

CO-OP WORK PERMITS



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WHAT IS A CO-OP WORK PERMIT?

A co-op work permit allows international students to work when that work is for credit and is a required part of the Canadian academic program (co-op/placement/internship/practicum)¹.

For more information, visit:

<https://www.canada.ca/en/immigration-refugees-citizenship/services/study-canada/work/intern.html>.

Your co-op work permit will list the employer as Durham College and only allows you to do the job approved by your academic program, within your work term².

WHEN SHOULD YOU APPLY FOR A CO-OP WORK PERMIT?

If you did not receive a co-op work permit when you entered Canada, request a supporting letter from the International Education office and start your application as soon as possible.

If you are in a co-op program, start your application as soon as you receive a letter from the International Education office confirming your acceptance into the co-op work term at Durham College.



HOW DO YOU APPLY FOR A CO-OP WORK PERMIT?

To apply for a co-op work permit:

1. Visit the [IRCC website](https://www.canada.ca/en/immigration-refugees-citizenship/services/study-canada/work/intern.html) to sign into your account.
2. Click on **Sign in** or **Create an account**, then click on **Apply to come to Canada**. Next, scroll down to **I don't have a personal reference code** and click on **Visitor, Study or Work Permit** and follow the instructions.

HOW MUCH DOES IT COST?

Free!

QUESTIONS?

<https://durhamcollege.ca/info-for/international>



¹ Please note: You must keep track of your study permit/passport expiry dates to maintain your immigration status. It is your responsibility to ensure your documents remain valid during your studies in Canada.

² This is not a legal document and information is subject to change without notice. We recommend that you refer to www.canada.ca for the most up-to-date information.