

CALL TO ORDER

The Acting Chair called the meeting to order at 6:16 p.m.

REGRETS

The Acting Chair noted regrets from Governors Gail MacKenzie, Patrick McNeil, Mike Shields, Phillip Simmons, participant Peter Bagnall, and acknowledged that Governor Paul McErlean and Beth Wilson will be arriving later.

INTRODUCTION OF GUESTS

The Acting Chair acknowledged Joan Homer, Executive Director and CEO, ACAATO; Judy Spring, Dean, School of Integrated Studies; Kevin Dougherty, Professor and Program Coordinator, Information Systems; Thom MacDonald, Professor and Program Coordinator, Computer Programmer; Jackie Lawrence and Jessica Smith, second year Journalism students representing the Chronicle; Terry Caputo, Director of Finance, DC; and Craig Loverock, Director of Finance, UOIT.

ADDITIONS/DELETIONS TO THE AGENDA

None was noted.

CONFLICT OF INTEREST DECLARATIONS

None was noted.

PRESENTATIONS

Issues to be Raised at the ACAATO AGM

Joan Homer, Executive Director, ACAATO gave the Board a preview of the 2004 Priorities Update and Issues to be presented on Friday, January 16, 2004. Joan reviewed advocacy in 2003 had seen an increase in per student funding from \$4,300 to \$4,600, and that there had been an increased public profile through an advertising campaign.

Joan advised of several 2004 advocacy priorities which include a single voice advocacy to address under-funding, a four year provincial fund ask to increase per student funding to \$6,300; a Federal/Provincial labour market agreement; an enhanced college profile; student financial aid reform; and post secondary transferability.

Joan noted that Minister Chambers had requested the single voice advocacy.

Gary Polonsky asked how the new Government feels about ITALS? Joan noted that the Government had named 3 last year. Joan stated that it really depends on how the ITALS conduct themselves. If ITALS want to go it alone, then they may be in trouble.

Joan concluded with ACAATO Conference information.

APPROVAL OF THE MINUTES

There being no errors or omissions in the minutes of the Regular Board meeting of December 10, 2003, the Acting Chair declared the minutes accepted as presented.

ACTIONS ARISING FROM PREVIOUS MINUTES

It was noted that a cash flow statement was to be presented to the Board monthly and this will be included in the Joint In-Committee Interim Financial Report.

DECISION ITEMS

Program Modification – Common First Year for Computer Programmer and Information Systems Programs

Judy Moreton presented a summary of the changes the new Charter has produced which includes electronic submission of new programs; program mapping; an increased role at the college level (Credential Validation Service); a decreased role from the Ministry (funding only); a change in post diplomas (Ontario College Graduate Certificate) and program review plans are to be approved provincially.

Judy noted a new approval process for new programs.

Judy Spring brought forth the recommendation for Program Modification – Common First Year for Computer Programmer and Information Systems Programs to commence September 2004. Judy announced that this is a partnership between the Computer Programmer two-year diploma and Business Administration Information Systems three-year diploma. Judy advised that both programs are lap top programs and will allow the students flexibility in moving from one program to another. This will be an advantage to our students as the Information Technology job market increasingly requires skills and knowledge in both. The recommendation is to approve of a common first year for these two programs.

Moved by Mark Moorcroft

Seconded by Joanne Burghardt

MOTION
#4762

“That the Board of Governors of Durham College of Applied Arts and Technology hereby approve the program modification of a common first year for the Computer Programmer and Information Systems Programs, as presented.”

CARRIED

Beth Wilson arrived at 6:44 p.m.

Judy Spring, Kevin Dougherty and Thom MacDonald left at 6:44 p.m.

DC 2004-2007 Strategic Plan

Bev Balenko advised that this is improvement and development for the future. If approved, College staff will develop action plans for each item.

Beth Wilson inquired under Staff Wellness, what is meant by staff employment equity. Don Sinclair responded that it speaks of a broader diversity plan. Beth commented that she would prefer this being renamed “the culture of inclusion”.

Bev noted a change to the statement “Make the campus more accessible through public transit services” which had been changed to “Investigate and implement ways to increase the use of public transit.”

Moved by Gerry Warman

Seconded by Joanne Burghardt

MOTION
#4763

“That the Board of Governors of Durham College of Applied Arts and Technology approve the 2004-2007 Strategic Plan, as amended.”

CARRIED

Affirm Decision Item(s) from Joint Boards of Governors' Meeting

Approval of the President's Goal Package for 2004

Moved by Denise Jones

Seconded by Gerry Warman

MOTION #4764 "That the Board of Governors of Durham College of Applied Arts and Technology endorse the President's 2004 Goal Package, as presented."

CARRIED

ACKNOWLEDGEMENTS AND REPORTS

None was noted.

CONSENT CALENDER

The item on the consent calendar was accepted as presented.

INTERIM FINANCIAL REPORT

Terry Caputo reported on the statement for the nine months ending December 31, 2003. Terry advised College Programs and Services revenue is on target and expenditures below target, resulting in a surplus of \$423K, which is better than expected. College Ancillary is performing well at a surplus of \$629K, Corporate Training is positive \$2.438M and is consistently bringing in \$300,000 per month. Overall we are \$778K better than expected at this time.

Terry had included the Change in Net Surplus (Deficit) Compared to Budget chart, and noted that the College actual has been better than expected for the nine months ending December 31, 2003.

COMMUNITY INFORMATION – COMMENTS AND QUESTIONS

Joanne Burghardt mentioned in early March she will be attending the annual convention of the Ontario Community Newspapers Association. This convention will highlight many of the industry's achievements and focus on their future.

DISCUSSION ITEMS

Performance Indicator – Audited Fall 2003 Enrolment Data

Richard Levin reported that this is an annual activity and that the Ministry uses this as a basis for funding. Lorraine Sunstrum-Mann asked if there had been an increase in international students? Richard responded that international enrolment had increased by approximately fifty - sixty percent.

Garry Cubitt disconnected via telephone at 7:01 p.m.

Gary Polonsky provided an overview of the Durham College Audited Enrolment.

TERMINATION OF MEETING

There being no further business the meeting was terminated at 7:04 p.m.

Joan Homer left at 7:04 p.m.

Garry Cubitt, Chair

Gary Polonsky, President