**CONNECTIVITY FOR GOOGLE MEET**

* Google Meet works best in the Google Chrome browser.
* Google Meet will also work in Firefox, Safari and Microsoft Edge.
* Do not use Internet Explorer to access Google Meet.
* We recommend closing all other windows and programs running on your computer to help with connectivity. There is also a Google Meet app that can be downloaded to a mobile device. Search Google Meet in the App Store.

**HOW TO USE GOOGLE MEET IN YOUR WORKSHOPS**

* You are encouraged to use the video function while in the live session, but this is not required and is completely up to you.
* Upon entering the session, your microphone will be muted. If you have a question, please type it into the Chat function in the bottom right-hand corner of the screen. (Chat function icon is a speech bubble with three lines.)
* If you would like to ask a question using the microphone function, please make a request to do so via the Chat function. The chat moderator will then let you know when to unmute your mic and ask your question. Once you have asked your question, the moderator will mute your microphone again.
* Closed captioning is also available for the live sessions. In the same white bar will be the Turn on Captions icon (see below), which you can click to turn on.