



DURHAM COLLEGE OF APPLIED ARTS AND TECHNOLOGY BOARD OF GOVERNORS REGULAR MEETING PUBLIC SESSION MINUTES

Date: Wednesday, February 21, 2024

Location: Oshawa Campus, Durham College Boardroom A144

Members Present: Gail Johnson Morris, Board Chair
Lisa Allen, Board Vice-Chair
Ian Ball (attended virtually)
Jim Brown
Melissa Bosomworth
Elizabeth Cowie
Kalyan Chakravarthy (attended virtually)
Liam Croft
Jeff Dornan
John Ecker
Kelly Doyle
Don Lovisa, President
Ian Murray
Jerry Ouellette
Peter Pryce
Dwight Townsend
Nathan Wilson

Staff Present: Scott Blakey, Chief Administrative Officer
Laura Bogaert, Executive Assistant, Office of the President
Linda Flynn, AVP, Office of Development and Alumni Affairs
Peter Garrett, Mgr., Strategic Reporting and Government Relations
Barbara MacCheyne, VP, Administration/Chief Financial Officer
Elaine Popp, Executive Vice-President, Academic
Melissa Pringle, Board Secretary
Janse Tolmie, AVP, IT Services

1. CALL TO ORDER

With quorum present, the Chair called the meeting to order at 6:00 p.m.

2. INTRODUCTION OF GUESTS

The Chief Administrative Officer introduced the following guests in attendance:

- Tony Doyle, Executive Dean, Faculty of Science, Engineering and Information Technology
- Dr. Mojgan Rezvani, Executive Dean, Faculty of Health Sciences
- Gillian Dunn, Associate Dean, Faculty of Health Sciences
- Thom MacDonald, Dean, International Education
- Keith Bent, Deputy Registrar
- Megan Bent, Executive Chairperson, DCSA
- Faris Lehn, General Manager, DCSA
- Charles Wilson, Operations Manager, DCSA
- Lisa Frisch, professor, Faculty of Health Sciences
- Jennifer Kellett, professor, Faculty of Health Sciences
- Faizah Chauhan, Work-Study Student, Office of the President
- Joan Acdeo, Student
- Alissa Miller-Babiak, Student
- Sapana Shahi, Student

3. CONFLICT OF INTEREST DECLARATIONS

The Chair asked if there were any conflicts of interest to declare. None noted.

4. PRESENTATIONS

4.1 Program Spotlight: Faculty-Led Classroom Abroad - Dental Hygiene Students in Costa Rica

The Board received a presentation from the Faculty of Health Sciences team regarding a recent eight-day faculty-led classroom abroad project. During the trip to Costa Rica, dental hygiene students taught oral hygiene skills to underserved populations and provided dental kits to under-resourced communities.

The Board questioned the presenters about similar opportunities to serve in remote First Nations communities.

4.2 Student Voice: Update from the Durham College Student Association

The Board received a presentation from the Durham College Student Association providing an update on their activities and statistics about service usage.

The Board questioned the Executive Chairperson about the increased need for the food bank and students' food insecurity issues.

4.3 Presentation of Good Governance Certificates

The Board presented Governor Brown and Dornan with Good Governance certificates earned through the College Centre of Board Excellence.

5. CONSENT AGENDA

Moved by Governor Ball

Seconded by Governor Bosomworth

"That all items listed under the heading of consent agenda be adopted as recommended except 5.2 and 5.5." CARRIED

5.1 Approval of Public Session Agenda - February 21, 2024

That the public agenda for the February 21, 2024, Board of Governors meeting be approved as presented.

5.3 Approval of Public Minutes from the Board of Governors Meeting of January 8, 2024

That the public minutes from the January 8, 2024 Board of Governors meeting be approved as presented.

5.4 Approval of Public Minutes from the Board of Governors Meeting of January 19, 2024

That the public minutes from the January 19, 2024 Board of Governors meeting be approved as presented.

The Board pulled the following items from the consent agenda for discussion:

5.2 Approval of Public Minutes from the Board of Governors Meeting of December 13, 2023

As the minutes from the December 13, 2023, Board of Governors meeting noted a presentation about Oshawa Music Week, a question was raised about a potential partnership to help support the Oshawa Kiwanis Music Festival's continued operation.

The Board asked the member who raised the question to provide additional information to staff about the partnership request.

Moved by Governor Ouellette

Seconded by Governor Pryce

"That the public minutes from the December 13, 2023 Board of Governors meeting be approved as presented." CARRIED

5.5 Report of the Governance Review Committee - January 17, 2024

The Chair of the Governance Review Committee advised the Board that the timing related to governance changes to assume oversight of the Durham College Foundation and its assets may be extended as the transfer of oversight is expected to occur in March 2025. Furthermore, the Governance Review Committee Chair highlighted a policy amendment discussed at the Committee meeting but not flagged for the Board as part of the agenda package.

Moved by Governor Cowie

Seconded by Governor Doyle

"That the Governance Review Committee report of January 17, 2024, as amended, be received for information and the following resolutions be adopted:

- That based on GOV-2024-06, Board Policy: Board-Relations be approved as amended; and,
- That based on GOV-2024-07, Board Policy: President Emeritus be approved as presented." CARRIED

6. CHAIR'S REPORT

The Chair's report included the following items:

- The Chair acknowledged that February was Black History Month and read the College's anti-black racism statement.
- The Chair advised that the Board's Student Governor and Academic Staff Governor elections would officially launch on February 23, 2024. The winners are anticipated to be announced at the May Board meeting.
- The Chair advised the Board's annual Evaluation and Committee Preference survey will launch between April 1 to 10 and emphasized the importance of full participation.

7. CO-POPULOUS GOVERNORS' REPORT

There was no co-populous governors' report.

8. DECISION ITEMS

8.1 New Program of Instruction: Environmental Technician Ontario College Diploma

The Board received a report from the Executive Vice-President, Academic and Executive Dean, Faculty of Science, Engineering and Information Technology presenting a new program of instruction for approval, Environmental Technician Ontario College Diploma. Furthermore, the Board received assurance from the Executive Vice-President, Academic, that the program had been through the full internal approval process and complied with all Ministry Binding Policy Directives.

The Board questioned the Executive Dean, Faculty of Science, Engineering and Information Technology, if any course content taught graduates how to properly consult and work with Indigenous communities when completing an environmental assessment.

Moved by Governor Brown

Seconded by Governor Chakravarthy

"That in accordance with Report BOG-2024-15, the Environmental Technician Ontario College Diploma program be approved." CARRIED

9. DISCUSSION ITEMS

9.1 Domestic and International Enrolment Update: Winter 2024

The Board received a report from the Deputy Registrar and Dean, International Education, regarding domestic and international enrolment. The Board heard the College recorded the highest-ever enrolment for winter 2024 - 13,724 students. This enrolment statistic comprises 8,812 domestic and 4,912 international students from over 86 countries. Furthermore, the Board heard details about the College's admissions and recruitment tactics to drive an uptick in domestic enrolment.

The Board questioned the presenters about the enrolment management planning cycle, best practices, and potential impacts on international enrolment from the federal government policy changes.

9.2 Second Update on the 2023-2024 Business Plan

The Board received the second update on the 2023-2024 business plan with highlights focused on the *Our People* pillar of the strategic plan.

9.3 Government Relations Update

The Board received a report from the senior leadership team regarding the recent federal government policy changes related to international education and the potential impact to Durham College. The presenters talked about enrolment and financial modeling, the College's potential allocation of attestation letters, the government's perception of sector surpluses, and advocacy about a differentiation strategy for Colleges with low international enrolment. Furthermore, the team informed the Board that Ontario's allocation of attestation letters and how they will be allocated is still unknown, and advocacy related to the Blue Ribbon Panel report is ongoing.

The Board questioned the presenters.

9.4 Update on Relationship with Ontario Tech University and Areas of Collaboration

The Board received a report regarding areas of collaboration with Ontario Tech University.

10. INFORMATION ITEMS

The following items were received for information only:

10.1 Program Advisory Committee Semi-Annual Report (February 2024)

10.2 President's Report - January to February 2024

11. UPCOMING EVENTS

The Chair drew attention to the following upcoming events:

- Farewell Celebration - February 28, 2024 at 6:00 p.m., Whitby Campus
- Board of Governors Retreat - April 6 and 7, 2024, Whitby Campus

12. MOVE TO IN-CAMERA SESSION

Durham College By-law No. 1. provides for the Board of Governors to address, in-camera, items of corporate business that the Board deems confidential to the College.

Moved by Governor Cowie

Seconded by Governor Croft

"That the Board of Governors move in-camera after a 10-minute recess." CARRIED

The meeting recessed at 7:47 p.m. and reconvened in camera at 8:00 p.m.

The Board rose from the in-camera session at 8:51 p.m.

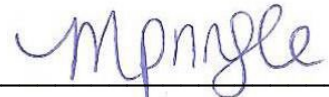
During the in-camera session, the Board discussed recommendations from its Standing Committees and emerging trends.

13. ADJOURNMENT

With no further business, the meeting ended at 9:04 p.m.



Gail Johnson Morris
Board Chair



Melissa Pringle
Corporate and Board Secretary