

If you require an accessible version of this form please email us at coned@durhamcollege.ca

| PERSONAL INFORMATION (Legal Name) | | | | | | |
|--------------------------------------|------|-------------|-----------------|-----------|-------------------------|--|
| First Name | | Middle Name | | Last Name | | Gender F <input type="checkbox"/> M <input type="checkbox"/> O <input type="checkbox"/> |
| Address (including apartment number) | | | City | | Province | Postal Code |
| Email Address | | | Student ID | | Birth Date (mm-dd-yyyy) | |
| Current Home or Cell Number | | | Business Number | | | |
| COURSE NAME | CODE | CAMPUS | START DATE | DAY | TIME | FEE |
| | | | | | | |

This registration does not entitle the student to have the subject course work evaluated or graded. The audited subject may not revert to a subject credit at any time. A designation of "AU" will be entered on the transcript for all audited subjects. Audited subjects will not be considered in determining the full-time /part-time status of a student. At no time will an AU on a grade report be deemed the successful completion of the course. The college will not verify participation or attendance for audited courses.

Students auditing a subject do so with the understanding that they will pay full fees but will not earn academic credit for the subject. Audit students must comply with Continuing Education and Durham College policies and procedures. If the course you wish to audit is a distance education course, permission may not be granted due to another college owning the course.

In-class/online learning activities including group work, as part of the learning process, are required for all class members. An auditing student's role in the group will not negatively impact other learners' assessment. If, in the opinion of the instructor, an auditing student is hindering the learning activities of other learners, the student may be required to discontinue with the class. In the event that this occurs, the Continuing Education refund policy will apply.

Students who have audited a course cannot challenge a credit through Prior Learning and Recognition (PLAR) until ten months after the completion of the audited course.

Please fax or submit completed form in person to the School of Continuing Education prior to registering for the course. If faxing please include a completed registration form as well.

Please sign and date indicating that you have read and understand the conditions of an audit registration.

Student Signature (required)

Date

Program Manager (required)

Date

Director (required)

Date

CC: Student Enrollment Services; CE Data Officer; Faculty