



DURHAM COLLEGE OF APPLIED ARTS AND TECHNOLOGY BOARD OF GOVERNORS REGULAR MEETING PUBLIC SESSION MINUTES

Date: Wednesday, October 9, 2019

Location: DC Boardroom, Gordon Willey Building, A-144

Members Present: Ivan DeJong, Chair of the Board
Suzanne Beale
Elizabeth Cowie (entered the meeting at 6:01 p.m.)
Kevin Griffin
Kristi Honey
Michele James, Vice-Chair of the Board (entered the meeting at 6:05 p.m.)
Gail Johnson Morris
Bart Lucyk
Debbie McKee Demczyk
Kenneth Michalko
Heather Quantrill
Gary Rose
Steve Stewart
Vasu Sukhija
Jim Wilson

Members Absent: Robert Lanc
Don Lovisa

Staff Present: Scott Blakey, Chief Administrative Officer
Andre De Freitas, AVP & Registrar, Strategic Enrolment Services
Linda Flynn, AVP, Office of Development and Alumni Affairs
Peter Garrett, Manager, Strategic Reporting and Government Relations
Barbara MacCheyne, Chief Financial Officer
Meri Kim Oliver, Vice-President, Student Affairs
Elaine Popp, Vice-President, Academic
Melissa Pringle, Corporate and Board Secretary
J. Tolmie, AVP, IT Services

1. CALL TO ORDER

With quorum present, the meeting was called to order at 6:00 p.m.

The Chair welcomed Vasu Sukhija, student governor to his first board meeting and recognized Kristi Honey as a returning Governor.

2. INTRODUCTION OF GUESTS

The Chief Administrative Officer introduced the following guests:

- Stephanie Ball, Executive Dean, School of Justice and Emergency Services & School of Interdisciplinary Studies
- Laurie Marshall, faculty, School of Justice and Emergency Services
- Madison Carter, student
- Sylvie Cook, student
- Faris Lehn, General Manager, DCSI
- Natalie Bartley, Executive Chairperson, DCSI
- Andre De Freitas, Associate Vice-President/Registrar Student Affairs

3. ADDITIONS/DELETIONS TO THE AGENDA

None.

4. CONFLICT OF INTEREST DECLARATIONS

None.

5. PRESENTATIONS

5.1 Durham College's Access to Justice Hub

The Executive Dean, School of Justice and Emergency Services/School of Interdisciplinary Studies, L. Marshall, faculty, School of Justice and Emergency Services and students Sylvie Cook and Madison Carter presented an overview of the Access to Justice Hub, a 5-year pilot project to promote access to justice to low-income and precariously employed residents of Durham Region. The four components of the Hub include legal and social services, an education centre, a research centre and community integration. The students described their practical experience working with “energy files”, helping seniors who have fallen victim to door-to-door sales. The students are involved with the cases from start to finish by interviewing clients, conducting research, preparing claims and going to court.

The Board questioned Sylvie Cook and Madison Carter.

5.2 Update on Durham College Students Inc.

F. Lehn, General Manager and N. Bartley, Executive Chairperson presented an update on Durham College Students Inc., highlighting the functions of the association and their 2019-2020 priorities which include rebuilding their brand, improving student spaces and investigating a student run hospitality service. The team also spoke to their commitment to the DC community to be transparent, to use membership fees efficiently and in a way that benefits all students, to efficiently manage the services of DCSI and to be a trusted partner to the College.

The Board questioned F. Lehn and N. Bartley.

6. CHAIR'S REPORT

As part of the Chair's report, the Chair reported on the following:

- Governors were asked to complete and submit their annual confidentiality form;
- Governors were encouraged to RSVP for the platform party for fall convocation on October 30, 2019;
- Governors were reminded of the importance of declaring conflicts as outlined in the Ministry Binding Policy Directive on Conflict of Interest.

The Chair also asked for volunteers to form a retreat planning committee. Governors Quantrill, Honey and Beale volunteered.

Additionally, the Chair reflected on his goals for the coming year which included leading the Board with integrity, compassion and respect. Other aspirations, as noted by the Chair, was becoming more comfortable with fundraising and fostering a better relationship with Ontario Tech University.

As a way to foster a better relationship with Ontario Tech University, the Chair proposed a Committee comprised of himself and Jim Wilson to meet with two members of Ontario Tech University's Board to discuss strategies for enhanced collaboration.

Moved by Governor Wilson

Seconded by Governor James

"That a time limited Committee be formed, with membership from the Durham College Board of Governors to include Ivan DeJong and Jim Wilson, to meet with two members of Ontario Tech University's Board to identify strategies to improve the relationship and report back." CARRIED

7. CO-POPULOUS GOVERNORS' REPORT

Governor Wilson provided the co-populous report, highlighting the following events:

- On September 6, 2019 a mini pow wow was organized by DC and Ontario Tech University and was widely attended;
- On October 4, 2019 there was a event to recognize the restoration of Northern Dancer's grave;
- Ontario Tech recently hosted its first basketball game; and,
- The annual Campus Cup event was held on September 3, 2019.

8. CONSENT AGENDA

The Board requested Item 8.3, 'Durham College Students Inc. 2018-2019 Audited Financial Statements' be pulled from the agenda and moved to the in-camera agenda.

Moved By Governor Honey

Seconded By Governor Griffin

"That all items listed under the heading of consent agenda be adopted as recommended, except Item 8.3." CARRIED

8.1 Approval of the Public Minutes of the Board of Governors Meeting of June 19, 2019

That the public minutes of the Board of Governors meeting of June 19, 2019 be approved as read.

8.2 Report of the Governance Review Committee - September 9, 2019

That all actions taken at the September 9, 2019 meeting of the Governance Review Committee be adopted as recommended and the minutes be approved as read.

8.3 Durham College Students Inc. 2018-2019 Audited Financial Statements

That Report BOG-2019-65, providing Durham College Students Inc.'s 2018-2019 Audited Financial Statements, be received for information.

8.4 Durham College Students Inc. 2019-2020 Operating Budget

That based on BOG-2019-75, Durham College Student Inc.'s 2019-2020 operating budget, be received for information.

8.5 Durham College Foundation By-law

That based on Report BOG-2019-67, the revised by-law for the Durham College Foundation be approved.

8.6 Program Advisory Committee Semi-Annual Report (October 2019)

That Report BOG-2019-76, providing the Program Advisory Committees semi-annual reports be received for information.

8.7 President's Report - June to September 2019

That BOG-2019-66, providing an update on the President's activities and significant college initiatives from April to June 2019, be received for information.

8.8 Revised Board of Governors Meeting and Events Calendar for 2019-2020

That based on BOG-2019-68, the revised Board Meeting and Events Calendar for 2019-2020 be approved.

8.9 Ancillary Fee Protocol 2019

That based on Report BOG-2019-72, the changes to the Ancillary Fee Protocol be approved.

8.10 Revised Sexual Violence Policy

That based on Report BOG-2019-74 the College's revised Sexual Violence policy be approved.

8.11 Sexual Violence and Harassment Action Plan: Annual Board Report

That Report BOG-2019-84, presenting the data required by the Sexual Violence and Harassment Plan Act (Bill 132), be received for information.

9. DISCUSSION ITEMS

9.1 Fall 2019 Domestic and International Enrolment Update

The Vice-President, Academic and Associate Vice-President/Registrar, Strategic Enrolment Services provided an update on domestic and internal enrolment for fall 2019, noting that as of Day 10 the College had confirmed a total of 11,839 students of which 9,838 were domestic and 2,001 were international students. It was also reported our international students represent over 70 countries, with the top sending countries being India, Sri Lanka, Jamaica, Vietnam and China.

The Board questioned the Vice-President, Academic and the Associate Vice-President/Registrar, Strategic Enrolment Services.

Moved By Governor Rose

Seconded By Governor Quantrill

“That Report BOG-2019-73, providing an enrolment update for fall 2019 at day 10 of classes, be received for information.” CARRIED

9.2 Government Relations and Federal Election Update

The Manager, Strategic Reporting and Government Relations provided a government relations and federal election update, noting the College strives to remain non-partisan and provides equal access to all parties.

The Board questioned the Vice-President, Student Affairs and the Manager, Strategic Reporting and Government Relations.

Moved By Governor Lucyk

Seconded By Governor Johnson Morris

“That Report BOG-2019-70, providing an update the 2019 federal election, be received for information.” CARRIED

9.3 Update on Strategic Planning Process for 2020-2023

The Manager, Government Relations provided an update on the strategic planning process for 2020-2023, noting the team had collected data through an online survey that was open to all stakeholders and through a series of input sessions. The data collected will be presented to the Durham College Leadership Team for discussion at their upcoming retreat.

9.4 Strategic Mandate Agreement 3.0

The Vice-President, Academic and the Chief Financial Officer presented an overview of Strategic Mandate Agreement 3.0 (SMA3), noting the third round of SMAs involves significant performance based funding comprised of an enrolment envelope (core operating grant based on enrolment and governed by an enrolment corridor mechanism), a differentiation envelope (based on achievement of performance targets) and special purpose grants (to address system priorities). The Vice-President, Academic and Chief Financial Officer also reviewed the ten performance metrics, how the metrics will be implemented and potential funding implications.

The Board questioned the Vice-President, Academic and the Chief Financial Officer.

9.5 First Business Plan Update for 2019-2020

The Manager, Strategic Reporting and Government Relations presented the first business plan update for 2019-2020, noting the majority of activities for the 22 objectives were tracking well for completion with 14 items completed to date, and the remaining items are on track for completion.

Moved By Governor Wilson

Seconded By Governor Stewart

“That Report BOG-2019-71, providing the first update on the 2019-2020 Business Plan, be received for information.” CARRIED

9.6 Public-Private Partnerships

The Vice-President, Academic and Chief Financial Officer presented an update on the issue of public-private partnerships, highlighting the recent articles in the Toronto Star regarding international students. The Vice-President, Academic and Chief Financial Officer also noted the government has lifted the moratorium on public-private partnerships and the sector is working with the government to develop a policy. The Chief Financial Officer noted that Durham College has made the strategic decision not to participate in a public-private partnerships and is being strategic about its international recruitment.

The Board questioned the Vice-President, Academic and Chief Financial Officer.

10. UPCOMING EVENTS

The following events were highlighted:

- Global Cyberlympics 2019 - October 26, 2019
- Fall Convocation Ceremonies, Tribute Communities Centre - October 30, 2019
- Fall Open House - November 2, 2019
- Higher Education Summit - November 30 to December 2, 2019

11. MOVE TO IN-CAMERA SESSION

Durham College By-law No. 1. provides for the Board of Governors to address, in-camera, items of corporate business respecting human resources or litigation matters, confidential items covered under the Freedom of Information and Protection of Privacy Act and, items that the Board deems to be confidential to the College.

Moved By Governor Johnson Morris

Seconded By Governor Cowie

“That the Durham College Board of Governors move in-camera after a short recess.”

CARRIED

The meeting recessed at 7:57 p.m. and reconvened in-camera at 8:07 p.m.

The Board of Governors rose from the in-camera session at 8:21 p.m.

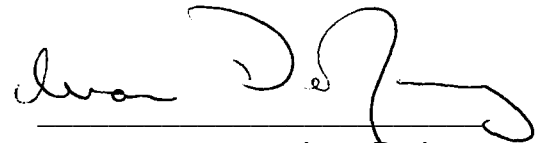
During the in-camera session, the Board discussed recommendations from its Standing Committees and the issue of executive compensation.

11. ADJOURNMENT

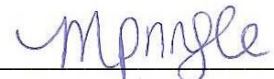
Moved by Governor Cowie

“That the October 9, 2019 meeting of the Durham College Board of Governors be adjourned.” CARRIED

The meeting adjourned at 8:21 p.m.



Ivan DeJong
Board Chair



Melissa Pringle
Corporate and Board Secretary