



**Durham College of Applied Arts And Technology  
Board of Governors Regular Meeting  
Public Session Minutes**

**Date: Wednesday, June 11, 2025**

**Location: Oshawa Campus, Durham College Boardroom, A144**

**Members Present:**

Lisa Allen  
Brandon Bird  
Melissa Bosomworth  
Jim Brown (attended virtually)  
Alison Burgess  
Kalyan Chakravarthy (attended virtually)  
Jeff Dornan  
John Ecker  
Ian Murray  
Jerry Ouellette  
Elaine Popp  
Peter Pryce  
Kwende Thomas  
Dwight Townsend (joined virtually at 5:35 p.m.)  
Nathan Wilson

**Regrets:**

Kelly Doyle  
Riya Parikh

**Staff Present:**

Jean Choi, VP, Academic and Students  
Rick Hutchinson, VP, Strategic Infrastructure and Campus Safety  
Barbara MacCheyne, VP, Corporate Services and Chief Financial Officer  
Thom MacDonald, AVP, Enrolment and International Education  
Melissa Pringle, Manager, Board Governance and Privacy  
Bonnie St. George, VP, People, Equity and External Relations

## **1. Call to Order**

The Chair declared the meeting properly constituted and, with quorum present, called the meeting to order at 5:30 p.m.

The Chair welcomed guests in attendance: Nora Simpson, Executive Dean, Faculty of Social and Community Services, Professional and Part-time Learning and Melanie Hewitt, Director, Institutional Research and Planning.

## **2. Land Acknowledgement**

Governor Ecker offered the land acknowledgement.

## **3. Conflict of Interest Declarations**

The Chair asked if there were any conflicts of interest to declare. None noted.

## **4. Presentations**

### **4.1 Program Intake Suspensions**

The Vice President, Academic and Students and the Associate Vice President, Enrolment and International Education, presented the rationale and factors that contributed to the decision to suspend intakes for several programs.

Governor Townsend joined the meeting.

The Board questioned the presenters concerning how the decisions were communicated to students and potential applicants, how many other programs were currently suspended, and whether there were opportunities to engage industry to help fund high-cost programs where there is an identified labour market need.

## **5. Consent Agenda**

Moved by Governor Pryce

Seconded by Governor Murray

“That all items listed under the heading of consent agenda be adopted as recommended.” CARRIED

### **5.1 Approval of Public Session Agenda – June 11, 2025**

That the public agenda for the June 11, 2025, Board of Governors meeting be approved as presented.

5.2 Approval of Public Minutes from the Board of Governors Meeting of May 7, 2025

That the public minutes from the May 7, 2025, Board of Governors meeting be approved as presented.

5.3 Report of the Governance Review Committee – May 12, 2025

That the May 12, 2025, report of the Governance Review Committee be received for information and the following resolutions be adopted:

1. That based on Report GOV-2025-15, the proposed changes to Board Policy: Mission, Vision, Values and Strategic Goals be approved as presented; and,
2. That based on Report GOV-2025-14, the proposed changes to Board Policy: Board and President Relations be approved as amended.

**6. Report of the Board Chair**

The Chair reported on the following items:

- The Lean Into Green event and employee celebration held on May 21, 2025, where the College launched its new strategic vision and recognized the service milestones of its employees, including an employee who had served for 45 years. Governors who attended the meeting provided their reflections on the event.
- That the College was recently informed that, under the Red Tape Bill, the Ministry would be conducting a governance review of colleges and universities and that details would be shared as they are learned.

**7. Co-Populous Governors' Report**

There was no co-populous governors' report.

**8. Decision Items**

8.1 2024-2025 Durham College Annual Report

The Board received a report from Vice President, People, Equity and External Relations presenting the 2024-2025 annual report.

The Board questioned the Vice President, People, Equity and External Relations concerning how the College uses its successes noted in the report for marketing purposes.

Moved by Governor Wilson

Seconded by Governor Bosomworth

“That based on Report BOG-2025-54, the 2024-2025 Durham College annual report be approved.” CARRIED

## 8.2 2025-2026 Business Plan

The Board received a report from the Vice President, People, Equity and External Relations presenting the 2025-2026 Business Plan.

The Board questioned the Vice President, People, Equity and External Relations about how the actions in the plan were prioritized and weighted, whether identified actions had been resourced adequately in the budget, and how the plan is communicated to teams across the College.

Moved by Governor Burgess

Seconded by Governor Bird

“That based on Report BOG-2025-55, the 2025-2026 Business Plan be approved.” CARRIED

## 8.3 New Program of Instruction – Human Resources Management Professional Local College Certificate

The Board received a report from the Vice President, Academic and Students and Executive Dean, Faculty of Social and Community Services and Professional and Part Time Learning presenting a new program of instruction for approval, Human Resources Management Professional Local College Certificate.

The Board questioned the presenters regarding whether students taking Ontario Learn courses pay student fees and how a fully online program could be preparing students to work in a human-centric environment.

Moved by Governor Thomas

Seconded by Governor Ouellette

“That in accordance with Report BOG-2025-66 the Human Resources Management Professional Local College Certificate program be approved.” CARRIED

## 8.4 New Program of Instruction – Taxation and Auditing Local College Certificate

The Board received a report from the Vice President, Academic and Students and Executive Dean, Faculty of Social and Community Services and Professional and Part Time Learning presenting a new program of instruction for approval, Taxation and Auditing Local Certificate.

The Board questioned the presenters concerning potential pathways into a Chartered Professional Accountant program and credit transfer opportunities.

Moved by Governor Pryce

Seconded by Governor Chakravarthy

“That in accordance with Report BOG-2025-67 the Taxation and Auditing Local College Certificate program be approved.” CARRIED

## **9. Discussion Items**

### **9.1 Key Performance Indicators – 2024-2025 Results**

The Board received a report from the Vice President, Academic and Students and Director, Institutional Research and Planning presenting the most recent results of the Ontario College Student Experience Survey and the Graduate Outcomes and Employer Survey.

The Board questioned the presenters regarding the survey participation rates and how the College’s participation compares to the sector. Further, questions were asked about whether the College incentivizes students to participate in the survey and how the College responds to the information received.

## **10. Information Items**

The following items were presented for information only:

### **10.1 2025-2030 New Program Development Plan**

### **10.2 Durham College Foundation Annual Report**

With respect to this information item, the Board questioned the Vice President, People, Equity and External Relations about the declining number of donors reported.

### **10.3 Office of Equity, Diversity and Inclusion Work Plan – September 2024 to August 2025**

### **10.4 President’s Update – April to June 2025**

## **11. Upcoming Events**

The Chair drew attention to the following upcoming events:

- Convocation Ceremonies – June 16 to 19, 2025, Tribute Communities Centre
- Governor Appreciation Event – June 26, 2025, from 5:30 p.m. to 8:30 p.m.

## **12. Move to In-Camera Session**

Moved by Governor Wilson

Seconded by Governor Burgess

“That the Durham College Board of Governors move in-camera after a 10-minute recess.” CARRIED

The Board recessed at 7:07 p.m. and reconvened in camera at 7:17 p.m.

The Board rose from the in-camera session at 10:50 p.m.

During the in-camera session, the Board discussed recommendations from its Standing Committees, the use of College space for political events on campus, the College’s financial health recovery plan, the efficiency and accountability fund implementation plan, and the results of the President’s annual performance evaluation.

## **13. Adjournment**

With no further business, the meeting ended at 10:50 p.m.



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Lisa Allen  
Board Chair



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Melissa Pringle  
Board Secretary