



# DURHAM COLLEGE OF APPLIED ARTS AND TECHNOLOGY BOARD OF GOVERNORS REGULAR MEETING PUBLIC SESSION MINUTES

Date: Wednesday, February 8, 2023

Location: Oshawa Campus, Durham College Boardroom, A144

Members Present: Gary Rose, Chair of the Board  
Lisa Allen  
Ian Ball  
Suzanne Beale  
Melissa Bosomworth  
Elizabeth Cowie  
Kalyan Chakravarthy  
Kelly Doyle  
Gail Johnson Morris, Vice-Chair of the Board  
Don Lovisa, President  
Ian Murray  
Jerry Ouellette  
Peter Pryce  
Dwight Townsend  
Atif Usmani  
Nathan Wilson

Members Absent: Kenneth Michalko

Staff Present: Tara Koski, Dean, Students  
Barbara MacCheyne, Chief Financial Officer/VP, Administration  
Elaine Popp, Executive Vice-President, Academic  
Melissa Pringle, Corporate and Board Secretary

## 1. CALL TO ORDER

With quorum present, the Chair called the meeting to order at 6:00 p.m.

## 2. INTRODUCTION OF GUESTS

The Chief Financial Officer/VP, Administration introduced the following guests in attendance:

- Debbie Johnston, Associate Vice-President, Academic (Enrolment and International)
- Ralph Hofmann, Executive Dean, Faculty of Social and Community Services
- Thom MacDonald, Dean, International Education
- Rashmi Gupta, Director, Institutional Research and Planning, ORSIE
- Angie Wood, Lead Learning Facilitator, Faculty of Social and Community Services
- Adam Shapiro, student
- Malcolm Thompson, student

## 3. CONFLICT OF INTEREST DECLARATIONS

The Chair asked if there were any conflicts of interest to declare. None noted.

## 4. PRESENTATIONS

### 4.1 Program Spotlight: Community Integration Through Co-Operative Education Program

The Board received a presentation from the Executive Dean, Faculty of Social and Community Services, the Lead Learning Facilitator and students, A. Shapiro and M. Thompson, about the Community Integration Through Co-Operative Education Program.

The Board questioned the presenters.

### 4.2 Presentation of Good Governance Certificates: Melissa Bosomworth, Kalyan Chakravarthy, Peter Pryce, Atif Usmani

The Board presented Governors Bosomworth, Chakravarthy, Pryce, and Usmani with their good governance certificates.

## **5. CONSENT AGENDA**

Moved by Governor Allen

Seconded by Governor Ball

"That all items listed under the heading of consent agenda be adopted as recommended." CARRIED

### **5.1 Approval of Board Agenda for February 8, 2023**

That the public agenda for the February 8, 2023, Board of Governors meeting be approved as presented.

### **5.2 Approval of Public Board Meeting Minutes from December 14, 2022**

That the public minutes of the Board of Governors meeting of December 14, 2022, be approved as presented.

### **5.3 Report of the Governance Review Committee - January 18, 2023**

That the report of the Governance Review Committee meeting of January 18, 2023, be received for information.

## **6. CHAIR'S REPORT**

As part of the Chair's report:

- The Chair acknowledged February as Black History Month.
- The Chair announced that Governor Allen participated as a panelist for a Colleges Ontario webinar, College Financial Leadership, on January 31, 2023.
- The Chair reported that tickets for the Tre Sanderson Bistro '67 event on February 23 and 24 were now on sale.

## **7. CO-POPULOUS GOVERNORS' REPORT**

There was no co-populous governor's report.

## **8. DECISION ITEMS**

There were no decision items.

## **9. DISCUSSION ITEMS**

### **9.1 Strategic Mandate Agreement 3.0 - Year Three Evaluation - Preliminary Report**

The Board received a report from the Director, Institutional Research and Planning on the preliminary results of the Strategic Mandate Agreement 3.0 (SMA3), year three evaluation, indicating that seven of the ten metrics were fully achieved and three were partially achieved. Although the graduation rate, revenue attracted from private-sector sources, and apprenticeship-related metrics were not fully met, it was reported that there would be no impact on the College's grant in year three under the Ministry's COVID-19 response. However, the College is implementing proactive strategies to meet the targets in future reporting periods. Additionally, the Director, Institutional Research and Planning stated that the year three evaluation provides institutions with the final opportunity to assess the financial implications and, given the uncertainty of COVID-19 impacts on future results, review and adjust the weightings for each metric for the next two years. The Board will receive the final SMA3 fiscal assessment and weighting distributions at its meeting in April 2023.

Additionally, President Lovisa spoke to the recent advocacy efforts by Colleges Ontario to ask the Ministry to continue to pause the implementation of performance-based funding, hold colleges within their enrolment corridors, and commit to working with the sector to develop a new funding approach after 2024-2025.

The Board questioned President Lovisa and the Director, Institutional Research and Planning.

### **9.2 Domestic and International Enrolment Update - Winter 2023**

The Board received a report from the Associate Vice-President, Academic (Enrolment and International), presenting the Winter 2023 enrolment numbers at day 10, which was 11,238 or 95.8% of the overall budget target. For Winter 2023, total domestic student enrolment was 8.3% lower than budgeted, and international student enrolment was 7.4% above budget, which remains consistent with system-wide enrolment trends. Further, the Associate Vice-President, Academic (Enrolment and International) spoke about continued backlogs with Immigration, Refugees and Citizenship Canada applications and the College's international recruitment strategies.

The Board questioned President Lovisa and the Associate Vice-President, Academic (Enrolment and International), concerning tactics to increase domestic enrolment, the College's strategic vision concerning international students, and if the impact of the naming of the Oshawa Go station was measurable.

### **9.3 Second Update on the 2022-2023 Business Plan (Our People)**

The Board received a report from President Lovisa providing a second update on the 2022-2023 business plan, focussing on the *Our People* pillar of the strategic plan. Most of the 144 actions outlined in the business plan are tracking well for completion. To date, fifty-five actions are complete, two are marked as on hold, five are delayed, and one is at risk of non-completion due to internal turnover, access to records, and continued pandemic effects on events. Additionally, President Lovisa highlighted a few key actions related to the *Our People* pillar of the strategic plan that was achieved, including academic kick-off, the Young Women in Science, Technology and Trades Conference, and the expansion of the scholarship of teaching and learning projects.

## **10. INFORMATION ITEMS**

The following items were presented for information only:

### **10.1 Summary of Collaborative Efforts with Ontario Tech University**

### **10.2 Government Relations Update - Winter 2023**

The Board questioned President Lovisa about how Governors could get involved in advocacy efforts. In response to questions, President Lovisa and Governor Rose advised that the College Employer Council is working on an advocacy effort regarding executive compensation. Phase two of the effort would include Governors. Further, President Lovisa advised that College Day at Queen's Park is scheduled for March 23, 2023.

### **10.3 Program Advisory Committee Semi-Annual Report - February 2023**

### **10.4 President's Report - December 2022 to January 2023**

### **10.5 Report of the Chief Administrative Officer - February 2023**

## 11. UPCOMING EVENTS

The Chair highlighted the following:

- The launch of the Student Governor & Administrative Staff Governor elections on February 13, 2023;
- The Board's Learn More Series: Understanding the Interconnection of DC's Strategies, Plans and Publications on February 21, 2023, at 6:00 p.m. (MS Teams);
- That applications are due for the advertised Board of Governors vacancy for the agriculture or hospitality sectors on February 24, 2023;
- The Board of Governors retreat from March 10 to 12, 2023, at the Briar's resort;
- The annual Board Evaluation & Committee Preference Survey which will be open between March 20 to 29, 2023; and,
- The election for the Board Chair & Vice-Chair positions will be held in April 2023.

## 12. MOVE TO IN-CAMERA SESSION

Durham College By-law No. 1. provides for the Board of Governors to address, in-camera, items of corporate business that the Board deems confidential to the College.

Moved by Governor Beale

Seconded by Governor Bosomworth

"That the Durham College Board of Governors move in-camera after a 10-minute recess." CARRIED

The Board recessed at 7:05 p.m. and reconvened in-camera at 7:15 p.m.

The Board rose from the in-camera session at 7:53 p.m.

During the in-camera meeting, the Board discussed recommendations from its Standing Committees, co-populous representation, and the Durham College Foundation.

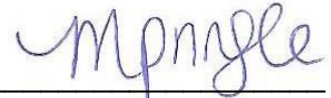
**12. ADJOURNMENT**

With no further business, the meeting adjourned at 7:54 p.m.



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Gary Rose  
Board Chair



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Melissa Pringle  
Corporate and Board Secretary