



DURHAM COLLEGE OF APPLIED ARTS AND TECHNOLOGY BOARD OF GOVERNORS REGULAR MEETING PUBLIC SESSION MINUTES

Date: Wednesday, June 7, 2023

Location: Oshawa Campus, Durham College Boardroom, A144

Members Present: Gary Rose, Chair of the Board
Lisa Allen
Ian Ball
Suzanne Beale
Melissa Bosomworth
Elizabeth Cowie
Kalyan Chakravarthy
Kelly Doyle
Gail Johnson Morris, Vice-Chair of the Board
Don Lovisa, President
Ian Murray
Jerry Ouellette
Peter Pryce
Dwight Townsend (entered the meeting at 6:49 p.m.)
Atif Usmani
Nathan Wilson

Staff Present: Scott Blakey, Chief Administrative Officer
Linda Flynn, AVP, Office of Development and Alumni Affairs
Tara Koski, Dean, Students
Barbara MacCheyne, Chief Financial Officer/VP, Administration
Elaine Popp, Executive Vice-President, Academic
Melissa Pringle, Corporate and Board Secretary
Janse Tolmie, AVP, IT Services

1. CALL TO ORDER

With quorum present, the Chair called the meeting to order at 6:00 p.m.

2. INTRODUCTION OF GUESTS

The Chief Administrative Officer introduced the following guests:

- Abigayle Hamilton, student
- Emma Pace, student
- Shane Jones, faculty, Centre for Food
- Rebecca Milburn, Executive Dean, Faculty of Hospitality & Horticulture Science and the Faculty of Skilled Trades and Apprenticeship/Principal of Whitby Campus
- Gabby DeSousa, president, Durham College Alumni Association
- Tony Doyle, Executive Dean, Faculty of Science, Engineering & Information Technology
- Kara Woods, Associate Dean, Faculty of Science, Engineering & Information Technology
- Nazneen Kanga, Associate Dean, Faculty of Science, Engineering & Information Technology
- Kevin Baker, Executive Dean, Faculty of Business
- Ralph Hofmann, Faculty of Social and Community Services
- Jean Choi, Executive Dean, Faculty of Liberal Studies, Centre for Teaching and Learning and Professional and Part-Time Learning

3. CONFLICT OF INTEREST DECLARATIONS

The Chair asked if there were any conflict-of-interest declarations to declare. None noted.

4. PRESENTATIONS

4.2 Update on the Work of the Durham College Alumni Association

The Board received a presentation from the Associate Vice-President, Office of Development and Alumni Affairs and G. DeSousa, president, Durham College Alumni Association, providing an update on the work of the alumni association.

The Board questioned the Associate Vice-President, Office of Development and Alumni Affairs and the Durham College Alumni Association president.

4.1 Recognition of Gold Medal Winners from the 2023 Skills Ontario Competition

The Board received a presentation from the Executive Dean and Principal, Faculty of Hospitality and Horticulture Sciences and Faculty of Skilled Trades, S. Jones, faculty, and students E. Pace and A. Hamilton regarding their recent gold medal win at the 2023 Skills Ontario competition for horticulture and landscape.

The Board questioned the presenters.

5. CONSENT AGENDA

Moved by Governor Allen

Seconded by Governor Usmani

"That all items listed under the heading of consent agenda be adopted as recommended." CARRIED

5.1 Approval of Public Session Agenda

That the public agenda for the June 7, 2023, Board of Governors meeting be approved as presented.

5.2 Approval of Public Minutes from the Board of Governors Meeting of May 10, 2023

That the public minutes of the Board of Governors meeting of May 10, 2023, be approved as presented.

5.3 Report of the Governance Review Committee - May 23, 2023

That the report of the Governance Review Committee meeting held on May 23, 2023, be received for information and the following resolutions be approved:

1. That the Board-President Relationship Policy: Negotiating the President's Contract be approved; and,
2. That the Governance Process Policy: Collection, Use, and Disclosure of Governor Personal Information be approved as amended.

6. CHAIR'S REPORT

The Chair reported on the following items:

- The Chair advised that as a follow-up to the last Board meeting, staff have reported that the articulation agreement with Ontario Tech University is in the final review process and should be signed this week.
- The Chair advised that as part of the quality assurance audit site visit, Governor Allen, Governor Johnson Morris, and Governor Wilson would be interviewed on June 19, 2023.
- Governors who attended the Employee Town Hall on May 17, 2023, shared reflections on their experiences.
- The Chair acknowledged the work of the Office of the Executive Vice-President, Academic, for leading the way with advancing the 3-year degree file, as evidenced by the new programs being brought forward tonight.

7. CO-POPULOUS GOVERNORS' REPORT

There was no co-populous Governors' report.

8. DECISION ITEMS

8.1 New Program of Instruction: Bachelor of Construction Management

The Board received a report from the Executive Vice-President, Academic and K. Woods, Associate Dean, Faculty of Science, Engineering and Information Technology, presenting a new program of instruction for approval, Bachelor of Construction Management.

Additionally, the Board received confirmation from the Executive Vice-President, Academic, that the program had been through the full internal approval process, conformed with the credentials framework, was consistent with program standards, and complied with the relevant Ministry Binding Policy Directives.

The Board questioned the Executive Vice-President, Academic and K. Woods, Associate Dean, Faculty of Science, Engineering and Information Technology, regarding secondary recruitment areas and the possibility of alternative delivery models.

by Governor Pryce

Seconded by Governor Beale

"That in accordance with Report BOG-2023-63, the Bachelor of Construction Management three-year degree program be approved." CARRIED

8.2 New Program of Instruction: Bachelor of Cybersecurity

The Board received a report from the Executive Vice-President, Academic and N. Kanga, Associate Dean, Faculty of Science, Engineering and Information Technology, presenting a new program of instruction for approval, Bachelor of Cybersecurity.

Additionally, the Board received confirmation from the Executive Vice-President, Academic, that the program had been through the full internal approval process, conformed with the credentials framework, was consistent with program standards, and complied with the relevant Ministry Binding Policy Directives.

Governor Townsend entered the meeting.

The Board questioned the Executive Vice-President, Academic and N. Kanga, Associate Dean, Faculty of Science, Engineering and Information Technology, about opportunities for work integrated learning with the College's cybersecurity research hub, potential placement options with the College's information technology department, and how the curriculum remains current as the cybersecurity landscape is ever-evolving. Additionally, the Board questioned the presenters about comparable programs at the university level.

Moved by Governor Chakravarthy

Seconded by Governor Ball

"That in accordance with Report BOG-2023-64, the Bachelor of Cybersecurity degree program be approved." CARRIED

8.3 New Program of Instruction: Bachelor of Business Administration (Human Resources Management)

The Board received a report from the Executive Vice-President, Academic and the Executive Dean, Faculty of Business, presenting a new program of instruction for approval, Bachelor of Business Administration (Human Resources Management).

Additionally, the Board received confirmation from the Executive Vice-President, Academic, that the program had been through the full internal approval process, conformed with the credentials framework, was consistent with program standards, and complied with the relevant Ministry Binding Policy Directives.

The Board questioned the Executive Vice-President, Academic and the Executive Dean, Faculty of Business, regarding the specific aspects of the curriculum targeted at different sectors, minimum workplace entrance criteria (comparing a 3- and 4-year degree), the ability to obtain the human resources designation, and alternative modes of delivery for secondary target audiences such as corporations who may want to train a cohort of employees.

Moved by Governor Doyle

Seconded by Governor Murray

"That in accordance with Report BOG-2023-64, the Bachelor of Business Administration (Human Resources Management) degree program be approved."

CARRIED

8.4 New Program of Instruction: Honours Bachelor of Crime and Intelligence Analysis/Bachelor of Crime and Intelligence Analysis

The Board received a report from the Executive Vice-President, Academic and the Executive Dean, Faculty of Social and Community Services, presenting two new programs of instruction for approval, Honours Bachelor of Crime and Intelligence Analysis/Bachelor of Crime and Intelligence Analysis.

Additionally, the Board received confirmation from the Executive Vice-President, Academic, that the program had been through the full internal approval process, conformed with the credentials framework, was consistent with program standards, and complied with the relevant Ministry Binding Policy Directives.

The Board questioned the Executive Vice-President, Academic and the Executive Dean, Faculty of Social and Community Services, regarding the educational software required, potential placement opportunities, and pathways to other university programs.

Moved by Governor Allen

Seconded by Governor Ouellette

"That in accordance with Report BOG-2023-66 the proposed programs of Instruction listed below be approved:

- Bachelor of Crime and Intelligence Analysis
- Honours Bachelor of Crime and Intelligence Analysis." CARRIED

9. DISCUSSION ITEMS

9.1 Quality Assurance: Comprehensive Program Review

The Board received an update on the College's quality assurance processes and recent comprehensive program reviews from the Executive Dean, Faculty of Liberal Studies and Centre for Teaching and Learning, and Professional and Part-Time Learning.

Governor Wilson confirmed for the Board the level of rigour involved with a comprehensive program review and highlighted the tools available from the Centre of Teaching and Learning to support the process.

9.2 2023-2028 New Program Development Plan

The Board received an update from the Executive Vice-President, Academic, regarding the 2023-2028 new program development plan. Additionally, the Board received information on how the plan is established and how programs move through the development cycle.

The Board questioned the Executive Vice-President, Academic, regarding internal approval processes, the process for sunseting a program, including notification to students, and how many programs were suspended annually.

Governor Murray temporarily left and re-entered the meeting.

10. INFORMATION ITEMS

The following items were presented for information only:

10.1 Indigenization Efforts at Durham College

10.2 Durham College Foundation Annual Report

10.3 President's Report - May to June 2023

10.4 Report of the Chief Administrative Officer - June 2023

11. UPCOMING EVENTS

The Chair drew attention to the following upcoming events:

- Spring Convocation - June 12 to 14, 2023 - Tribute Communities Centre
- College Quality Assurance Audit Process Virtual Site Visit (Board Interview) - June 19, 2023

- Special meeting regarding the proposed public-private partnership – June 19, 2023, at 5:00 p.m.

12. MOVE TO IN-CAMERA SESSION

Durham College By-law No. 1. provides for the Board of Governors to address, in-camera, items of corporate business that the Board deems to be confidential to the College.

Moved by Governor Wilson

Seconded by Governor Cowie

"That the Board of Governors move in-camera after a 10-minute recess." CARRIED

The Board recessed at 7:52 p.m. and reconvened in-camera at 8:03 p.m.

The Board rose from the in-camera session at 8:49 p.m.

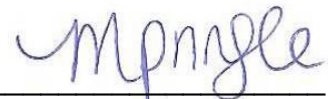
During the in-camera session, the Board discussed recommendations from its Standing Committees, the framework for recruiting a president, and feedback received during the annual Board evaluation process. Additionally, as part of the in-camera session, the Board approved the 2022-2023 audited financial statements and its meeting and events calendar for the 2023-2024 Board year.

13. ADJOURNMENT

With no further business, the meeting ended at 8:50 p.m.



Gary Rose
Board Chair



Melissa Pringle
Corporate and Board Secretary