

Program Withdrawal Request

Strategic Enrolment Services

Oshawa Campus

2000 Simcoe Street North, Oshawa, ON L1H 7K4
oshawaenrolmentservices@durhamcollege.ca
Tel: 905-721-3000

Whitby Campus

1610 Champlain Avenue, Whitby, ON L1N 6A7
whitbyenrolmentservices@durhamcollege.ca
Tel: 905-721-3300

If you require an alternate set-up of this form email oshawaenrolmentservices@durhamcollege.ca

PERSONAL IDENTIFICATION			
First name	Last name	Student ID	
Date of birth (mm-dd-yyyy)	Phone number	Email	
Program	Last day of attendance (approx.) This is a mandatory field.		
Year of study: <input type="checkbox"/> First <input type="checkbox"/> Second <input type="checkbox"/> Third	Photo ID card returned: <input type="checkbox"/> Yes <input type="checkbox"/> No		A \$150.00 fee may be charged/withheld if your ID card is not returned.

1. Post-secondary students have until the 10th day of scheduled classes to withdraw and receive a refund (less \$500.00 deposit).
2. Apprenticeship students have until the 1st day of classes to withdraw and receive a refund (less \$100.00).

REASON FOR WITHDRAWAL	
Durham College is committed to continuous improvement. To help us understand the needs of students, please indicate your reason(s) for withdrawal. This information is collected for statistical purposes only.	
Academic:	
<input type="checkbox"/> Program does not meet my expectations	<input type="checkbox"/> Academically unprepared
<input type="checkbox"/> Language difficulty	<input type="checkbox"/> Difficulty adjusting to program demands
<input type="checkbox"/> Transfer to other college/university	<input type="checkbox"/> Transferring to another program within Durham College
Personal:	
<input type="checkbox"/> Family responsibilities	<input type="checkbox"/> Career goals changed
<input type="checkbox"/> Health concerns	<input type="checkbox"/> Competing priorities for time
<input type="checkbox"/> Transportation issues	<input type="checkbox"/> Relocating
Financial:	
<input type="checkbox"/> Financial pressure	<input type="checkbox"/> Applied to OSAP but was declined
<input type="checkbox"/> Insufficient assistance from OSAP	<input type="checkbox"/> Tuition/books/supplies too expensive
Other:	
Are you considering returning to Durham College? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Student signature	Date submitted
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OFFICE USE ONLY			
Dean or designate signature		Date	
Amount of program incidental fees to be withheld \$	Refund owing: \$	Date refund generated	Withdrawal code