



# **DURHAM COLLEGE OF APPLIED ARTS AND TECHNOLOGY BOARD OF GOVERNORS REGULAR MEETING PUBLIC SESSION MINUTES**

Date: Wednesday, December 11, 2019

Location: DC Boardroom, Gordon Willey Building, A-144

Members Present: Ivan DeJong, Chair of the Board  
Elizabeth Cowie  
Kevin Griffin  
Kristi Honey  
Michele James, Vice-Chair of the Board  
Gail Johnson Morris  
Robert Lanc  
Don Lovisa  
Bart Lucyk  
Debbie McKee Demczyk  
Kenneth Michalko  
Heather Quantrill (entered the meeting at 6:03 p.m.)  
Steve Stewart  
Jim Wilson

Members Absent: Suzanne Beale  
Vasu Sukhija  
Gary Rose

Staff Present: Scott Blakey, Chief Administrative Officer  
Barbara MacCheyne, Chief Financial Officer  
Meri Kim Oliver, Vice-President, Student Affairs  
Elaine Popp, Vice-President, Academic  
Melissa Pringle, Corporate and Board Secretary  
Peter Garrett, Manager, Strategic Reporting and Government Relations  
Janse Tolmie, Associate Vice-President, IT Services

## 1. CALL TO ORDER

With quorum present, the meeting was called to order at 6:00 p.m.

## 2. INTRODUCTION OF GUESTS

The Chief Administrative Officer introduced the following guests:

- Greg Murphy, Executive Dean, School of Media, Art & Design
- Bonnie St. George, Associate Dean, School of Business, IT & Management
- Debbie Johnston, Dean, Centre for Professional and Part-time Learning
- Rashmi Gupta, Director, Institutional Research and Planning
- Briar Jamieson, Manager, Academic Quality Assurance
- Anna Natoli, Manager, Program and Curriculum Development
- Danielle Harder, Professor, Journalism
- Brandon Beharry, student
- William Black, student
- Tracey Bowers-Lee, student
- Brittany Hebelka, student
- Piri Sinnathurai, student
- Tara Sottile, student

## 3. ADDITIONS/DELETIONS TO THE AGENDA

None.

## 4. CONFLICT OF INTEREST DECLARATIONS

None.

## 5. PRESENTATIONS

Governor Quantrill entered the meeting.

### 5.1 Journalism - Mass Media Faculty-Led Classroom Abroad

D. Harder, Journalism Professor presented an overview of the journalism-mass media faculty-led classroom abroad project in Guatemala where student's worked with the local community to document the impact of SOS, Niños de Guatemala and the SID organizations with a focus on the United Nations' 17 sustainable development goals and held two digital storytelling workshops. The student's in attendance shared their personal experiences travelling abroad and shared how the experience had impacted their future careers.

The Board questioned D. Harder and students.

## **6. CHAIR'S REPORT**

- The Chair remarked on his attendance at the Employee appreciation event held on October 10, 2019, the Peter Perry Awards held on November 13, 2019 and the Higher Education Summit and Premier's awards held in Toronto from November 30 to December 2, 2019.
- The Chair further reported that Ontario Tech University had scheduled interviews with Robert Lanc and Elizabeth Cowie in consideration of co-populous appointment and reminded Governors of the strategic planning input session scheduled for January 16, 2020 at 5:30 p.m. in the Global Classroom.

## **7. CO-POPULOUS GOVERNORS' REPORT**

Governor Wilson presented the co-populous governors' report, noting the Ontario Tech University Board of Governors met on November 28, 2019 and completed a review of the terms of reference for various academic and board committees. The Board also reviewed several policies, including a joint policy between Durham College and Ontario Tech University on payment card industry data security compliance.

## **8. CONSENT AGENDA**

Moved By Governor McKee Demczyk

Seconded By Governor Johnson Morris

"That all items listed under the heading of consent agenda be adopted as recommended." CARRIED

### **8.1 Approval of the Public Minutes of the Board of Governors Meeting of October 9, 2019**

That the public minutes of the Board of Governors meeting of October 9, 2019 be approved as read.

### **8.2 President's Report - October to November 2019**

The Report BOG-2019-90, reporting on the President's activities from October to November 2019, be received for information.

### **8.3 Summary of Committee of Presidents Meeting - December 1, 2019**

That Report BOG-2019-97, providing a summary of the Committee of Presidents meeting held on December 1, 2019, be received for information.

#### **8.4 Approval of President's Travel to Montreal, Quebec**

That according to the approvals required for out-of-province travel under the College's Business and Travel Expense Reimbursement policy, the President be authorized to travel to Montreal, Quebec (dates to be determined) to meet with representatives of Lemay regarding a potential partnership.

### **9. DISCUSSION ITEMS**

#### **9.1 Provincial Key Performance Indicators (KPIs) -2018-2019 Results**

The Director, Institutional Research and Planning presented the 2018-2029 Key Performance Indicator results noting the College's student satisfaction results were 73.6% (trended upward), the graduate satisfaction results were 76.8% (trended downward), the graduate employment results were 86.6% (trended upward) and employer satisfaction was 93.9% (trended downward).

The Board questioned the Director, Institutional Research and Planning.

Moved Governor Griffin

Seconded By Governor Stewart

It is recommended to the Durham College Board of Governors:

"That Report BOG-2019-91 concerning the KPI data for the release year 2018-2019, be received for information." CARRIED

#### **9.2 New Program of Instruction: Honours Bachelor of Artificial Intelligence**

The Vice-President, Academic and Associate Dean, School of Business, IT & Management presented a new program of instruction for approval, Honours Bachelor of Artificial Intelligence. It was reported the program would have an emphasis on machine and deep learning and provide graduates with the specialized knowledge, skills and abilities required to succeed in the growing field of artificial intelligence.

The Vice-President, Academic attested the program had gone through the full internal approval process and was compliant with the Ministry's Binding Policy Directives.

The Board questioned the Vice-President, Academic and Executive Dean, School of Business, IT & Management.

Moved By Governor Honey

Seconded By Governor Lanc

It is recommended to the Durham College Board of Governors:

“That in accordance with Report Number BOG-2019-87, the proposed Honours Bachelor Degree program of instruction listed below be approved:

- Honours Bachelor of Artificial Intelligence.” CARRIED

### **9.3 New Program of Instruction: Environmental Management**

The Vice-President, Academic and Dean, Centre for Professional and Part-time presented a new program of instruction for approval, Environmental Management. It was reported the program would explore unique Canadian problems with a global perspective and students would learn systems, tools and strategies, risk management techniques and about the legal requirements for the assessment and management of air, water, land and waste.

The Vice-President, Academic attested the program had gone through the full internal approval process and was compliant with the Ministry’s Binding Policy Directives.

Moved By Governor Wilson

Seconded By Governor Michalko

It is recommended to the Durham College Board of Governors:

“That in accordance with Report Number BOG-2019-88, the proposed Durham College Certificate program of instruction listed below be approved:

- Environmental Management.” CARRIED

### **9.4 Program Update: Sustainable Systems and Energy Audits**

The Vice-President, Academic apprised the Board of anticipated Ministry changes to the program approval process in an effort to reduce the time required to approve a program.

With respect to the Sustainable Systems and Energy Audit program, the Vice-President, Academic reported the Board had approved the program in February 2019; however, at the time of approval it had been reported the program would not launch until market demand improved. As there is no imminent launch date, the Ministry has requested the College withdraw the program and re-submit when market conditions improve.

## **9.5 Federal Election Update**

The Manager, Strategic Reporting and Government Relations provided a post-election government relations update, highlighting the local results and activities that had taken place since the Federal election.

The Board questioned President Lovisa and the Manager, Strategic Reporting and Government Relations.

Moved By Governor Cowie

Seconded By Governor Johnson Morris

It is recommended that the Durham College Board of Governors:

“That Report BOG-2019-98, providing an update on the 2019 federal election, be received for information.” CARRIED

## **9.6 Strategic Planning Update**

The Manager, Strategic Reporting and Government Relations provided an update on the strategic planning process noting the Durham College Leadership Team considered the feedback collected over the past year at a recent retreat, which resulted in the development of new concepts around mission, vision and values. Since the retreat, the new concepts have been tested across the campus community and the Board will have an opportunity to provide input on a draft of the new strategic plan at the January 16, 2020 session.

## **9.7 Clarification of Intent re Time Limited Committee with Ontario Tech University**

The Chair advised that following the October 9, 2019 Board meeting, concerns were raised regarding the composition and mandate of the time limited Committee with Ontario Tech University. As such, at the October 28, 2019 Executive Committee meeting the Committee discussed what the mandate of the Committee would be and specifically what an “improved relationship” would look like. As no consensus was reached, the Executive Committee requested the matter be brought back before the Board for further discussion.

Discussion occurred regarding the potential mandate of the Committee and Governors expressed concern the Committee may have been formed prematurely and further work was required in order to develop parameters on the intended purpose of the Committee.

After some discussion, the Board requested the item be moved to the in-camera portion of the agenda.

## **10. UPCOMING EVENTS**

The following events were highlighted:

- Holiday Closure - December 24 to January 2
- Holiday Food Drive & Hamper Packing – December 15, 8 a.m. to 2 p.m.
- Turkey on a Bun - December 17, 11:30 a.m., South Village Dining Hall
- Board Strategic Planning Session - January 16, 5:30 p.m., Global Classroom

## **11. MOVE TO IN-CAMERA SESSION**

Durham College By-law No. 1. provides for the Board of Governors to address, in-camera, items of corporate business respecting human resources or litigation matters, confidential items covered under the Freedom of Information and Protection of Privacy Act and, items that the Board deems to be confidential to the College.

Moved By Governor McKee Demczyk

Seconded By Governor Lanc

“That the Durham College Board of Governors move in-camera after a short recess.”

CARRIED

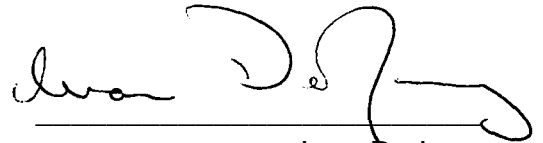
The Board recessed at 7:44 p.m. and reconvened in-camera at 7:58 p.m.

The Board rose from the in-camera session at 8:23 p.m.

During the in-camera meeting, the Board discussed recommendations from its Standing Committees and the proposed limited-time Committee with Ontario Tech University.

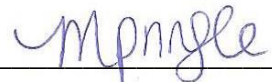
**11. ADJOURNMENT**

With no further business, the meeting was adjourned at 8:23 p.m.



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Ivan DeJong  
Board Chair



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Melissa Pringle  
Corporate and Board Secretary