

An illness or COVID-19-related situation is identified by employee or student (i.e. a request to isolate/quarantine or a presumptive positive case).

- Employees: **IMMEDIATELY** notify health and safety officer at maureen.calhoun@dc-uoit.ca. If this is a situation on campus, call 905.926.2401. Supervisors are to contact the health and safety officer as above.
- Students: **IMMEDIATELY** notify risk manager at susan.smikle@durhamcollege.ca or their academic school office who will then notify the risk manager.
- Please note: it is crucial that the above steps be done right away.

