumni website for review and were included in the final notice of the AGM sent on August 15.

There were no questions.

*Motion to accept the Nominating Committee report.*

*Moved by: L Fuller/C Ackerblade Motion Carried*

*Motion to accept the 2022-2023 Slate of DCAA Board of Directors.*

*Moved by C Vale/L Fuller Motion Carried*

7.0 **Leaders of the Future Award – Carrie-Anne Atkins**

Carrie-Anne called on Brent Lessard to assist with handing out the awards to the recipients. She gave a brief description about how this award was established and criteria for the selection committee. 10 graduating students were recognized this past year and will receive award money of $250 and a certificate.

8.0 **Closing Remarks**

Cameron Ackerblade recognized and thanked Carrie-Anne for her service as board president this past year. He also recognized the important and extensive community work Carrie-Anne has done and is currently doing in addition to her work on the alumni association Board. In particular, she has played an important role in the development and implementation of the Board’s strategic plan. Cameron presented her with a gift of thanks.

Carrie-Anne thanked the Board for their hard work and support this past year and recognized retiring board directors Jonathan Hurter, Amanda Morari, Peter Wiebe and Amanda MacDonald for their years of service. She advised that Gabby De Sousa is incoming president for the DCAA in October. She thanked Linda Flynn, Sally Hillis and the Office of Development and Alumni Affairs staff for their dedication to alumni and support. She reminded everyone to stay tuned for a fun trivia contest, reception and self-guided tours of the OPG Centre for Skilled Trades and Technology that will follow the meeting.

9.0 **Adjournment**

*Carrie-Anne Atkins adjourned the meeting at 7:20 pm*