



DURHAM COLLEGE OF APPLIED ARTS AND TECHNOLOGY BOARD OF GOVERNORS REGULAR MEETING PUBLIC SESSION MINUTES

Date: Wednesday, May 8, 2024

Location: W. Galen Weston Centre for Food, Upper Classrooms

Members Present: Gail Johnson Morris, Board Chair
Lisa Allen, Board Vice-Chair
Ian Ball (joined virtually at 5:34 p.m.)
Jim Brown (attended virtually)
Melissa Bosomworth
Elizabeth Cowie
Liam Croft
Jeff Dornan
Kelly Doyle
John Ecker
Ian Murray
Jerry Ouellette
Elaine Popp, President
Peter Pryce
Dwight Townsend
Nathan Wilson

Members Absent: Kalyan Chakravarthy

Staff Present: Scott Blakey, Chief Administrative Officer
Jean Choi, Vice-President, Academic
Barbara MacCheyne, Chief Financial Officer/VP, Administration
Bonnie St. George, Vice-President, External Relations and Advancement
Melissa Pringle, Manager, Board Governance and Privacy

1. CALL TO ORDER

Governor Allen, Vice-Chair of the Board presided over the meeting.

With quorum present, the Vice-Chair called the meeting to order at 5:07 p.m.

2. LAND ACKNOWLEDGEMENT

The meeting started with a land acknowledgement offered by Governor Allen.

3. INTRODUCTION OF GUESTS

The Chief Administrative Officer introduced the following guests in attendance:

- Carol Beam, Vice-President, Communications and Marketing
- Debbie Johnston, Associate Vice-President, Academic (Enrolment and International Education)
- Debbie McKee Demczyk, Dean, Office of Research, Innovation and Entrepreneurship
- Jennifer Cosway, Associate Vice-President, Human Resources and Equity
- Kevin Jones, Procurement Manager
- Melanie Hewitt, Director, Institutional Research and Planning
- Scott Dennis, Director, Athletics and Recreation
- Tara Koski, Dean, Students
- Tom Lynch, Director, Office of Campus Safety

4. CONFLICT OF INTEREST DECLARATIONS

The Vice-Chair asked if there were any conflicts of interest to declare.

Governor Croft and Governor Wilson declared a conflict of interest regarding Consent Agenda Item 6.3, 'Post Election Report: Student and Academic Governor Elections' and they did not take part in discussion or voting on the matter.

Governor Allen and Governor Pryce declared a conflict of interest regarding Consent Agenda Item 6.4, 'Ratification of Election Results: Chair and Vice-Chair of the Board for the 2024-2025 Board Year' and they did not take part in discussion or voting on the matter.

5. PRESENTATIONS

5.1 Celebrating the Success of Durham College Athletics

The Board received a presentation from the Director, Athletics and Recreation highlighting recent successes from the College's varsity sports teams, recreation programming, and community engagement activities supported by student athletes.

The Board questioned the Director, Athletics and Recreation.

5.2 Update on Encampment at Ontario Tech University

The Board received a report from the Director, Office of Campus regarding the status of the encampment in Polonsky Commons (which remains peaceful), the demands made by the occupiers, the risks involved with applying administrative policy too early in these types of situations (in the absence of criminal activity), the anticipated response from Durham Region Police Services if asked to intervene, and the current approach (“observe and report”) to managing the situation by the Office of Campus Safety. Furthermore, the Director, Office of Campus Safety explained the risk assessment that was undertaken and that the incident was being managed by Ontario Tech University, who continues to monitor the situation and engage in dialogue with the occupiers. Additionally, the Director, Campus Safety responded to questions submitted by the Board in advance of the meeting and confirmed that while the property is owned by Durham College, the occupiers of the encampment appear to be directing their demands to the university who are managing the incident.

Governor Ball joined the meeting.

The Board questioned the Chief Administrative Officer, the Director, Office of Campus Safety, and the Director, Communications and Marketing regarding various concerns related to the situation.

6. CONSENT AGENDA

To facilitate maximum participation by the Board, all items were removed from the consent agenda.

9. DECISION ITEMS

9.3 Approval of Public Session Agenda - May 8, 2024

Moved by Governor Pryce

Seconded by Governor Bosomworth

“That the public agenda for the May 8, 2024 Board of Governors meeting be approved as amended.” CARRIED

9.4 Approval of Public Board Meeting Minutes - April 10, 2024

Moved by Governor Wilson

Seconded by Governor Murray

“That the public minutes from the April 10, 2024, Board of Governors meeting be approved as presented.” CARRIED

9.5 Post Election Report: Student and Academic Governor Elections

Governors Croft and Wilson left the meeting.

The Board expressed concern about the low voter turnout for the student governor election and if enough was being done to encourage student participation in the election process. In response to questions, the Board Secretary explained the tactics used during the student governor election to increase awareness and to promote participation.

Moved by Governor Ecker

Seconded by Governor Ouellette

That based on Report BOG-2024-41:

1. That the Board of Governors ratify the results of the student governor election, and Riya Parikh be confirmed as the student governor for a one-year term effective September 1, 2024; and,
2. That the Board of Governors ratify the results of the academic staff governor election, and Nathan Wilson be confirmed as the academic staff governor for a three-year term effective September 1, 2024." CARRIED

Governors Croft and Wilson returned to the meeting.

9.5 Ratification of Election Results: Chair and Vice-Chair of the Board for the 2024-2025 Board Year

Governors Allen and Pryce left the meeting.

Governor Johnson Morris assumed the Chair.

Moved by Governor Croft

Seconded by Governor Ouellette

"That the results of the election for the positions of Board Chair and Board Vice-Chair be ratified and Lisa Allen be confirmed as Chair and Peter Pryce be confirmed as Vice-Chair for the 2024-2025 Board year." CARRIED

Governors Allen and Pryce returned to the meeting.

7. CHAIR'S REPORT

Governor Johnson Morris assumed the chair for this portion of the meeting.

The following items were included in the Chair's report:

- The Chair congratulated Governor Allen and Governor Pryce for being elected as the incoming Chair and Vice-Chair of the Board. Additionally, Governor Wilson was acknowledged for being re-elected as the academic staff for another term.
- The Chair congratulated Governor Croft on being appointed to the Ontario Association of Certified Engineering Technicians and Technologists Board of Directors as the student representative.

Governor Allen assumed the Chair.

- Governors who attended the CIGan Conference reflected on their experience and learnings.

8. CO-POPULOUS GOVERNORS' REPORT

There was no co-populous governors' report.

9. DECISION ITEMS (continued)

9.1 2023-2024 Durham College Annual Report

The Board received a report from the Vice-President, External Relations and Advancement presenting the narrative for the 2023-2024 annual report and highlighting new additions that comply with the Ministry Binding Policy Directive.

The Board questioned the Vice-President, External Relationships regarding the format of the report.

Moved by Governor Ouellette

Seconded by Governor Dornan

"That based on Report BOG-2024-44, the 2023-2024 Durham College annual report be approved." CARRIED

9.2 Bill S211: Forced Labour and Child Labour in Supply Chains Act - Annual Reporting

The Board received a report from the Chief Financial Officer/VP, Administration and the Manager, Procurement about recent legislative changes that require eligible entities to complete an annual report on their supply chain policies and risks related to forced labour, modern slavery, and child labour. Additionally, the presenter discussed the steps taken to assess the risk for the College and the changes made to the College's procurement practices to ensure compliance.

The Board questioned the Chief Financial Officer/VP, Administration and the Manager, Procurement.

Moved by Governor Pryce

Seconded by Governor Croft

"That based on Report BOG-2024-40, the Bill S-211 annual report for fiscal year April 1, 2023 – March 31, 2024, and associated questionnaire be approved and submitted to the Minister of Public Safety and Emergency Preparedness by May 31, 2024." CARRIED

10. DISCUSSION ITEMS

10.1 Durham College and Ontario Tech University Academic Pathways Report for 2023-2024

The Board received a report from the Director, Institutional Research and Planning presenting the 2023-2024 pathway report providing an update on student mobility between Durham College and Ontario Tech University.

The Board questioned the Vice-President, Academic and the Director, Institutional Research and Planning concerning the results, articulation agreements with other institutions, and under what criteria (if any) would the institution say no to an articulation agreement.

10.2 Indigenization Efforts at Durham College

The Board received a report from the Dean, Students, Associate Vice-President, Communications and Marketing, the Associate Vice-President, Human Resources and Equity, the Associate Vice-President, Academic (Enrolment and International Education) and the Dean, Office of Research, Innovation, and Entrepreneurship regarding the history of Indigenization at the College, the work of the First Peoples Indigenous Centre and Indigenous Advisory Circle, and how

each member has taken steps to promote Indigeneity across various elements of their portfolios.

The Board questioned the presenters about various Indigenization efforts happening at the College.

11. INFORMATION ITEMS

There were no information items.

12. UPCOMING EVENTS

The Vice-Chair drew attention to the following upcoming event:

- Spring Convocation Ceremonies - June 17 to 20, 2024 – Tribute Communities Centre

During this portion of the meeting, the President advised there would be an installation during the first ceremony on June 17, 2024 and that Governors could now wear the gowns or hoods of their alma matters if they desired to do so. Additionally, the President advised the Board that a security briefing would be included in the invitation sent to Governors to indicate their attendance at the ceremonies.

13. MOVE TO IN-CAMERA SESSION

Durham College By-law No. 1. provides for the Board of Governors to address, in-camera, items of corporate business that the Board deems to be confidential to the College.

Moved by Governor Wilson

Seconded by Governor Bosomworth

“That the Durham College Board of Governors move in-camera after a 10-minute recess.” CARRIED

The Board recessed at 7:20 p.m. and reconvened in-camera at 7:31 p.m.

The Board rose from the in-camera session at 7:55 p.m.

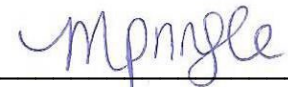
During the in-camera session the Board discussed recommendations from its Standing Committees and potential appointments to the Board.

14. ADJOURNMENT

With no further business, the meeting adjourned at 7:55 p.m.



Gail Johnson Morris
Board Chair



Melissa Pringle
Board Secretary