



DURHAM COLLEGE OF APPLIED ARTS AND TECHNOLOGY BOARD OF GOVERNORS REGULAR MEETING PUBLIC SESSION MINUTES

Date: Wednesday, May 12, 2021

Location: MS Teams

Members Present: Michele James, Chair of the Board
Lisa Allen
Suzanne Beale
Elizabeth Cowie
Kelly Doyle
Kevin Griffin
Kristi Honey, Vice-Chair of the Board
Gail Johnson Morris
Christine Kozminski
Robert Lanc (joined the meeting at 6:05 p.m.)
Don Lovisa, President
Bart Lucyk
Kenneth Michalko
Ian Murray
Jerry Ouellette
Gary Rose
Jim Wilson (joined the meeting at 6:01 p.m.)

Staff Present: Scott Blakey, Chief Administrative Officer
Linda Flynn, AVP, Office of Development and Alumni Affairs
Peter Garrett, Mgr., Strategic Reporting and Government Relations
Tara Koski, Dean, Students
Barbara MacCheyne, Chief Financial Officer
Elaine Popp, Executive Vice-President, Academic
Melissa Pringle, Corporate and Board Secretary
Janse Tolmie, AVP, IT Services

1. CALL TO ORDER

With quorum present, the meeting was called to order at 6:01 p.m.

Governor Wilson joined the meeting.

2. INTRODUCTION OF GUESTS

The Chief Administrative Officer introduced the following guests:

- Rashmi Gupta, Director, Institutional Research and Planning
- Samantha Sandford, Research and Planning Analyst

3. ADDITIONS/DELETIONS TO THE AGENDA

None.

4. CONFLICT OF INTEREST DECLARATIONS

None.

5. PRESENTATIONS

5.1 Student Satisfaction & Engagement Dashboard

The Director, Institutional Research and Planning and the Research Planning Analyst provided a demonstration and overview of a student satisfaction and engagement dashboard created by the Office of Research, Innovation and Entrepreneurship to assist with program planning.

Governor Lanc joined the meeting.

The Board questioned the Director, Institutional Research and Planning and the Research Analyst.

6. CHAIR'S REPORT

The following items were discussed as part of the Chair's report:

- The theme for National Volunteer Week (April 18 to 24) was "The Value of One. The Power of Many" and Governors were thanked for their commitment to Durham College.
- The recent news story of DC Alumnus, Tianna McFarlane who launched her own brand of bandages for multiple skin tones.

- Kristi Honey was congratulated for being acclaimed as Chair and Gary Rose as Vice-Chair for the 2021-2022 Board year. Governor Cowie and Governor Johnson Morris were also recognized for letting their names stand for election as Vice-Chair.
- The Chair advised that a presentation was made at the Durham College Alumni Association meeting on May 5, 2021, about the Board of Governors.
- Governors Griffin, Allen, Johnson Morris, James, and President Lovisa shared their reflections on the recent CIGan virtual conference.

7. CO-POPULOUS GOVERNORS' REPORT

Governor Wilson provided the co-populous governors' report, reporting that at the April 22, 2021 Board meeting:

- The Board approved the 2021-2022 budget and ancillary fees; a new student success ancillary fee was approved to support academic advisory services.
- The Board approved tuition fees, at a 0% increase for domestic students, a 10% increase for first-year international students, and a 5% increase for second-year and higher international students.
- The Board was advised A5 building is still on schedule for occupancy in August 2021.
- The Board was advised that the UN International Atomic Energy Agency has designated Ontario Tech University as a collaborating centre; Ontario Tech University is the first Canadian institution to receive this international designation.

8. CONSENT AGENDA

The Board discussed Item 8.2, the President's Report – April to May 21, 2021, and questioned the President concerning various items in the report.

Moved By Governor Allen

Seconded By Governor Beale

“That all items listed under the heading of consent agenda be adopted as recommended.” CARRIED

8.1 Approval of Public Minutes from the April 14, 2021 Board Meeting

That the public minutes of the Board of Governors meeting of April 14, 2021, be approved as read.

8.2 President's Report - April to May 2021

That Report BOG-2021-31, outlining the president's activities from April to May 2021, be received for information.

8.3 Ratification of Results of the Election of Chair and Vice-Chair of the Board of Governors

That the results of the election of Chair and Vice-Chair of the DC Board of Governors for the 2021-2022 board year be ratified, and Kristi Honey be confirmed as Chair and Gary Rose be confirmed a Vice-Chair.

9. DISCUSSION ITEMS

9.1 DC + Ontario Tech University Academic Pathways Report for 2020-2021

The Director, Institutional Research and Planning provided the annual report on academic pathways between Durham College (DC) and Ontario Tech University and reported the following mobility statistics:

For the reporting year 2020-2021:

- 1,695 students in their first year of studies at DC declared prior postsecondary experience at an institution other than DC.
- Of these 1,695 students, 407 students in their first year of studies at DC had prior Ontario Tech University experience.
- Of these 407 students, 47.7 per cent (194 students) declared their prior verified Ontario Tech University experience on their admission application while the remaining 213 did not declare their prior Ontario Tech University experience.
- Of the 194 students who declared prior verified Ontario Tech University postsecondary experience, 9.3 per cent (18 students) were enrolled in one-year certificate programs, 50.0 per cent (97 students) in diploma or advanced diploma programs, 39.2 per cent (76 students) in graduate certificate programs, and 1.5 per cent (3 students) in degree programs.

For the reporting year 2020-2021:

- 666 students in their first year of studies at Ontario Tech University declared prior postsecondary experience at an Ontario college.
- Of these 666 students, 425 students who started their studies at Ontario Tech University had prior DC experience.

- Of these 425 students, 79.3 per cent (337 students) declared their prior verified DC experience on their admission application while the remaining 88 students did not declare their prior DC experience.
- Of the 337 students who declared prior DC experience, 71.5 per cent (241 students) had graduated from DC, and 26.7 per cent (90 students) were enrolled in embedded program while 1.8 per cent (6 students) had partial experience. Of the 241 students who had graduated from DC, 67.6 per cent (163 students) had graduated from diploma programs, 20.3 per cent (49 students) had graduated from advanced diploma programs, 8.7 per cent (21 students) had graduated from certificate programs, and 3.3 per cent (8 students) had graduated from graduate certificate programs.

The Board questioned President Lovisa and the Director, Institutional Research and Planning.

Moved By Governor Cowie

Seconded By Governor Doyle

“That Report BOG-2021-32 concerning the DC-Ontario Tech University academic pathways for 2020-2021 be received for information.” CARRIED

9.2 Year One Evaluation: Strategic Mandate Agreement

The Director, Institutional Research and Planning provided an overview of how the Strategic Mandate Agreement (SMA) was prepared and presented the year-one evaluation of the SMA, reporting that four of the five metrics were achieved for the 2020-2021 reporting year. Although the Graduation Rate metric was not met, there is no impact on DC’s grant in year one, in accordance with the Ministry’s COVID-19 response.

The Graduation Rate metric is based on graduations that occurred in the period prior to the establishment of the SMA3; however, improvement strategies for retention rates have been established to support the Academic Plan, and more specifically, the Enrolment Management Plan will identify clear and concrete measures and corresponding metrics that are intended to address and improve the SMA3 Graduation Rate metric results in future years.

The Board questioned President Lovisa and the Director, Institutional Research and Planning.

Moved By Governor Griffin

Seconded By Governor Honey

“That Report BOG-2021-33, providing the year one evaluation for the 2020-2025 Strategic Mandate Agreement, be received for information.” CARRIED

9.3 2021-2022 Business Plan

President Lovisa presented the 2021-2022 Business Plan and reported that despite a tough year the new plan is aggressive and is responsive to current events and social conversations. For 2021-2022, there are 22 “we will” statements and 124 associated actions. Further, President Lovisa highlighted a few of the actions under each pillar.

The Board questioned President Lovisa.

The Chair inquired about the status of international enrolment given the uncertainty of what is happening around the globe. In response to questions, President Lovisa advised the situation in India is dire and the situation has affected our students and network of agents. Travel restrictions and the slow approval of study permits are making it difficult; however, there is optimism that students can start their studies in the country this fall. The college continues to monitor the situation and international enrolment remains a risk for the college system.

Moved By Governor Johnson Morris

Seconded By Governor Kozminski

“That based on Report BOG-2021-35, the 2021-2022 Business Plan be approved.” CARRIED

10. UPCOMING EVENTS

The following event was highlighted:

- Enable AI Summit - June 3 & 4, 2021

In response to questions, President Lovisa provided an update on spring convocation activities, reporting the convocation microsite will be going live on June 14 and dates have been selected for the grad sign pick-up events. The Executive Vice-President, Academic also advised that credentials would be mailed starting in mid-June. It is expected once able to return to in-person convocation, additional ceremonies will be planned.

11. MOVE TO IN-CAMERA SESSION

Durham College By-law No. 1. provides for the Board of Governors to address in-camera items that the Board deems to be confidential to the College.

Moved By Governor Lanc

Seconded By Governor Lucyk

“That the Durham College Board of Governors move in-camera after a 10-minute recess.” CARRIED

The Board recessed at 7:45 p.m. and reconvened in-camera at 7:57 p.m.

The Board rose from the in-camera session at 8:45 p.m.

During the in-camera session, the Board discussed the efforts of the task force on collaboration with Ontario Tech University and received an update on recent LGIC appointments.

11. ADJOURNMENT

With no further business, the meeting ended at 8:45 p.m.



Michele James
Board Chair



Melissa Pringle
Corporate and Board Secretary