

September 22, 2023

Name of Local Police Service: \_\_\_\_\_

Street Number, Street Name: \_\_\_\_\_

City, Province, Postal Code: \_\_\_\_\_

To Whom It May Concern:

Please be advised that the student providing you with this letter is registered with Durham College, Faculty of Social and Community Services. As part of their program, the student will work with vulnerable populations in settings ranging from but not limited to, long term care facilities, homeless shelters, emergency housing, food banks, hospitals and in classrooms with elementary school aged children.

**Please conduct a Vulnerable Sector Check for the following student:**

**Student Name:** \_\_\_\_\_  
Last Name First Name

**Program Name:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Year Day Month

**Address:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Street # Street Name Unit/Apt# (if applicable)

**City:** \_\_\_\_\_ **Province:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

Thank you for helping our students. Your assistance is greatly appreciated. If you have any questions, please do not hesitate to contact us at 905-721-3070 or via [SCS@durhamcollege.ca](mailto:SCS@durhamcollege.ca).

Sincerely,



Ralph Hofmann  
Executive Dean  
T: 905-721-3070  
E: [SCS@durhamcollege.ca](mailto:SCS@durhamcollege.ca)