

Date:

Durham Regional Police Service  
Regional Headquarters - Information Release Unit  
605 Rossland Road East  
Whitby, ON L1N 6A3

To Whom It May Concern:

**Request for a Vulnerable Sector Screen**

This letter is to confirm Student Name: \_\_\_\_\_ Student No. \_\_\_\_\_  
is a registered student at Durham College in the \_\_\_\_\_ program.

As part of their \_\_\_\_\_ year of studies, our students are required to participate in an unpaid Field Placement.

A Vulnerable Sector Screen is required because our students will be working with vulnerable populations in settings ranging from but not limited to, long term care facilities, homeless shelters, emergency housing, food banks, hospitals and in classrooms with elementary school aged children.

Your assistance is greatly appreciated with completing this request.

On behalf of Durham College, thank you for helping our students. If you have any questions, please do not hesitate to contact me directly.

Sincerely,



Ralph Hofmann  
Executive Dean, Faculty of Social & Community Services  
Durham College of Applied Arts & Technology  
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