

Library Technician - Ontario College Diploma

LBTN

Program of Study 2019/2020

- Students starting in the 2019/2020 academic year (September - August) must follow the Program of Study shown below.
- If you began your studies **prior to the 2019/2020 academic year**, please contact Continuing Education at 905-721-3052 or coned@durhamcollege.ca to obtain the Program of Study that applies to your particular start date.
- You will have 13 semesters (4 years & 1 semester) from the start date of your first course to complete this diploma.
- Upon successfully completing the courses below and any additional program specific requirements, you may apply to graduate by visiting the [Continuing Education Convocation webpage](#).
- Not all courses are available every semester. Please visit the [Program webpage](#) to view current course availability.
- Tip: Monitor your progress by entering your marks and completion dates in the column provided below.

Required Courses (suggested sequence of study)

Course Name	Course Codes		Pre-Requisite(s)*	Day School Equivalent	Completion Date & Mark
Libraries Introduction	Online	LIBR 1080	N/A	N/A	
	In Class	N/A			
Information Technology for Library Technicians	Online	LIBR 1081	N/A	N/A	
	In Class	N/A			
Children's Literature Introduction	Online	WRIT 1981	N/A	N/A	
	In Class	N/A			
Computers, An Introduction	Online	COMP 1281	N/A	N/A	
	In Class	N/A			
Electronic Publishing and Emerging Technologies	Online	LIBR 1085	N/A	N/A	
	In Class	N/A			
Human Relations and Supervision	Online	LIBR 1087	N/A	N/A	
	In Class	N/A			
Intercultural Communications	Online	COMM 1081	N/A	N/A	
	In Class	N/A			
Organizational Studies	Online	ORGS 5281	N/A	N/A	
	In Class	N/A			
Circulation and Inter-Library Loan	Online	LIBR 2080	N/A	N/A	
	In Class	N/A			
Database Design for Information Workers	Online	LIBR 2081	LIBR 1080 AND COMP 1281	N/A	
	In Class	N/A			
Description Resource and Access I	Online	LIBR 2082	LIBR 1080	N/A	
	In Class	N/A			
Online Searching	Online	LIBR 2086	N/A	N/A	
	In Class	N/A			
Library Financial Management and Budgeting	Online	LIBR 2087	LIBR 1080 AND COMM 1281	N/A	
	In Class	N/A			
Acquisitions	Online	LIBR 3083	LIBR 1080	N/A	
	In Class	N/A			

Course Name	Course Codes		Pre-Requisite(s)*	Day School Equivalent	Completion Date & Mark
Resource Description and Access II	Online	LIBR 3082	LIBR 2082	N/A	
	In Class	N/A			
Serials	Online	LIBR 3084	LIBR 2082	N/A	
	In Class	N/A			
Library Programming, Marketing and Advocacy	Online	LIBR 3085	N/A	N/A	
	In Class	N/A			
Library Classification	Online	LIBR 4082	LIBR 3082	N/A	
	In Class	N/A			
Reference Processes	Online	LIBR 3086	LIBR 2086	N/A	
	In Class	N/A			
Reference Services and Sources	Online	LIBR 4086	LIBR 3086	N/A	
	In Class	N/A			
Indexing and Subject Analysis	Online	LIBR 5082	LIBR 4082	N/A	
	In Class	N/A			
Library Technician Field Placement I	Online	LIBR 5089	LIBR 1081, 2080, 3086, 4082	N/A	
	In Class	N/A			
Library Technician Field Placement II	Online	LIBR 6089	LIBR 1085, 1087, 2081, 3083, 3084, 3085, 5082	N/A	
	In Class	N/A			
General Education Elective Course(s) 3 required	Please view the General Education Elective Course List for this program.				
Plus five of the following courses (choose 5)					
Archives	Online	LIBR 1083	N/A	N/A	
	In Class	N/A			
Children's Services and Issues	Online	LIBR 1082	N/A	N/A	
	In Class	N/A			
Genre Fiction and Readers' Advisory Service	Online	LIBR 1086	N/A	N/A	
	In Class	N/A			
Government Information	Online	LIBR 2083	N/A	N/A	
	In Class	N/A			
Health Libraries and Resources	Online	LIBR 3080	N/A	N/A	
	In Class	N/A			
Law Libraries and Legal Research	Online	LIBR 1088	N/A	N/A	
	In Class	N/A			
Multimedia	Online	LIBR 4084	N/A	N/A	
	In Class	N/A			
Records and Information Management Fundamentals	Online	RIM 1080	N/A	N/A	
	In Class	N/A			

Course Name	Course Codes		Pre-Requisite(s)*	Day School Equivalent	Completion Date & Mark
School Libraries	Online	LIBR 1089	N/A	N/A	
	In Class	N/A			
Special Libraries	Online	LIBR 1180	LIBR 1080	N/A	
	In Class	N/A			
Strategies for Instruction for Library Technicians	Online	LIBR 1183	N/A	N/A	
	In Class	N/A			
Youth Services and Issues	Online	LIBR 1182	N/A	N/A	
	In Class	N/A			

***Courses without a pre-requisite(s) can be taken at anytime during your Program of Study**