

Durham College Alumni Association Annual General Meeting

Date: September 12, 2018
Time: 7:00 p.m.

Place: Centre for Collaborative Education

Board Members

In Attendance: Elaine Garnett, Michele Roberts, Nicole Blackman, Shane Cicchine, Jonathan Hurter, Meredith Dodge, Chris Vale

Regrets: Vanessa Hughes, Robert Kowal

Alumni: Approximately 50 people in attendance

Guest speaker: Don Lovisa

Staff: Linda Flynn, Sally Hillis, Lisa McInerney, Jennifer Clark, Catherine Hardman

1.0 **Welcome**

Elaine Garnett, President, welcomed our current board members, alumni and guests at 7:05 p.m.

2.0 **Durham College Update – Don Lovisa, President**

Elaine introduced Don Lovisa, president of Durham College, mentioning how fortunate we are to have Don as our president and that this year marks his tenth anniversary with the college.

Don provided an overview of the past year highlighting the 50th anniversary, launch of the AI Hub and plans for an e-Sports Gaming Arena. He also spoke about the beautiful, new Centre for Collaborative Education and the Global Classroom where last year, we held our first Global Alumni event connecting with 5 alumni from around the world.

Don thanked the DCAA for their generous donation to the CFCE and for their ongoing support of alumni and our students.

3.0 Development and Alumni Affairs Report- Linda Flynn, Vp Office of Development and Alumni Affairs

Elaine introduced Linda Flynn, vp Office of Development and Alumni Affairs. Linda thanked the DCAA board and volunteers who have assisted with alumni activities this past year. She then introduced her staff in the Development and Alumni Affairs department. Linda shared the latest developments for Alumni Affairs including a new App which will be launched in the near future; a Grad Guide to facilitate the transition from student to alumni and to inform them of available alumni benefits; a newly designed Volunteer site on the Alumni website listing a variety of ways for grads to volunteer and stay connected with DC; and an Alumni Mentorship Program that will be launched in the new year.

4.0 Adoption of Previous Minutes dated September 13, 2017

*Motion to accept the DCAA Minutes dated September 13, 2017: C Vale
2nd: M. Roberts*

Motion Carried

5.0 President's Report – Elaine Garnett (report available from the office)

Elaine gave her report using a power point presentation, touching on the highlights from the past year including:

- Positive DC Alumni impact on the local economy
- Alumni Events & Initiatives
- Design of DCAA letterhead and business cards
- 2018 Alumni of Distinction recipients
- \$250,000 DCAA contribution to the Building Something Amazing campaign and the naming of the DCAA Café in the new Centre for Collaborative Education building
- Establishment of the DCAA Leaders of the Future Award

Elaine thanked Don, the DCAA board, Linda and her staff and all those who have supported the alumni activities this past year.

*Motion to accept the President's report: N. Blackman
2nd: J. Hurter*

Motion Carried

6.0 Finance Report – Sally Hillis (see 2017-18 DCAA Annual Report)

Sally gave a high level review of the Finance Report noting that this is the second year of working with a formal budget and the fiscal reporting period is September 1- August 31. Revenue and expenses are actual as of July 31 with estimates for the final month of August. There is a modest surplus forecasted with total revenues projected at 98% and total expenses at 97%.

Sally brought attention to the expenditure for scholarships at \$12,000 which resulted in 13 scholarships distributed to our students this past year. As of August 14, 2018, the bank balance is \$165,886.

Bob La Croix raised a question concerning the DCAA Endowment Fund and his concern that 10% of alumni funds are not being used in accordance with a previously approved directive. Sally reviewed the DCAA Endowment Fund gift agreement advising that there is no mention of a 10% DCAA directive in this agreement.

After some discussion, it was agreed that the matter would be investigated further by staff and a separate meeting held with Bob and other alumni who share the concern to discuss and resolve the issue.

Sally completed her report advising the closing balance for the Endowment Fund as of March 31, 2018 was \$338,120; \$9,000 in bursaries were distributed this past year to students and a \$600 award from the joint DCAA/OACETT Endowment Fund.

*Motion to accept the Finance report: N. Blackman
2nd: C. Vale*

Motion Carried

7.0 Nominating Committee Report – Michele Roberts on behalf of
Vanessa Hughes

On behalf of the Nominating Committee chair, Michele reviewed the 2018-19 slate of DCAA Board of Directors. Incoming board directors, Cameron Ackerblade, Ryan Cullen, Brent Lessard gave a brief summary of their background and interest in serving on the board. Doug Duplantis was unable to attend the meeting due to a work commitment.

Motion to accept the Nominating Committee report and the 2018-19 DCAA Board of Directors including incoming directors Cameron Ackerblade, Ryan Cullen, Brent Lessard and Doug Duplantis: Bob La Croix
2nd: Shane Cicchine
Motion Carried

8.0 Closing Remarks

Elaine thanked Linda Flynn and her staff for their encouragement and support of all their initiatives. She also recognized student photographer, Rebecca Thomas for taking photos of tonight's event.

9.0 Adjournment

Motion to adjourn at 8:10 p.m. R. Gauder
2nd B. La Croix

Linda Flynn presented Elaine with a gift thanking her for serving as president recognizing her strong leadership and accomplishments.

Ribbon cutting ceremony followed for the Durham College Alumni Association Café along with a reception and tours of the Centre for Collaborative Education.