

Durham College maintains the Locker Program at the W. Galen Weston Centre for Food to provide a place to store their belongings while attending classes. You are expected to vacate your locker no later than 5 days after the last day of classes in the rental term. This allows for the locker to be cleaned, repaired and reassigned for the next student. If at any point in the rental period a locker occupant requires their lock to be cut, students can contact Whitbyinfo@durhamcollege.ca . Students will need to produce a valid student ID card to verify that the locker belongs to them.

CFF Locker Rental Fee: \$15.00 per term or \$30.00 per academic year.

Locks

Please note that the rates above are for locker rental only. **Students must provide their own locks** and assume sole responsibility for any damages to the locks that may be incurred. Locks can be purchased at the Campus Bookstore.

Unauthorized Use of Lockers

If you have taken possession of a locker without first renting it through the locker program, your lock will be cut and your items will be removed without notice. This allows the student who has properly registered and paid for the locker to take possession of it. Once a locker has been cut, all contents will be put in storage for students to reclaim. Proof of ownership must be shown to retrieve belongings. Contents will be stored for only ten business days, after which they will be donated or thrown out. The Locker Program is neither responsible for any items that go missing after their removal from a locker, nor for any items that are left unclaimed for more than ten business days.

Theft

The locker program is not responsible for any items stored in your locker. You are responsible for your belongings, so the use of lockers is at your own risk. Durham College assumes no liability for any items stored in lockers. There have been break-ins in the past, so be sure to exercise caution. Do not share your combination with anyone and do not store items of value in your locker, such as purses, wallets, laptops, cameras or music players. Never store important items over night. As well, be sure to purchase a high-quality lock, as cheaper models tend to be easier to break.

Students and other individuals attending classes solely responsible for their goods and belongings. Durham College shall not be responsible for theft or loss of any goods for

any reason. It is the responsibility of the student or other individuals to ensure that their goods are stored safely.

Return/Refund Policy

Locker rental rates are subject to change and are effective as of the start of the term/period the locker is rented. Refunds will be issued on a case by case basis.

Acknowledgement

By signing this agreement, I acknowledge that I have received a locker assignment in the W. Galen Weston Centre for Food building at Durham College. I understand and agree that I am to vacate all belongings from my locker no later than 5 days after the last day of classes in the rental term. I further acknowledge that failing to vacate my belongings from my locker may result in my locker has being cut, all contents put in storage to reclaim with contents stored for ten business days, after which they will be donated or thrown out.

First Name:

Last Name:

Student ID#:

Cell #:

Student Email:

Student Signature:

Notice of Collection: In accordance with Section 39(2) of the Freedom of Information and Protection of Privacy Act, 1990, the personal information collected on this form is collected under the legal authority of the Ontario Colleges of Applied Arts and Technology Act, 2002 and may be used and/or disclosed to provide access to lockers in the W. Galen Weston Centre for Food. Your personal information may also be used for various administrative, statistical and/or research purposes of the College and/or ministries and agencies of the Government of Ontario and the Government of Canada. If you have any questions about the collection, use and disclosure of your personal information by the College, please contact the Freedom of Information and Protection of Privacy Coordinator, 2000 Simcoe Street North, Oshawa, ON, L1G 0C5, 905.721.2000 ext. 3292.