



DURHAM COLLEGE OF APPLIED ARTS AND TECHNOLOGY BOARD OF GOVERNORS REGULAR MEETING PUBLIC SESSION MINUTES

Date: Wednesday, May 10, 2023

Location: Oshawa Campus, Durham College Boardroom, A144

Members Present: Gary Rose, Chair of the Board
Lisa Allen
Ian Ball
Suzanne Beale
Melissa Bosomworth
Elizabeth Cowie
Kelly Doyle
Gail Johnson Morris, Vice-Chair of the Board
Don Lovisa, President
Ian Murray
Jerry Ouellette
Peter Pryce
Dwight Townsend
Atif Usmani
Nathan Wilson

Members Absent: Kalyan Chakravarthy

Staff Present: Scott Blakey, Chief Administrative Officer
Peter Garrett, Mgr., Strategic Reporting and Government Relations
Tara Koski, Dean, Students
Barbara MacCheyne, Chief Financial Officer/VP, Administration
Elaine Popp, Executive Vice-President, Academic
Melissa Pringle, Corporate and Board Secretary

1. CALL TO ORDER

With quorum present, the Chair called the meeting to order at 6:00 p.m.

2. INTRODUCTION OF GUESTS

The Chief Administrative Officer introduced the following guests:

Enactus Team

- Sydnee Harding
- Dylan Irving
- Andrew Neary
- Tammy Raycraft
- Katie Sampson
- Erica Van Hezewijk
- Danielle Harder, Faculty Mentor
- Jay Fisher, Faculty Mentor
- Heather Brown, Staff Mentor

Staff

- Tony Doyle, Executive Dean, Faculty of Science, Engineering and Information Technology
- Moreen Fearon-Tapper, Associate Dean, Faculty of Media, Art & Design
- Rashmi Gupta, Director, Institutional Research and Planning (ORSIE)
- Nazneen Kanga, Associate Dean, Faculty of Science, Engineering and Information Technology
- Sundar Manku, Manager, Entrepreneurship Services (ORSIE)
- Debbie McKee Demczyk, Dean, Office of Research Services, Innovation & Entrepreneurship (ORSIE)
- Rebecca Milburn, Executive Dean and Principal, Faculty of Hospitality and Horticultural Sciences and Faculty of Skilled Trades and Apprenticeship
- Kelly O'Brien, Associate Dean, Faculty of Hospitality and Horticultural Science, Bistro '67 and Farm Operations
- Mojgan Rezvani, Executive Dean, Faculty of Health Sciences
- Kara Woods, Associate Dean, Faculty of Science, Engineering and Information Technology
- Barry Waite, Executive Dean, Faculty of Media, Art & Design

3. CONFLICT OF INTEREST DECLARATIONS

The Chair asked if there were any conflict of interest declarations. None noted.

4. PRESENTATIONS

4.1 Enactus

The Board received a presentation about Enactus and the Enactus Team presented the pitch that won them the Central Regional Exposition 2023 in TD Entrepreneurial Challenge.

The Board questioned members of the Enactus Team.

5. CONSENT AGENDA

Moved by Governor Wilson

Seconded by Governor Usmani

“That all items listed under the heading of consent agenda be adopted as recommended.” CARRIED

5.1 Approval of Public Session Agenda

That the public agenda for the May 10, 2023, Board of Governors meeting be approved as presented.

5.2 Approval of Public Minutes from the Board of Governors Meeting of April 12, 2023

That the public minutes of the Board of Governors meeting of April 12, 2023, be approved as presented.

5.3 Ratification of Election Results - Chair and Vice-Chair of the Board

That the results of the election for the positions of Board Chair and Board Vice-Chair be ratified and Gail Johnson Morris be confirmed as Chair and Lisa Allen be confirmed as Vice-Chair for the 2023-2024 Board year.

6. CHAIR'S REPORT

The Chair reported on the following items:

- Governors were reminded to register to attend convocation in June by Friday, May 26.
- Governors who attended the World Congress in Montreal and the Centre for Innovation & Research grand opening reflected on the events.

7. CO-POPULOUS GOVERNORS' REPORT

There was no co-populous Governors' report.

8. DECISION ITEMS

8.1 New Program of Instruction: Clinical Bioinformatics

The Board received a report from the Executive Vice-President, Academic and the Executive Dean, Faculty of Health Sciences, presenting a new program of instruction for approval, Clinical Bioinformatics Ontario College Graduate Certificate.

Additionally, the Board received confirmation from the Executive Vice-President, Academic, that the program had been through the full internal approval process, conformed with the credentials framework, was consistent with program standards, and complied with the relevant Ministry Binding Policy Directives.

The Board questioned the Executive Vice-President, Academic and the Executive Dean, Faculty of Health Sciences around the types of careers graduates could expect, the prerequisites for the program, the program's net contribution, and marketability to other industries and partners.

Moved by Governor Townsend

Seconded by Governor Pryce

"That in accordance with Report BOG-2023-37, the Clinical Bioinformatics Ontario College Graduate Certificate program be approved." CARRIED

8.2 New Program of Instruction: Nutrition and Food Service Management

The Board received a report from the Executive Vice-President, Academic and the Associate Dean, Faculty of Hospitality and Horticulture Science, Bistro '67 and Farm Operations, presenting a new program of instruction for approval, Nutrition and Food Service Management.

Additionally, the Board received confirmation from the Executive Vice-President, Academic, that the program had been through the full internal approval process, conformed with the credentials framework, was consistent with program standards, and complied with the relevant Ministry Binding Policy Directives.

The Board questioned the Executive Vice-President, Academic and the Associate Dean, Faculty of Hospitality and Horticulture Science, Bistro '67 and Farm Operations about the student demographic and how students would learn about local food and processes.

Moved by Governor Ouellette

Seconded by Governor Murray

"That in accordance with Report BOG-2023-38, the Nutrition and Food Service Management Ontario College Diploma program be approved." CARRIED

8.3 New Program of Instruction: Science and Engineering Fundamentals

The Board received a report from the Executive Vice-President, Academic and the Executive Dean, Faculty of Science, Engineering and Information Technology, presenting a new program of instruction for approval, Science and Engineering Fundamentals.

Additionally, the Board received confirmation from the Executive Vice-President, Academic, that the program had been through the full internal approval process, conformed with the credentials framework, was consistent with program standards, and complied with the relevant Ministry Binding Policy Directives.

The Board questioned the Executive Vice-President, Academic and the Executive Dean, Faculty of Science, Engineering and Information Technology about the uniqueness of fundamental programs.

Moved by Governor Johnson Morris

Seconded by Governor Cowie

“That in accordance with Report BOG-2023-39, the Science and Engineering Fundamentals Ontario College Certificate program be approved.” CARRIED

Governor Johnson Morris temporarily left and re-entered the meeting.

8.4 Business Plan for 2023-2024

The Board received a report from the Manager, Strategic Reporting and Government Relations, presenting the 2023-2024 Business Plan for approval.

The Board questioned the Executive Vice-President, Academic and the Manager, Strategic Reporting and Government Relations regarding several actions contained in the plan.

Moved by Governor Doyle

Seconded by Governor Bosomworth

“That based on Report BOG-2023-41 the 2023-2024 Business Plan, be approved.” CARRIED

8.5 Annual Report for 2022-2023

The Board received a report from the Manager, Strategic Reporting and Government Relations, presenting the 2022-2023 annual report for approval.

The Board questioned the Manager, Strategic Reporting and Government Relations regarding the section of the annual report related to marketing complaints.

Moved by Governor Beale

Seconded by Governor Ball

“That based on Report BOG-2023-42, the 2022-2023 Durham College annual report, be approved.” CARRIED

9. DISCUSSION ITEMS

9.1 Year Three Evaluation: Strategic Mandate Agreement - Final Report

The Board received a report from the Director, Institutional Research and Planning providing the final update on the year three evaluation and revised weightings for each metric to start in the 2023-2024 academic year.

The Board questioned the Director, Institutional Research and Planning regarding the funding at risk under the performance funding model and the College’s confidence in the metric weightings. In response to questions, the Director, Institutional Research and Planning advised the maximum amount of funding at risk was \$343K.

Furthermore, President Lovisa spoke about the College’s submission to the Blue Ribbon Panel and the extensive work required to report against the Strategic Mandate Agreement.

9.2 Durham College-Ontario Tech University Academic Pathways Report for 2022-2023

The Board received a report from the Director, Institutional Research and Planning providing a status update on the academic pathways and student mobility between Durham College and Ontario Tech University for the 2022-2023 academic year.

The Board questioned the Executive Vice-President, Academic and the Director, Institutional Research and Planning regarding the status of the articulation agreement with Ontario Tech University, the amount of credit transfer available to students, and our pathways with other institutions, specifically Trent in Durham.

10. INFORMATION ITEMS

The following item was presented for information only.

10.1 President's Report - April to May 2023

11. UPCOMING EVENTS

The Chair drew attention to the following events:

- Employee Town Hall - May 17, 2023, 10:00 a.m. to 12:00 p.m.
- Spring Convocation Ceremonies - June 12 to 14, 2023

12. MOVE TO IN-CAMERA SESSION

Durham College By-law No. 1. provides for the Board of Governors to address, in-camera, items that the Board deems to be confidential to the College.

Moved by Governor Allen

Seconded by Governor Wilson

“That the Board of Governors move in-camera after a 10-minute recess.”

CARRIED

The Board recessed at 7:51 p.m. and reconvened in-camera at 8:02 p.m.

The Board rose from the in-camera session at 9:40 p.m.

During the in-camera session, the Board discussed recommendations from its Standing Committees, and various employment matters.

13. ADJOURNMENT

With no further business, the meeting ended at 9:41 p.m.



Gary Rose
Board Chair



Melissa Pringle
Corporate and Board Secretary